



2023-2024 FORMS

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GENERAL USE FORMS

General Use Forms

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CHECKLIST FOR SCHOOL ADMINISTRATORS

This document has been developed by ASAA to aid member school administrators in meeting all the requirements for their activity and athletic programs.

PARTICIPANT ELIGIBILITY (completed in the School Activities Reporting System (SARS) – Bigteams)

1. Student attended or participated for your school last year needs the following

- ☐ Physical Examination within the prior 18 months (athletic participation).
- ☐ Parent permission to participate form signed.
- ☐ Receipt of Concussion Information form signed (athletic participation).
- ☐ Receipt of Sudden Cardiac Arrest Information form signed (athletic participation).
- ☐ Play for Keeps video watched and form signed.
- ☐ No outstanding TAD requirements.
- ☐ Be enrolled in minimum number of semester units (Article 12, section 2, A4).
 - 9th, 10th, 11th, graders – 2.5 semester credits
 - 12th graders on track to graduate – 2 semester credits
- ☐ Pass minimum number of semester units with a 2.0 or higher the previous semester. (Article 12, section 7).
 - First semester 9th graders immediately eligible
 - 2nd semester 9th graders, 10th & 11th graders – 2.5 semester credits
 - 12th graders on track to graduate – 2 semester credits

2. Student is first entering high school or has not established a school of eligibility needs the following

- ☐ Enter into the SARS system
- ☐ 8 items from #1

3. Student is transferring from another high school needs the following

- ☐ 8 items from #1
- ☐ Student/Parent initiate Transfer Rule Waiver in Bigteams
Note: Bona Fide Change of Residence, Transfer without a Bona Fide change of residence, Application For Changing School of Eligibility, Boarding School Transfer are all in the same form

4. Student does not meet eligibility criteria (i.e. enrollment, classes passed, GPA) because of a hardship. A hardship is unforeseeable, unavoidable and uncorrectable act, condition or event which causes the imposition of severe and non-athletic burden upon the student

- ☐ 8 items from #1
- ☐ Student Eligibility Waiver Request filled out in Bigteams

TAD VIOLATIONS

Enter violations in Bigteams

CHECKLIST FOR SCHOOL ADMINISTRATORS

SCHOOL ACTIVITIES REPORTING SYSTEM (SARS)

COACHES/ADVISORS: All coaches and advisors must be entered in the master eligibility system within two weeks of the beginning of their respective season. In addition all coaches and advisors must be certified. (Bylaws Article 10)

PARTIPANTS: All participants must be entered in the master eligibility system before the first event for their activity. (Bylaws Article 12, Section 10)

ACTIVITY	COACH	PART
Co-ed Soccer – 8/9/23		
CC Running – 8/9/23		
Flag Football – 8/9/23		
Football – 8/9/23		
Football Cheer – 8/19/23		
Tennis – 8/9/23		
Gymnastics – 8/16/23		
Swim/Dive – 8/16/23		
VB 3A/4A – 8/16/23		
DDF – Prior to first meet		
Dance Team – Prior to first Event		
Rifle – 9/21/23		
All State Music – 9/20/23		
VB Mix 6/2A – 9/21/23		
AASG – 10/4/23		

ACTIVITY	COACH	PART
Bowling – 10/6/23		
Esports – 10/6/23		
Wrestling – 10/12/23		
Hockey Cheer – 10/25/23		
Hockey – 10/25/23		
Nordic Ski – 11/8/23		
Basketball – 12/13/23		
Basketball Cheer – 12/13/23		
World Language – 2/2/24		
Baseball – 3/14/24		
Soccer – 3/14/24		
Softball – 3/14/24		
Track & Field – 3/14/24		
All state Art – 4/5/24		
Solo & Ensemble – 4/26/24		

OTHER: The following information should also be entered into the SARS

- ☐ Rosters
- ☐ Weight certifications for wrestling

MAXPREPS (maxpreps.com)

Schedules, and scores for all team sports should be entered on MAXPREPS. All football, volleyball, hockey, basketball, baseball, soccer and softball teams are required to enter schedules at the beginning of the season and scores by the Tuesday of the following week.

- Football schedules & scores are entered
- Volleyball set scores are entered
- Hockey schedules & scores are entered
- Basketball schedules & scores are entered
- Baseball scores are entered
- Soccer schedules & scores are entered
- Softball scores are entered

SCHOOL MEMBERSHIP APPLICATION

Type of School:		Public	Private	Number of students currently enrolled in grades 9-12
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
School		Principal		
<input type="text"/>		<input type="text"/>		
Address		City	Zipcode	
<input type="text"/>		<input type="text"/>	<input type="text"/>	
Phone	Fax	Email		
<input type="text"/>	<input type="text"/>	<input type="text"/>		
School Mascot		School Colors		
<input type="text"/>		<input type="text"/>		

SUPERINTENDENT / SCHOOL DISTRICT INFORMATION

School District	Public School Superintendent , if applicable
<input type="text"/>	<input type="text"/>
School District Address	City
<input type="text"/>	<input type="text"/>
School District Phone	School District Fax
<input type="text"/>	<input type="text"/>
School District Email	
<input type="text"/>	

SCHOLASTIC STANDARDS

Is the school approved by the state or other accrediting agency? ☐ Yes ☐ No

Do students take the state assessment tests? ☐ Yes ☐ No

Is the curriculum approved by the state or other national entity? ☐ Yes ☐ No

If so, please name the specific entity:

FOR OFFICE USE ONLY

Region	Decision	Date	Executive Director's Signature
<input type="text"/>	<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	<input type="text"/>	<input type="text"/>

ALASKA SCHOOL ACTIVITIES ASSOCIATION

Scan and email this form to office@asaa.org

ASAA PASS ORDER

The ASAA Pass affords entrance into any regular season event, regional or district event, and any/all state tournaments during the school year. Passes are primarily for **Certified Coaches, Athletic Directors, Administrators, School District Administrators and School Board Members**. The cost is \$50 per pass.

Please PRINT or type the names of individuals and the positions each holds with the school or school district as passes will be personalized before mailing out.

School or School District

Principal

Phone

FIRST NAME	LAST NAME	POSITION

Total number of passes:

Amount Enclosed

x \$50 =

Payment Method: _____ Have ASAA Invoice Us _____ Purchase Order # _____

Credit Card: _____ Visa _____ Mastercard _____ American Express _____ Discover

Card # _____ Card CVV# _____

Expiration Date: _____ Signature _____

ALASKA SCHOOL ACTIVITIES ASSOCIATION

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_____ / _____

CONTRACT FOR INTERSCHOOL GAMES OR MEETS

Name of School #1

--	--

First Team Contest

_____ / _____ / _____
To be held at Date Day of Week Hour : _____ m

____:____ m
Hour

_____ / _____ / _____ : _____ m
To be held at Date Day of Week Hour

____:____ m
Hour

--

- ## Contract Terms

#1

Principal

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#2

Principal

--	--

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COOPERATIVE SCHOOL/JOINT PARTICIPATION PROGRAMS APPLICATION

Cooperative school programs are defined as a union of two or more schools. Cooperative school programs may be approved by the Executive Director and/or the Board of Directors when a request is received in a timely manner. Schools are encouraged to consult with the Executive Director as how to best submit a request.

Joint Participation Programs allows students from a 1A or 2A schools to participate on another member schools team. Request must be submitted to the Executive Director in a timely manner.

For guidelines and specific conditions of Cooperative and Joint Participation Programs see ASAA Bylaws Article 7, Section 11

These schools request permission to form a cooperative team.

School #1	Enrollment	Class
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> 1A <input type="checkbox"/> 2A <input type="checkbox"/> 3A <input type="checkbox"/> 4A
School #2	Enrollment	Class
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> 1A <input type="checkbox"/> 2A <input type="checkbox"/> 3A <input type="checkbox"/> 4A
School #3	Enrollment	Class
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> 1A <input type="checkbox"/> 2A <input type="checkbox"/> 3A <input type="checkbox"/> 4A
School #4	Enrollment	Class
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> 1A <input type="checkbox"/> 2A <input type="checkbox"/> 3A <input type="checkbox"/> 4A

Cooperative teams may be formed in the following sports. Mark the sport and gender in which the above schools wish to form a cooperative team.

<input type="checkbox"/> Baseball	<input type="checkbox"/> Basketball	<input type="checkbox"/> Football	<input type="checkbox"/> Hockey	<input type="checkbox"/> Soccer	<input type="checkbox"/> Boys
<input type="checkbox"/> Softball	<input type="checkbox"/> Volleyball	<input type="checkbox"/> Mix Six Volleyball	<input type="checkbox"/> Other _____		<input type="checkbox"/> Girls

The administrators of each school have read and understand ASAA Bylaw Article 7, Section 9, subsections B and C, and wish to form a cooperative team under these guidelines.

School #1 Administrator's Name	School #1 Administrator's Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
School #2 Administrator's Name	School #2 Administrator's Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
School #3 Administrator's Name	School #3 Administrator's Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
School #4 Administrator's Name	School #4 Administrator's Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>

FOR OFFICE USE ONLY

Executive Director's Signature: _____ Date: _____

Decision	Comments
<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	<input type="text"/>

ALASKA SCHOOL ACTIVITIES ASSOCIATION

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OUT-OF-STATE TRAVEL REQUEST

Out-of-state travel for interscholastic competition during the school year must be approved by the Executive Director. Use this form to request approval.

School

Date of request

Team, group or organization requesting travel

Out-of-state destination

Departure date

Return date

Describe the out-of-state competition

Event Title:

Type of Competition (invitational, tournament, etc.):

School administrator's permission

The above named school team/organization has my permission to travel for out-of-state competition.

School Administrator (please print) _____

School Administrator's Signature: _____ Date: _____

Phone: _____ Fax: _____ Email: _____

Executive Director's decision

☐ APPROVED ☐ DISAPPROVED

Executive Director's signature

Comments

ALASKA SCHOOL ACTIVITIES ASSOCIATION

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HEALTHCARE PROVIDER RELEASE CONCUSSION RETURN TO PLAY PROTOCOL

Student Name: _____

Sport: _____ **School:** _____ **Birthdate:** _____

Date of Injury: _____ **Description:** _____

IMPORTANT NOTE TO HEALTHCARE PROVIDER

Per AS 14.30.142, as amended, a student who has been removed from participation in a practice or game for suspicion of concussion may not return to play until the student has been evaluated and cleared for participation by an Athletic Trainer OR by a qualified person who verifies that he or she is currently trained in the evaluation and management of concussions.

"Qualified person" means either:

- 1) A health care provider licensed in Alaska, or exempt from licensure under Alaska law(AS 08.64.370(1), (2), or (4),
OR
- 2) a person acting at the direction and under the supervision of a physician licensed in Alaska, or exempt from licensure.

As interpreted by ASAA, Athletic Trainer means a Certified Athletic Trainer.

As interpreted by ASAA, "Trained" means that the provider:

- 1) Has completed the online CDC Concussion Course for Clinicians (www.preventingconcussions.org) in the last two years,
AND
- 2) Has **a)** completed 2 hours of CE or CME in Sports Concussion Management in the last 2 years, or **b)** has completed a one-year Sports Medicine Fellowship, a Certificate of Added Qualifications in Sports Medicine, or a Residency in Neurology or Neurosurgery.

IF YOU DO NOT MEET THESE CRITERIA, PLEASE REFER THE STUDENT ATHLETE TO A HEALTHCARE PROVIDER WHO DOES

If an athlete is removed from participation in an activity because of a suspected concussion:

BUT is found **not to have a concussion**, the athlete's return to play should be determined by the athlete's medical provider in accordance with the provider's assessment of the athlete's condition and readiness to participate;

AND is **determined to have sustained a concussion**, the athlete's readiness to return to participation should be assessed in accordance with the Alaska School Activities Association's graduated Return to Play (RTP) protocol. All student athletes with a concussion must successfully complete an appropriate RTP Protocol that lasts a minimum of six days before resuming full athletic activity. The Return to Play protocol recommended by ASAA's Sports Medicine Advisory Committee is described below.

Students should begin with a period of complete rest in which they avoid cognitive and physical exertion. As symptoms diminish, and the athlete feels able, he/she can begin trials of cognitive work, e.g. reading, texting, computer, TV, school. The introduction of cognitive work should be in short increments which increase progressively in length and intensity so long as concussion symptoms do not recur or worsen. When several hours of cognitive work are well tolerated at home, then attendance at a half day of school is appropriate. When a full day of school is tolerated, then homework may be added. Academic accommodations may be necessary for student athletes as they return to school following a concussion. If cognitive work at any time provokes or exacerbates symptoms, then the work should be discontinued, additional cognitive work should be minimized until symptoms regress, and the student can attempt to advance cognitive work again on the following day.

Only when the concussion symptoms have been entirely absent for 24 hours, does Day 1 of the progressive return to physical activity begin. The Return To Play Protocol is to take place over a minimum of six days, with at least 24 hours between each step. The rate of progression through the steps in the program should be individualized. Factors which may slow the rate are young age, history of previous concussions, number/severity/duration of concussion symptoms, medical risk factors, and the concussion risk of the sports to which the athlete will return. Physical or cognitive activity that provokes recurrence of concussive symptoms will delay recovery and increase the risk of future concussion. Therefore, if symptoms recur at any step, then physical activity should stop until 24 hours after resolution of the symptoms, and then resume at the previous step.

HEALTHCARE PROVIDER RELEASE - CONCUSSION RETURN TO PLAY PROTOCOL**Student Name:** _____**SYMPTOMATIC STAGE:** Physical and Cognitive Rest; Then Incremental Cognitive Work, without Provoking Symptoms.

Day 1	Begin when symptom free for 24 hours. 15 min of light aerobic activity: walk, swim, stationary bike. NO resistance training.
Day 2	30 min light-moderate aerobic activity: jog, more intense walk, swim, stationary bike. NO resistance training. START PE class at previous day's activity level. As RTP Protocol activity level increases, PE activity level remains 1 day behind
Day 3	30 min mod-heavy aerobic activity: run, swim, cycle, skate, Nordic ski. NO resistance training.
Day 4	30 min heavy aerobic activity: hard run, swim, cycle, skate, Nordic ski. 15 min Resistance Training: push-up, sit-up, weightlifting
Day 5	Return to Practice, Non-contact Limited Participation: Routine sport-specific drills
Day 6	Return to Full-Contact Practice
Day 7	Medically Eligible for Competition after completing RTP Protocol and is cleared by Healthcare Professional. ASAA Eligibility Criteria must be met before return to competition.

SECTION 1: THE CONCUSSED ATHLETE - to be completed by Healthcare Provider
☐ Student has sustained a concussion and is not yet ready to begin the Return to Play Protocol.

☐ Student is cleared to begin ASAA's **Return to Play Protocol** with any modifications noted below. This clearance is no longer effective if student's symptoms return and persist.

☐ **Student is entirely free of concussion symptoms and has completed the ASAA Return to Play Protocol as described above. The athlete is medically eligible to return to competition.**

Please note any additional modifications to ASAA's Return to Play Protocol below [attach more pages if needed]:

SECTION 2: THE NON-CONCUSSED ATHLETE - to be completed by Healthcare Provider
☐ Student has **NOT** sustained a concussion. The **Medical Diagnosis** which explains his/her symptoms is: This is **REQUIRED** if checking the first box: _____

☐ Student is cleared to return to full sports participation. Medical Dx: _____

☐ Student is cleared for limited participation with the following restrictions [attach more pages if needed]:
SECTION 3: HEALTHCARE PROFESSIONAL ATTESTATION

By signing this form, I attest that I am a **Qualified Healthcare provider authorized under AS 14.30.142** and that I meet the ASAA definition of "Currently Trained" in the evaluation and management of concussion, as explained above. I do hereby take responsibility for the daily monitoring and decision making in managing this student athlete's concussion.

Healthcare Provider Signature _____

HCP Printed Name _____

AK License Number _____

Date _____

SECTION 3: ATHLETE AND PARENT CONSENT

The **Return to Play Protocol** incorporates an internationally recognized process by which concussed athletes are returned to athletic participation as safely as possible. Participation in athletics is accompanied by the risk of injury, permanent disability, and death. Having recently sustained a concussion, an athlete is at more risk for another head injury with risk of permanent disability or death. By signing this form, the athlete and the parent indicate their understanding that the completion of the **Return to Play Protocol** is not a guarantee of safe return to athletic participation. The parent accepts the risk of additional injury in requesting and consenting to the athlete's return to athletic participation.

Student Athlete Signature _____

Date _____

Parent Signature _____

Date _____

Student Athlete Printed Name _____

Parent Printed Name _____

GOLD LIFETIME PASS NOMINATION

ASAA has adopted a program under which those individuals who have made an extraordinary contribution to high school activities in Alaska and/or at the national level may be selected as recipients of an ASAA Gold Lifetime Pass.

Program

- Qualifications: Significant service to high school students of Alaska through demonstrated leadership for at least twenty (20) years at the state and/or national level. Served as activities administrator, coach/director/advisor, official, community supporter, or committee member.
- Number: Up to eight (8) recipients may be selected each year, one from each region or association.
- Use of Passes: The Gold Lifetime Pass will be honored at all ASAA events, and will provide free entry for the recipient and one guest. Passes are not transferrable.
- Selection Process: Regions or associations will forward nominations to the Board of Directors which will make the final selection at the Spring BOD meetings.

Gold Passes issued by the Board in previous years will be honored for admission to state tournaments.

NOMINEE CONTACT INFORMATION

Nominee's last name

Nominee's first name

M.I.

Address

City

Zipcode

Day phone

Evening phone

Email

NOMINATOR'S CONTACT INFORMATION

Printed name of person submitting nomination letter supporting qualifications of nominee

Address

City

Zipcode

Daytime phone

Email

Date of nomination

ALASKA SCHOOL ACTIVITIES ASSOCIATION

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GOLD LIFETIME PASS NOMINATION

continuation

Describe the nominee's significant service to high school students of Alaska through demonstrated leadership for at least twenty (20) years at the state and/or national level. Specify roles served (activities administrator, coach, director, advisor, official, community supporter, committee member), dates, exemplary performance and outcomes, etc. Use additional pages if necessary. Letters of support may also be included or forwarded.

FOR OFFICE USE ONLY

Date received

____/____/____

Date reviewed by Board

____/____/____

Board of Directors' decision

☐ APPROVED ☐ DISAPPROVED

Comments

ALASKA SCHOOL ACTIVITIES ASSOCIATION

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PARTICIPANT FORMS



Participant Forms

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CONCUSSION INFORMATION

PARENT AND STUDENT VERIFICATION

In accordance with AS 14.30.142, the School District requires that each athlete, and each minor athlete's parent/guardian, receive written information on the nature and risks of concussions each year. Students may not participate in school athletic activities unless the student and parent/guardian of a student who is under 18 years of age have signed a current verification that they have received the information provided by the District. Parents will be provided with a pamphlet provided by the Alaska School Activities Association entitled "A Parent's Guide to Concussions in Sports." Students will be provided with a fact sheet produced by the U.S. Dept. of Health and Human Services Centers for Disease Control and Prevention entitled "Head's Up: Concussion in High School Sports – A Fact Sheet for Athletes." Students who are 18 years of age or older will also be provided with the Parent's Guide.

Parents and Students should review this information, discuss it at home, and direct any questions to the student's coach, school principal or athletic activities director.

For more information go to: <http://asaa.org/resources/sports-medicine/>

Student Acknowledgement (required for all athletes)

I acknowledge that I have received a copy of "Head's Up: Concussion in High School Sports – A Fact Sheet for Athletes" and understand its contents.

Student Signature

Print Name

Date

Parent/Guardian/Eligible Student Acknowledgement (Parent signature required for all students under 18 years of age; student signature required for students age 18 or older)

I acknowledge that I have received a copy of "A Parent's Guide to Concussions in Sports" and understand its contents.

Parent/Guardian/Eligible Student Signature

Print Name

Date



Play for Keeps
ALASKA SCHOOL ACTIVITIES ASSOCIATION

Student, Parent/Guardian Acknowledgement Form

Please read the following statements, sign below and return to your school's

- I have participated in ASAA's "Play for Keeps" orientation which includes watching the orientation video.
 - I understand the terms of the Tobacco, Alcohol and Controlled Substances Policy as explained during the presentation, including the following penalties for violations.
 - First Offense - 5 days suspension and must complete the first offence educational component
 - Second Offense - 45 days suspension and additional components
 - Third Offense - 6 months suspension and additional components
 - Fourth Offense - 1 year suspension and additional components
- Additional components can be found within the Play for Keeps - Tobacco, Alcohol and Controlled Substances (TAD) Policy.
- I further understand that it is solely the school's responsibility to determine if a violation has occurred and that the school's decision may not be appealed to ASAA.
 - I further understand that schools are required to report each violation to ASAA and to maintain strict confidentiality as specified in the policy. More specific wording of the confidentiality statement is found in the policy which is available from the school or at www.asaa.org.
 - I further understand that students and parents/guardian must participate in the orientation and sign this form annually as part of the student's eligibility process.
 - I further understand that a copy of this signed form must be returned to the school before the student is permitted to participate in interscholastic activities.
 - I further understand that schools shall keep a copy of the signed forms on file.
 - After participating in the "Play for Keeps" orientation and having the opportunity to review and understand ASAA's Tobacco, Alcohol and Controlled Substances Policy, the violations, penalties and reporting requirements, I agree (both student and parent/legal guardian) to be bound by the terms of the policy.

Printed Name of Student

Student Signature

Date

Printed Name of Parent/Guardian

Parent/Guardian Signature

Date

Sport or Activity

School

SUDDEN CARDIAC ARREST

PARENT & STUDENT INFORMATION SHEET

Sudden Cardiac Arrest (SCA) takes the lives of thousands of students every year. It is the number one cause of death in student athletes. SCA is where the heart stops beating suddenly. An individual will stop breathing and collapse, lying motionless or appearing to have a seizure.

CAUSES OF SCA INCLUDE:

- Structural heart defects (hypertrophic cardiomyopathy, Marfan syndrome etc.)
- Electrical Heart Defects (long QT syndrome, Wolff-Parkinson White Syndrome, etc.)
- Blow to the chest (Commotio Cordis)

RISK FACTORS FOR SCA INCLUDE:

- Fainting or seizures during or immediately following exercise
- Chests pains during exercise
- Unexplained shortness of breath, long time to catch breath
- Dizziness
- Unusually rapid heart rate
- Extreme fatigue, always tired and lack of energy
- Unexplained sudden death of a direct family member under the age of 50

If you have any of the risk factors consult your healthcare provider

TO INCREASE THE CHANCES OF SURVIVING SCA THERE SHOULD BE:

1. An Emergency Action Plan in place for every practice and event
2. Someone immediately calling 911
3. An Automated External Defibrillator (AED) immediately accessible
4. Cardiopulmonary Resuscitation (CPR) hands only started immediately

I have reviewed and understand the symptoms and warning signs of SCA

TO BE COMPLETED BY THE STUDENT AND HIS/HER PARENT OR GUARDIAN.

Student Name (please print)

Student Signature

Date

Parent or Guardian Name (please print)

Parent or Guardian Signature

Date

PARENT/GUARDIAN CONSENT FOR STUDENT TRAVEL AND PARTICIPATION

STUDENT

Student Last Name

Student First Name

MI

Date of birth

Grade

Phone

Email

School

PARENT/GUARDIAN

Parent/Guardian Last Name

Parent/Guardian First Name

MI

Address

City

Zipcode

Primary Phone

Secondary Phone

Email

CONSENT FOR PARTICIPATION AND PHOTO/VIDEO RELEASE

I hereby give my consent for the above named student to engage in ASAA or school district approved interscholastic activities as a representative of his/her school. I give my consent for the the above named student to accompany the group as a member on out-of-town trips.

I hereby grant to the ASAA the right to record, as it relates to participation in an ASAA activity, the image and/or voice and use the artwork and/or written work of myself and/or my child on videotape, on film, on photographs, in digital media and in any other form of electronic or print medium and to edit such recording at their discretion. I further grant the right to use, and to allow others to use, my and/or my child's image, voice, artwork, and/or written work on the internet, television, in brochures, and in any other electronic or print medium.

I hereby release the ASAA and their successors using my and/or my child's image and/or voice, artwork, and/or written work pursuant to this media release from any and all claims, damages, liabilities, costs and expenses which I and/or my child now have or may hereafter have by reason of any use thereof. I understand this release means that I and/or my child are to receive no compensation with respect to the use described above. I also hereby relinquish any right that I or my child may have to examine or approve any completed media product that may be used by the ASAA.

Parent/Guardian name (please print)

Parent/Guardian signature

Date

PARENT/GUARDIAN CONSENT FOR STUDENT TRAVEL AND PARTICIPATION

Continuation

INSURANCE COVERAGE

I understand that the Alaska State Board of Education and Alaska School Activities Association (ASAA) do not carry medical or liability insurance covering students traveling for interscholastic activities. I HEREBY WAIVE ON BEHALF OF MYSELF AND THE ABOVE NAMED STUDENT ANY LIABILITY RESPONSIBILITIES OF THE BOARD OF EDUCATION OR ASAA, EITHER ORGANIZATIONALLY OR FOR ANY OF ITS OFFICERS, AGENTS OR EMPLOYEES, FOR INJURIES OR DAMAGES SUSTAINED IN THE INTERSCHOLASTIC PROGRAM. I also understand that medical or liability insurance is my responsibility.

HEALTH CONDITIONS

For the welfare of the above named student, it would helpful to know if they have any of the following medical conditions (not required):

<input type="checkbox"/> Allergies (explain): _____	<input type="checkbox"/> Prosthetic
<input type="checkbox"/> Asthma	<input type="checkbox"/> Seizure Disorder
<input type="checkbox"/> Cardiac Condition	<input type="checkbox"/> Other (explain): _____
<input type="checkbox"/> Diabetes	<input type="checkbox"/> None

CONSENT FOR EMERGENCY MEDICAL TREATMENT

In consideration of the above named student's opportunity to participate in interscholastic activities, I hereby give my consent to medical examination, emergency medical treatment, hospitalization or other medical treatment as may be necessary for the welfare of the above named student, by a physician, nurse practitioner, PA, athletic trainer, certified community health aid, and/or hospital in the event of illness or injury during all periods of time in which the student is away from his or her legal residence as a member of an interscholastic activity group. I further hereby waive on behalf of myself and the above named student, any liability of the school district or ASAA, its officers, agents or employees, arising out of such medical treatment.

Coverage is provided as follows: ☐ Native Health Service ☐ Private Insurance Carrier
☐ Military ☐ I assume financial responsibilities for injuries.

Name of Insurer: _____ Policy Number: _____

Phone of Insurer: _____

Parent/Guardian name (please print)

Parent/Guardian signature

Date

Parent/Guardian phone number

Parent/Guardian emergency phone number

Personal Physicians Name

Personal Physicians phone number

AUTHORIZATION TO RELEASE MEDICAL INFORMATION

TO:

Medical Provider

I hereby authorize you to release copies of all medical information in your possession, whether paper or electronic, relating to student health review/exams of the student identified below to the school or school district in which the student is enrolled and to appropriate health care providers.

Name of school or school district

This release authorizes disclosure of this information to the school for purposes of the school's determining the fitness of the student to participate in strenuous physical activities, including but not limited to competitive athletic events.

I understand that the medical information disclosed by the medical provider to the school may be further disclosed by the school to the school's administrators, athletic director and coaches of any interscholastic activities in which I seek to participate.

I understand that once the information is disclosed, it may be re-disclosed by the recipient and federal law may not protect the information.

I understand that I may revoke this authorization in writing at any time, except to the extent action has been taken in reliance on this authorization.

I certify that the signatures on this release are voluntary.

Photocopies of this release shall have the same authority as the original. This release will expire one year from the date of signatures on this form, unless revoked earlier by me in writing.

Date of signature

Signature of student

Printed or typed name of student

Student's social security number (optional)

Date of birth

CONSENT OF PARENT

I am the parent or legal guardian of the above student, and authorize the foregoing release of medical information to the student's school/school district and to appropriate health care providers.

Date of signature

Signature of parent / legal guardian

Printed or typed name of parent / legal guardian

STUDENT HEALTH REVIEW/EXAM

To be completed by parent or guardian.

Student Last Name	Student First Name	MI	Date of birth	Grade
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address		City	Zipcode	
<input type="text"/>		<input type="text"/>	<input type="text"/>	
Phone	Emergency Phone	Date of last physical exam		
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Are your immunizations up to	Last tetanus shot	Last measles shot	Last TB skin test	
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>	<input type="text"/>	<input type="text"/>	

	YES	NO
1. Have you ever been hospitalized?	<input type="checkbox"/>	<input type="checkbox"/>
2. Have you been diagnosed with COVID-19?	<input type="checkbox"/>	<input type="checkbox"/>
3. Have you ever had surgery?	<input type="checkbox"/>	<input type="checkbox"/>
4. Are you presently taking any medications, pills or supplements?	<input type="checkbox"/>	<input type="checkbox"/>
5. Have you ever passed out during or after exercise?	<input type="checkbox"/>	<input type="checkbox"/>
6. Have you ever been dizzy during or after exercise?	<input type="checkbox"/>	<input type="checkbox"/>
7. Have you ever had chest pain during or after exercise?	<input type="checkbox"/>	<input type="checkbox"/>
8. Do you tire more quickly than your friends during exercise?	<input type="checkbox"/>	<input type="checkbox"/>
9. Have you ever had high blood pressure?	<input type="checkbox"/>	<input type="checkbox"/>
10. Have you ever been told that you have a heart murmur?	<input type="checkbox"/>	<input type="checkbox"/>
11. Have you ever had racing of your heart or skipped beats?	<input type="checkbox"/>	<input type="checkbox"/>
12. Has anyone in your family died of heart problems or sudden death before age 50?	<input type="checkbox"/>	<input type="checkbox"/>
13. Do you have any skin problems (<i>itching, rashes, acne</i>)?	<input type="checkbox"/>	<input type="checkbox"/>
14. Have you ever had a head injury?	<input type="checkbox"/>	<input type="checkbox"/>
15. Have you ever had a concussion? If yes, how many _____	<input type="checkbox"/>	<input type="checkbox"/>
16. Have you ever been knocked out or unconscious?	<input type="checkbox"/>	<input type="checkbox"/>
17. Do you suffer from migraines?	<input type="checkbox"/>	<input type="checkbox"/>
18. Have you ever had a seizure?	<input type="checkbox"/>	<input type="checkbox"/>
19. Have you ever had a stinger, burner or pinched nerve?	<input type="checkbox"/>	<input type="checkbox"/>
20. Have you ever had heat or muscle cramps?	<input type="checkbox"/>	<input type="checkbox"/>
21. Have you ever been dizzy or passed out in the heat?	<input type="checkbox"/>	<input type="checkbox"/>
22. Do you have trouble breathing or do you cough during or after activity?	<input type="checkbox"/>	<input type="checkbox"/>
23. Do you use any medical assistant devices (<i>insulin pump, prosthetic, implanted device, etc.</i>)?	<input type="checkbox"/>	<input type="checkbox"/>
24. Have you ever had problems with your eyes or vision?	<input type="checkbox"/>	<input type="checkbox"/>
25. Do you wear glasses or contacts or protective eye wear?	<input type="checkbox"/>	<input type="checkbox"/>
26. Have you ever sprained/strained, dislocated, fractured, broken or had repeated swelling or other injuries in any of the following bones or joints?	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Head <input type="checkbox"/> Shoulder <input type="checkbox"/> Thigh <input type="checkbox"/> Neck <input type="checkbox"/> Elbow <input type="checkbox"/> Knee <input type="checkbox"/> Chest <input type="checkbox"/> Forearm <input type="checkbox"/> Shin/calf <input type="checkbox"/> Back <input type="checkbox"/> Wrist <input type="checkbox"/> Ankle <input type="checkbox"/> Hip <input type="checkbox"/> Hand		
27. Are you Diabetic?	<input type="checkbox"/>	<input type="checkbox"/>
28. Are you Asthmatic?	<input type="checkbox"/>	<input type="checkbox"/>
29. Have you had any medical problem or injury since your last evaluation?	<input type="checkbox"/>	<input type="checkbox"/>
30. Do you have any allergies (<i>medicine, bees or other stinging insects</i>)??	<input type="checkbox"/>	<input type="checkbox"/>
List all allergies: _____		
31. Have you ever had other medical problems (<i>infectious mononucleosis, etc.</i>)?	<input type="checkbox"/>	<input type="checkbox"/>
32. When was your first menstrual period? _____		
When was your last menstrual period? _____		
What was the longest time between your periods last year? _____		
33. Explain all "yes" answers: _____		

I hereby state that, to the best of my knowledge, my answers to the above questions are correct and give consent for my student to be examined.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

STUDENT HEALTH REVIEW/EXAM

To be completed by physician, physician assistant, advanced nurse practitioner or doctor of chiropractic

This form to be sent to the school (do not send to ASAA)

Student Last Name

Student First Name

MI

Date of birth

Grade

EXAMINATION		
Height	Weight	<input type="checkbox"/> Male <input type="checkbox"/> Female
BP / (/)	Pulse	Vision R 20/ L 20/ Corrected <input type="checkbox"/> Y <input type="checkbox"/> N
MEDICAL	NORMAL	ABNORMAL FINDINGS
Appearance • Marfan stigmata (kyphoscoliosis, high-arched palate, pectus excavatum, arachnodactyly, arm span > height, hyperlaxity, myopia, MVP, aortic insufficiency)		
Eyes/ears/nose/throat • Pupils equal • Hearing		
Lymph nodes		
Heart ^a • Murmurs (auscultation standing, supine, +/- Valsalva) • Location of point of maximal impulse (PMI)		
Pulses • Simultaneous femoral and radial pulses		
Lungs		
Abdomen		
Genitourinary (males only) ^b		
Skin • HSV, lesions suggestive of MRSA, tinea corporis		
Neurologic ^c		
MUSCULOSKELETAL		
Neck		
Back		
Shoulder/arm		
Elbow/forearm		
Wrist/hand/fingers		
Hip/thigh		
Knee		
Leg/ankle		
Foot/toes		
Functional • Duck-walk, single leg hop		

^aConsider ECG, echocardiogram, and referral to cardiology for abnormal cardiac history or exam.

^bConsider GU exam if in private setting. Having third party present is recommended.

^cConsider cognitive evaluation or baseline neuropsychiatric testing if a history of significant concussion.

☐ Cleared for all sports without restriction

☐ Cleared for all sports without restriction with recommendations for further evaluation or treatment for _____

☐ Not cleared

☐ Pending further evaluation

☐ For any sports

☐ For certain sports _____

Reason _____

Recommendations _____

I have examined the above-named student and completed the preparticipation physical evaluation. The athlete does not present apparent clinical contraindications to practice and participate in the sport(s) as outlined above. If conditions arise after the athlete had been cleared for participation, the physician may rescind the clearance until the problem is resolved and the potential consequences are completely explained to the athlete (and parents/guardians).

Name of M.D., D.O. P.A., ANP or DC (circle)

Signature

Date

Address

Phone

COACHES & OFFICIALS FORMS

Coaches & Officials Forms

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Request for Equivalent Certification for Fundamentals of Coaching.....	28
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Note: The Sports Officials Application is no longer available in a printable form. Please submit your application via our new online process at:
<https://app.arbitersports.com/registration/official?org=9890&role=3>

If you have any questions, please contact Russ Schreckenghost at 907-375-4400 or via email at: schreck@asaa.org

BOOK ORDERS FOR 2023-24

All order forms must be accompanied by a check or purchase order. NFHS sends rule books throughout the year as they are published with revised rules. The ASAA office will fill your order as these books become available, so please expect your order to come in partial shipments. Also, book orders are non-refundable.

Mail this order form with a check, or email or fax with purchase order number or credit card information to:

Alaska School Activities Association
4048 Laurel Street Suite 203
Anchorage, Alaska 99508
Email: office@asaa.org

Member School or Organization

Date of Order

Printed Name of Person Ordering

Phone

Shipping Information (there is no shipping charge if orders are picked up in the office.)

_____ **Order will be picked up at ASAA office.**

_____ **Please send books to the following address:**

Contact Person receiving orders _____

Street Address _____

City _____ **Zip Code** _____

Payment Method (orders will not be processed unless accompanied by payment)

Total Number of Books Ordered: _____ x \$7.50 each _____ + 15% shipping _____ Total \$ _____

Total Number of Books Ordered: _____ x \$10.00 each _____ + 15% shipping _____ Total \$ _____

Total Number of Books Ordered: _____ x \$15.00 each _____ + 15% shipping _____ Total \$ _____

Payment Method: _____ Check made out to ASAA _____ Purchase Order # _____

Credit Card: _____ Visa _____ Mastercard _____ American Express _____ Discover

Card # _____ Card CVV# _____

Expiration Date: _____ Signature _____

ALASKA SCHOOL ACTIVITIES ASSOCIATION

Scan and email this form to office@asaa.org

BOOK ORDERS FOR 2023-24

ASAA:

QTY	TOTAL
_____ ASAA HandBook w/o Forms - (\$10.00)	_____
_____ ASAA Forms Only - (\$10.00)	_____
_____ ASAA Handbook & Forms - (\$15.00)	_____
Total Books Ordered: \$	_____

BASEBALL:

QTY	TOTAL
_____ Rule Book (\$7.50 ea)	_____
_____ Case Book (\$7.50 ea)	_____
_____ Umpire's Manual 2022-24 (\$7.50 ea)	_____
_____ Rules Simplified & Illustrated (\$10.00 ea)	_____
_____ Scorebook (\$10.00 ea)	_____
Total Books Ordered: \$	_____

BASKETBALL:

QTY	TOTAL
_____ Rule Book (\$7.50)	_____
_____ Case Book (\$7.50)	_____
_____ Handbook 2022-24 (\$7.50)	_____
_____ Official's Manual (\$7.50)	_____
_____ Rules Simplified and Illustrated (\$10.00)	_____
_____ Basketball Scorebook (\$10.00)	_____
Total Books Ordered: \$	_____

CROSS COUNTRY RUNNING

QTY	TOTAL
_____ Rule Book (\$7.50)	_____
_____ XC Running Scorebook (\$10.00)	_____
Total Books Ordered: \$	_____

FOOTBALL:

QTY	TOTAL
_____ Rule Book (\$7.50)	_____
_____ Case Book (\$7.50)	_____
_____ Official's Manual 2022-23 (\$7.50)	_____
_____ Rules Simplified and Illustrated (\$10.00)	_____
Total Books Ordered: \$	_____

GYMNASTICS:

QTY	TOTAL
_____ Rule Book & Manual 2022-24 (\$10.00)	_____
_____ Gymnastics Scorebook (\$10.00)	_____
Total Books Ordered: \$	_____

HOCKEY:

QTY	TOTAL
_____ Rule Book (\$7.50)	_____
Total Books Ordered: \$	_____

SOCCER:

QTY	TOTAL
_____ Rule Book (\$7.50)	_____
_____ Soccer Scorebook (\$10.00)	_____
Total Books Ordered: \$	_____

SOFTBALL:

QTY	TOTAL
_____ Rule Book (\$7.50)	_____
_____ Case Book (\$7.50)	_____
_____ Umpire's Manual 2022 & 2023 (\$7.50)	_____
_____ Scorebook (\$10.00)	_____
Total Books Ordered: \$	_____

SPIRIT:

QTY	TOTAL
_____ Rule Book (\$7.50)	_____
Total Books Ordered: \$	_____

SWIMMING & DIVING:

QTY	TOTAL
_____ Rule Book (\$7.50)	_____
_____ Swimming Scorebook (\$10.00)	_____
Total Books Ordered: \$	_____

TRACK & FIELD:

QTY	TOTAL
_____ Rule Book (\$7.50)	_____
_____ Case Book (\$7.50)	_____
_____ Official's Manual 2023-24 (\$7.50)	_____
_____ Track & Field Scorebook (\$10.00)	_____
Total Books Ordered: \$	_____

VOLLEYBALL:

QTY	TOTAL
_____ Rule Book (\$7.50)	_____
_____ Case Book & Official's Manual (\$7.50)	_____
_____ Volleyball Scorebook (\$10.00)	_____
Total Books Ordered: \$	_____

WRESTLING:

QTY	TOTAL
_____ Rule Book (\$7.50)	_____
_____ Case Book & Official's Manual (\$7.50)	_____
_____ Wrestling Scorebook (\$10.00)	_____
Total Books Ordered: \$	_____

FOR OFFICE USE _____

WAIVER OF COACHES CERTIFICATION REQUIREMENT

The ASAA Coaches Education Program requires that all high school level coaches who have direct supervision of students be certified within two weeks of the beginning of their season. This may include head coaches and assistant coaches at all levels, as well as non paid coaches and coaches of outsourced programs. If requested by the school, ASAA Executive Director may grant to a coach, one-time only, a waiver of the certification requirement. The waiver is good only until the completion of the current sports season and will not be granted without the successful completion of the NFHSlearn Concussion Awareness and Sudden Cardiac Arrest courses.

Name of school district

Name of school

Date of Request

 / /

Coach's name

Sport(s)

Sports gender

☐ Girls ☐ Boys

Reason for requesting a waiver — be specific

Future plans for meeting the requirement — be specific

SCHOOL PRINCIPAL MUST COMPLETE THIS SECTION

Principal's name (please print) _____

Principal's Signature: _____ Date: _____

School Address: _____

Phone: _____ Fax: _____ Email: _____

FOR OFFICE USE ONLY

Executive Director's decision

☐ APPROVED ☐ DISAPPROVED

Executive Director's signature

Date

Comments

ALASKA SCHOOL ACTIVITIES ASSOCIATION

Scan and email this form to office@asaa.org

REQUEST FOR EQUIVALENT CERTIFICATION FOR FIRST AID

Alaska Coaches Education Program

Coach Name: _____

Email: _____

Phone: _____

The NFHSlearn First Aid, Health and Safety course is the preferred course for meeting the First Aid requirement. Other courses have been pre-approved for Equivalent Certification. A list of these courses can be found at <http://asaa.org/wp-content/uploads/Pre-Approved-Courses-1.pdf> . For any other courses you must apply for Equivalent Certification

Equivalent Certification must include the following core areas;

- ☐ Breathing Emergencies
- ☐ Sudden Illness
- ☐ Environmental Emergencies
- ☐ Soft Tissue Injuries
- ☐ Skeletal Injuries
- ☐ Other Health and Safety issues (Skin Conditions, Mental Health, Blood Pathogens)

For Equivalent Certification you must meet one of the following

- ☐ Degree in Medical Field from accredited college/university
 - ✓ Official transcript
 - ✓ Health care provider license
- ☐ Documentation of courses taken related to first aid
 - ✓ Certification – include organization and dates
 - ✓ Description of information covered
 - ✓ Hours of instruction

If your request is approved you will be notified via email.

ALASKA SCHOOL ACTIVITIES ASSOCIATION

Scan and email this form to office@asaa.org

Request for Equivalent Certification for Fundamentals of Coaching

Alaska Coaches Education Program

Coach Name: _____

Email: _____

Phone: _____

Equivalent Certification must include the following core areas;

- ☐ Educational Athletics Coaching Philosophy
- ☐ Sport Psychology
- ☐ Teaching Sports Skills
- ☐ Sport Physiology
- ☐ Sports Management & Legal Issues

For Equivalent Certification you must meet one of the following

- ☐ Major or Minor in Coaching from accredited college/university
 - ✓ Official transcript
- ☐ Courses from accredited college/university related to coaching
 - ✓ Official transcript
 - ✓ Course content guides – Syllabus
- ☐ Certification from another organization related to coaching
 - ✓ Certification – include organization and dates
 - ✓ Description of information covered
 - ✓ Hours of instruction

If your request is approved you will be notified via email. At that time you will be required to complete the Alaska State Component from NFHSlearn

ALASKA SCHOOL ACTIVITIES ASSOCIATION

Scan and email this form to office@asaa.org

SPORTS OFFICIALS SELECTION BALLOT (STATE CHAMPIONSHIPS)

Check which state tournament this ballot applies to:

☐ Baseball
 ☐ Basketball
 ☐ Hockey
 ☐ Soccer
 ☐ Softball
 ☐ Volleyball
 ☐ Wrestling

BALLOT INFORMATION: Please vote for any four (4) officials from throughout the state. Your written selections will count as your regional/conference vote, regardless of where the official lives. For example, a school in Region 1 may vote for an official from Region 3. Please prioritize your officials selection by writing your first choice in the "Selection #1" box, your second choice in the "Selection #2" box, etc. *It is your responsibility to verify the availability of nominated*

School Name

Region / Conference

Name of Person submitting ballot

Classification / Division (check one)

☐ 1A
 ☐ 2A
 ☐ 3A
 ☐ 4A
 ☐ DI
 ☐ DII
 ☐ MIX SIX

BALLOT

Selection #1

Selection #2

Selection #3

Selection #4

ALASKA SCHOOL ACTIVITIES ASSOCIATION

Scan and email this form to office@asaa.org

EJECTION & PENALTY FORMS

Ejection & Penalty Forms

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Schools Contest Ejection	36

HOCKEY OFFICIALS PENALTY INCIDENT REPORT

An online version of this form is available at: <https://asaa.org/>

Whenever a team accumulates fifteen (15) penalties in one game, or is assessed a GAME MISCONDUCT, GAME DISQUALIFICATION, and/or GAME SUSPENSION penalty in any Alaska High School hockey game, the game referee must fill out and submit this report within 24 hours.

Game location (facility and city)

Date of game

Home School

Visiting School

Check the type of violation

- ☐ 15 penalties in one game
 ☐ Game Misconduct
 ☐ Game Disqualification
☐ Game Suspension
 ☐ Major with no DQ

Offending School (if 15 penalties)

Offending Individual #1 (If player: list jersey number, name, school, penalty. If non-player: list name, school, penalty. Include all facts pertaining to penalty and rule book reference.)

Offending Individual #2 (If player: list jersey number, name, school, penalty. If non-player: list name, school, penalty. Include all facts pertaining to penalty and rule book reference.)

ALASKA SCHOOL ACTIVITIES ASSOCIATION

Scan and email this form to office@asaa.org

HOCKEY OFFICIALS PENALTY INCIDENT REPORT

Offending Individual #3 (If player: list jersey number, name, school, penalty. If non-player: list name, school, penalty. Include all facts pertaining to penalty and rule book reference.)

Reporting Official's Name

Reporting Official's Phone

Reporting Official's Email

Date of Report

Reporting official's signature

OFFICIALS EJECTION REPORT (EXCEPT HOCKEY)

An online version of this form is available at: <https://asaa.org/officials/officials-ejection-report-except-hockey>
 This form must be completed by officials for any incident not involving hockey (for which you would use the "Hockey Officials Penalty Incident Report"). Officials must inform ASAA of every high school player or coach ejection within 24 hours by using this form to report specific details of the incident.

Contest location (facility and city)

Date of contest

Home School

Visiting School

Sport/Activity

Level of Play

☐ Varsity ☐ JV ☐ C

Gender of Team

☐ Boys ☐ Girls ☐ Coed

Name of ejected individual

Individual

☐ Athlete ☐ Coach

School

Note: Use a separate form for each ejected individual.

Specific Rule(s) cited for ejection

ALASKA SCHOOL ACTIVITIES ASSOCIATION

Scan and email this form to office@asaa.org

OFFICIALS EJECTION REPORT (EXCEPT HOCKEY)

Details that led to the ejection

Name of other Officials working the event

Reporting Official's Name

Reporting Official's Phone

Reporting Official's Email

Date of Report

Reporting official's signature

ALASKA SCHOOL ACTIVITIES ASSOCIATION

Scan and email this form to office@asaa.org

SCHOOLS CONTEST EJECTION

This form must be completed by the administrator of the offending school within 24 hours after an ejection according to ASAA Bylaw Article 6, Section 5:

Sport

Level (varsity, jr)

Gender

Date of event

Home school

Visiting school

Name of ejected individual

Individual

☐ Athlete ☐ Coach

School

Details of the ejection — be specific

Date to serve suspension

School administrator submitting this form

School administrator's signature

School administrator's email address

School administrator's phone number

ALASKA SCHOOL ACTIVITIES ASSOCIATION

Scan and email this form to office@asaa.org

TOURNAMENT FORMS

Tournament Forms

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CHECKLIST FOR STATE CHAMPIONSHIP QUALIFIERS

ASAA CHECKLIST FOR SCHOOL ADMINISTRATORS STATE CHAMPIONSHIP BOUND ACTIVITY & ATHLETIC PROGRAMS

The following information is for coaches/advisors and administrators. We count on administrators to make sure their state bound programs have everything done before they arrive at the state championships.

- ☐ Read and follow state championship policies and procedures (Found on the state information page for each activity)
- ☐ Coaches/Advisors sign the State Championship Code of Conduct (Sunday prior to event)
- ☐ Indicate state attendees in SARS (Sunday prior to event)
- ☐ Submit Roster through SARS (Sunday prior to event)
- ☐ Submit State Entry Form online (Sunday prior to event)
- ☐ Submit photo online (Sunday prior to event)
- ☐ For athletic events submit Good Sport Selection Form online (Sunday prior to event)
- ☐ Submit Academic Award Entry Form online (Tuesday prior to event)
- ☐ Have an administrator attend state events

STATE CHAMPIONSHIP CODE OF CONDUCT

ASAA believes that co-curricular activities are an integral part of the educational program of a school. Each eligible student should have an equal opportunity to participate in a broad number of activities based on her/his own talents and interests. It is the intent of ASAA to encourage participation in co-curricular activities.

Student participants are ambassadors of their schools and communities. As such, ASAA expects them to portray good citizenship, practice fair and ethical behavior, and be good role models.

To ensure the health, safety, and rights of all participants in ASAA sponsored events, this code of conduct has been adopted by the Board of Directors for all ASAA State Championships.

Violation of this code of conduct will result in the removal of the student's right to participate in the event, as well as to attend the event. Any awards or team points received by that individual during the event shall be forfeited.

SEE THE COMPLETE WORDING IN NUMBER 4 OF THE STATE CHAMPIONSHIP POLICIES.

1. All participants should be under the direct supervision of a school official or his/her designee at all times.
2. All participants are expected to attend all event sessions that are required by the school/coach.
3. All participants are expected to respect the rights, cultural diversity, and safety of others.
4. All participants will treat event personnel, including officials and opposing team members and staff, with dignity and respect.
5. All ASAA sponsored events will be conducted in drug free environments. Use, possession, and/or distribution of alcohol, tobacco, or controlled substances is strictly prohibited.
6. All participants will respect the property of other individuals and facilities. Vandalism, theft, and possession of stolen property will not be tolerated.
7. All coaches will adhere to the ASAA Coaches Code of Ethics contained within the ASAA Handbook

COACH / DIRECTOR'S INFORMATION & SIGNATURE

Name of Coach / Director (please print or type)

Signature of Coach / Director**

** Note: Your signature indicates that you have read, agree to support this code of conduct and will hold your students accountable.

School

City / Town

Sport/Activity

Gender

☐

Boys

☐

Girls

☐

Co-Ed

Date

ALASKA SCHOOL ACTIVITIES ASSOCIATION

Scan and email this form to office@asaa.org

ACADEMIC AWARD ENTRY

ASAA ACADEMIC AWARDS

ASAA presents an academic award to the school with the highest team GPA average in each State Championship event. Alternative education program students as defined in AS 14.30.365, will not be included in a member school's GPA for purposes of this section.

Team Sports: Baseball, Basketball, Cheer, Football, Hockey, Soccer, Softball, Volleyball

1. To be considered for the Academic Award, a team must have a minimum number of members that can play at one time (ie. 5 for Basketball, 6 for Volleyball) Cheer Teams must have a minimum of 4 participants.

Individual Sports: Cross Country Running, Nordic Ski, Swim & Dive, Tennis, Track & Field, Wrestling.

1. To be considered for the Academic Award in individual sport championship events, a team must have a minimum of 4 members.
2. Keep girls and boys separate as an academic award submission with the exception of Tennis.

Fine Arts & Academic Activities: DDF, All-State Music, World Language, Solo & Ensemble

1. To be considered for the Academic Award in academic and fine arts championship events, a team must have a minimum of 10 members.
2. Combine girls and boys together as only one academic award is presented

QUALIFYING PROCESS

- A. Academic Award Entry Form — A school must submit academic award information on this form.
- B. Deadline — Academic Award Entry Forms must be submitted no later than 5:00 p.m. on the Tuesday prior to the start of the respective State Championship event.
- C. School Transcript Analysis
 - Counting Courses — Count every course that a student has listed on his/her report card except those that are on a pass/fail basis.
 - Semester — In computing the team GPA, use only the GPA students earned during the semester prior to the semester in which the respective Championship Event is conducted.
 - Ineligible GPAs — Cumulative, Quarter or Mid-Term GPAs should not be considered.
 - Freshmen — For new 9th grade students, do not include until the beginning of the second semester.

COMPUTING TEAM G.P.A.

A. Student Grade Point Average — For each course listed for a team member, multiply the point value of the grade by the number of semester credits received for the course. A 4.0 GPA system must be used — A=4, B=3, C=2, D=1, F=0, incomplete is considered an F until made up. If a student's GPA is above 4.0 due to advanced placement courses, it will be considered as 4.0, since not all schools use this grading system. Disregard pluses and minuses. Do not count courses on the report card if they are graded on a pass/fail basis.

Example report card and GPA computation

Course	Credit	Grade	Point Value	Total
Math	1	B	1 x 3	3
Science	1	A	1 x 4	4
P.E.	1/2	A	1/2 x 4	2
History	1	C	1 x 2	2
French	1	D	1 x 1	1
Physics	1	B	1 x 3	3
Total	5.5			15

Student GPA
 $15 \div 5.5 = 2.7272$

- B. Team Grade Point Average — Compute team average by adding all team member GPAs and then dividing by the number of team members.

Example — Tom GPA - 2.73; Dick GPA - 3.13; Harry GPA - 3.46;
 Sam GPA - 3.25. Total of individual team member GPAs = 12.57

(Use the form on the following pages to report Grade Point Averages)

Team GPA
 $12.57 \div 4 = 3.142$

ALASKA SCHOOL ACTIVITIES ASSOCIATION

Scan and email this form to office@asaa.org

ACADEMIC AWARD ENTRY

Use Previous Semester GPAs Only

This form must be completed and submitted to the ASAA office no later than 5:00 p.m. on the Tuesday just prior to the first day of competition at the respective State Championship event.

School

Sport or Activity

School Location

Coach

Student Name important: Do not list "alternative education program" students **Grade (9-12)** **GPA (based on 4.0 system)**

1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>
6.	<input type="text"/>	<input type="text"/>	<input type="text"/>
7.	<input type="text"/>	<input type="text"/>	<input type="text"/>
8.	<input type="text"/>	<input type="text"/>	<input type="text"/>
9.	<input type="text"/>	<input type="text"/>	<input type="text"/>
10.	<input type="text"/>	<input type="text"/>	<input type="text"/>
11.	<input type="text"/>	<input type="text"/>	<input type="text"/>
12.	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total of Team Member GPAs

list additional team members on subsequent pages to this form.

Total of Team Member GPAs

÷

Number of Team Members

=

Team GPA

I have reviewed the information presented on this form and, to the best of my knowledge, believe it to be true and correct.

School Administrator (print name)

Administrator's Signature

ALASKA SCHOOL ACTIVITIES ASSOCIATION

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ACADEMIC AWARD ENTRY

Continuation

School

Sport or Activity

Student Name important: Do not list "alternative education program" students	Grade (9-12)	GPA (based on 4.0 system)
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____
16. _____	_____	_____
17. _____	_____	_____
18. _____	_____	_____
19. _____	_____	_____
20. _____	_____	_____
21. _____	_____	_____
22. _____	_____	_____
23. _____	_____	_____
24. _____	_____	_____
25. _____	_____	_____
26. _____	_____	_____
27. _____	_____	_____
28. _____	_____	_____
29. _____	_____	_____
30. _____	_____	_____
31. _____	_____	_____
32. _____	_____	_____
33. _____	_____	_____
34. _____	_____	_____
35. _____	_____	_____
36. _____	_____	_____

ALASKA SCHOOL ACTIVITIES ASSOCIATION
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1. Official reports incident to Referee.
2. Referee determines the consequences for the incident.
3. Referee may forward his decision to Appeals Committee for review. The committee is comprised of the following:
 - Tournament Director or their designee
 - Administrator
 - ASAA Representative
4. Coaches involved are notified of the incident and ruling.

1. Coach fills out Appeal Form below and delivers to Referee within time limit. (See specific sport rules)
2. Referee calls committee together for review of appeal.
3. Committee makes final decision and informs coach in writing.

[illegible]

_____/_____/_____

COACHES APPEAL FOR TEAM EVENTS

If an incident occurs during a game in which a head coach feels there has been a misinterpretation of the rules, the head coach may appeal the ruling by filling out the form below and giving it to the tournament director. This action must occur within thirty (30) minutes following the conclusion of the game. The Tournament Director will be responsible for convening the Board of Control to investigate the incident and report its findings to the head coach.

Name of Coach

School

Sport

Date

Explain incident, the rule that applies, reason for appeal and action you are seeking.

Committee's Ruling

Signature of Committee Member

Date

WAIVER FORMS

Waiver Forms

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Eighth Grade Student Eligibility for Sub-Varsity	53
Eighth Grade Student Eligibility for Activities	54

Transfer and Eligibility waivers can be found online at: <https://studentcentral.bigteams.com>

F1 VISA-FOREIGN STUDENT WAIVER

Print or type in English, and send the completed form to the principal of the Alaska school you are attending.
Completion of this form does not guarantee eligibility for high school sports in the U.S.

Member School

Phone

Fax

Mailing Address

City

Zipcode

Principal's name (please print)

Principal's signature (required)

Date

1. GENERAL STUDENT INFORMATION

Student's Full Name (as it appears on passport / birth certificate)

Gender
☐ Male ☐ Female

Date of birth (mm/dd/yy)

Age

Grade level (9-12) in Alaska

Permanent Address (in home country not USA address)

Home Phone

Country Code:

Number:

Individuals living at permanent address (check parents, and list other individuals by relationship)

<input type="checkbox"/> Father	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Mother	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Other: _____
	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Other: _____
	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Other: _____

Father's Name

Current Employer

Mother's Name

Current Employer

ALASKA SCHOOL ACTIVITIES ASSOCIATION

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F1 VISA-FOREIGN STUDENT WAIVER

2. EDUCATIONAL BACKGROUND - SCHOOL LAST ATTENDED

School Name	
School Address	
City/State/Country	
Phone Number	
Headmaster/Principal	
Attendance Dates	
Grades Attended	
Diplomas	
Who Paid?	

3. ARRANGEMENTS FOR ATTENDING SCHOOL IN THE UNITED STATES

By whom was the school the student attends selected?

How was the school selected?

Is the student living in a school dormitory? ☐ Yes ☐ No

 If yes, Location:

Why was this school selected for this student?

Explain what involvement the student had in his/her placement in a U.S. high school:

Did the student have U.S. contact prior to placement in a U.S. high school? ☐ Yes ☐ No

 If yes, list persons and describe contact(s):

Does the student receive financial aid to pay for school attendance cost in the U.S.? ☐ Yes ☐ No

 If yes, list the source, amount and conditions for receiving all such aid:

What means of support, other than financial aid, does the student have?

What independent agency determined the student's eligibility for financial aid?

Does the student pay tuition as required by Section 625 of U.S. Public Law 104-208? ☐ Yes ☐ No

Who was the student's first contact with at the U.S. high School?

When was it?

When did the student first communicate with any coach at the U.S. high school?

Who were the most influential people in the student's placement at the U.S. high school?

F1 VISA-FOREIGN STUDENT WAIVER

4. STUDENT STATUS

International Student — An international student is a student whose home is in another country but who attends a school in the U.S. outside the auspices of an established exchange program.

Secondary School in Home Country

Has student graduated from the home country's equivalent of High School: ☐ Yes ☐ No

Number of semesters of secondary school attendance or its equivalent _____

Last date student attended secondary/high school in home country: ____/____/____.

Visa Classification

☐ F-1 ☐ Other: _____

Visa Validity Dates

____/____/____ to ____/____/____

List steps taken by student to come to the U.S. List dates, persons contacted and purposes of all con-

Name of person(s) with whom student resides in U.S.

Resident(s) Email

Resident(s) Address

Resident(s) Phone

Resident(s) Fax

Relationship of Student to Person(s) he/she Resides With.

List any relationships between resident(s) and the school and/or its athletic programs.

Student's Parents

Did Parents Move to

☐ Yes ☐ No

Student's Legal Guardian / Adoptive Parents (if any)

Name(s)

Was the legal guardian /adoptive parent appointed by a court in the U.S? ☐ Yes ☐ No

Did the guardian/adoptive parent move to the U.S. with the student? ☐ Yes ☐ No

F1 VISA-FOREIGN STUDENT WAIVER

5. HIGH SCHOOL / COLLEGE ATHLETICS INTEREST / CONTACT — to be completed by all stu-

Has the student ever:	Yes	No	If yes, list persons and institutions they represent.
Communicated with any coach or other person about athletics participation in the U.S.?	<input type="checkbox"/>	<input type="checkbox"/>	
Discussed prospective athletic participation in the U.S. with any coach or other person in home country other than parents?	<input type="checkbox"/>	<input type="checkbox"/>	
Communicated with any agent, or other sports representative or consultant about athletics participation in the U.S.?	<input type="checkbox"/>	<input type="checkbox"/>	
Discussed sports participation in the U.S. with any corporate representative?	<input type="checkbox"/>	<input type="checkbox"/>	
Attended any sports camp in U.S.?	<input type="checkbox"/>	<input type="checkbox"/>	If yes, list:

6. ATHLETIC PARTICIPATION DATA — to be completed by all students

A. LIST ALL ORGANIZED COMPETITION

Year	Name of Team	Head Coach	Location	Division	Sport

B. AWARDS & BENEFITS

Has the student ever:	Yes	No	If yes, Explain.
Been provided lodging by a sports team or program?	<input type="checkbox"/>	<input type="checkbox"/>	
Received money for participation in competition?	<input type="checkbox"/>	<input type="checkbox"/>	
Received merchandise or other items of benefit for participation in competition?	<input type="checkbox"/>	<input type="checkbox"/>	
Signed or orally entered any type of agreement with a team or agent or other representative for any reason?	<input type="checkbox"/>	<input type="checkbox"/>	
Received payment of education expenses for Secondary/high school from a sports team or related organization?	<input type="checkbox"/>	<input type="checkbox"/>	
Agreed to provide any individuals with money in the future for assistance in the past?	<input type="checkbox"/>	<input type="checkbox"/>	

F1 VISA-FOREIGN STUDENT WAIVER

7. ELIGIBILITY VERIFICATION

A. TRANSPORTATION TO THE UNITED STATES

Date First Entered

Location Where First Entered U.S.

Describe arrangements for the trip, including who made the arrangements.

Who paid for flight?

8. CHECKLIST — REQUESTED ATTACHMENTS

This form is considered incomplete unless the following items are attached. Please send your completed forms and attachments to the Alaska School Activities Association at the address below.

- ☐ a. A copy of student's birth certificate or passport;
- ☐ b. A copy of student's certificate of health insurance issued by a U.S. company;
- ☐ c. A copy of student's immigration documents including his /her visa;
- ☐ d. A copy of all application forms from the student to the sponsoring agency.

9. STUDENT'S AFFIRMATION (SIGN AFTER COMPLETING THE ENTIRE FORM)

By signing below, I (print)_____ affirm that I have completed and reviewed the responses to this questionnaire and agree that the information is correct. I understand that if I knowingly have given false or misleading answers to these questions, I will jeopardize my eligibility for participation in interscholastic athletics.

Student Signature

Date

FOR OFFICE USE ONLY

Executive Director's Decision

- ☐ Waiver request APPROVED
- ☐ Waiver request DISAPPROVED

Executive Director's Signature

ALASKA SCHOOL ACTIVITIES ASSOCIATION

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SUNDAY CONTEST/EVENT WAIVER

According to ASAA Bylaw Article 6, Section 7, interscholastic events or contests may not be held on Sunday. However, if inclement weather, transportation difficulties or equipment failures force the cancellation of one contest of a scheduled series, and the series cannot be rescheduled at a later date, the host school may request that a Sunday contest be sanctioned. Sunday contests and events require a waiver, which must be approved by the Executive Director. Schools should use this form to request a waiver.

Requesting (host) school

Visiting school

Sport or Activity

Date of contest

Reason waiver is being requested (transportation difficulties or equipment failures are valid reasons)

School administrator's acknowledgement

School Administrator (please print) _____

School Administrator's Signature: _____ Date: _____

School Address: _____

Phone: _____ Fax: _____ Email: _____

FOR OFFICE USE ONLY

Executive Director's decision

☐ APPROVED ☐ DISAPPROVED

Executive Director's signature

Comments

ALASKA SCHOOL ACTIVITIES ASSOCIATION

Scan and email this form to office@asaa.org

EIGHTH GRADE STUDENT ELIGIBILITY FOR VARSITY

Per ASAA Handbook Article 12, Section 2, E, 3a:

There were thirty (30) or fewer students, or fifteen (15) or fewer students per gender, enrolled in grades 9-12 during the previous school year's October student count as reported to the Department of Education and Early Development (DEED) or that there were fifty (50) or fewer students, or twenty-five (25) or fewer students per gender, enrolled in grades 9-12 during the previous school year's October student count as reported to the Department of Education and Early Development (DEED), and that the school is conducting two (2) or more team sports which seasons overlap for more than six (6) weeks. If the current school year's October count is lower than the previous year's, it may substitute as the official count for purposes of this section.

Verification:

I request that enrolled 8th grade students be allowed to participate under the provisions of Article 12, Section 2, and I understand that those 8th graders will not count in the high school's enrollment for classification purposes.

Please complete this form and attach a list of eligible 8th grade students who wish to participate. All students should be entered into the School Activities Reporting System.

Check all Sports that apply:

☐ BASKETBALL ☐ SOCCER ☐ MIX-SIX VOLLEYBALL ☐ VOLLEYBALL

School District _____ Name of School _____

School Contact Person _____
(Printed Name)

Phone _____ Email _____

Previous or Current Year's 9-12 Enrollment Numbers as Reported to DEED: Males _____ Females _____

Number of Ineligible 5th Year Seniors (if applicable) Included in Enrollment Report to DEED for Which Forgiveness is Requested _____

Signature of Superintendent _____ Date _____

Scan and email to office@asaa.org prior to 8th grade participation

FOR OFFICE USE ONLY

Directors' Signature

Directors' Decision

☐ APPROVED ☐ DISAPPROVED

EIGHTH GRADE STUDENT ELIGIBILITY FOR SUB-VARSITY

Per ASAA Handbook Article 12, Section 2, E, 3b:

For schools classified as 1A, 2A, or mix-six, students enrolled in the 8th grade may be granted eligibility to participate as members of a high school basketball, volleyball, soccer, mix six volleyball sub-varsity team, when an annual request is submitted in writing to ASAA by the district superintendent.

Verification:

I request that enrolled 8th grade students be allowed to participate under the provisions of Article 12, Section 2, and I understand that those 8th graders will not count in the high school's enrollment for classification purposes.

Please complete this form and attach a list of eligible 8th grade students who wish to participate. All students should be entered into the School Activities Reporting System.

Check all Sports that apply:

☐ BASKETBALL ☐ SOCCER ☐ MIX-SIX VOLLEYBALL ☐ VOLLEYBALL

School District _____ Name of School _____

School Contact Person _____
(Printed Name)

Phone _____ Email _____

Previous or Current Year's 9-12 Enrollment Numbers as Reported to DEED: Males _____ Females _____

Number of Ineligible 5th Year Seniors (if applicable) Included in Enrollment Report to DEED for Which Forgiveness is Requested _____

Signature of Superintendent _____ Date _____

Scan and email to office@asaa.org prior to 8th grade participation

FOR OFFICE USE ONLY

Directors' Signature

Directors' Decision

☐ APPROVED ☐ DISAPPROVED

EIGHTH GRADE STUDENT ELIGIBILITY FOR ACTIVITIES

Per ASAA Handbook Article 12, Section 2, E, 3c:

For schools with enrollments of 500 or less, students enrolled in the 8th grade may be granted eligibility to participate as members of the a high school's Art, Drama, Debate & Forensics, Dance / Drill Teams, Esports, Honor Band, Choir, Orchestra, Solo & Ensemble, Student Government and World Language Declamation programs, when an annual request is submitted in writing to ASAA by the district superintendent. This request must verify that the high school described above is a member school and that there were five hundred (500) or fewer students, enrolled in grades 9-12 during the previous school year's October student count as reported to the Department of Education and Early Development (DEED). If the current school year's October count is lower than the previous year's, it may substitute as the official count for the purposes of this section

Verification:

I request that enrolled 8th grade students be allowed to participate under the provisions of Article 12, Section 2, and I understand that those 8th graders will not count in the high school's enrollment for classification purposes.

Please complete this form and attach a list of eligible 8th grade students who wish to participate. All students should be entered into the School Activities Reporting System.

Check all Activities that apply:

☐ ART ☐ DDF ☐ DANCE/DRILL ☐ ESPORTS ☐ MUSIC
☐ STUDENT GOVERNMENT ☐ WORLD LANGUAGE

School District _____ Name of School _____

School Contact Person _____
(Printed Name)

Phone _____ Email _____

Previous or Current Year's 9-12 Enrollment Numbers as Reported to DEED: Males _____ Females _____

Number of Ineligible 5th Year Seniors (if applicable) Included in Enrollment Report to DEED for Which Forgiveness is Requested _____

Signature of Superintendent _____ Date _____

Scan and email to office@asaa.org prior to 8th grade participation

FOR OFFICE USE ONLY

Directors' Signature

Directors' Decision

☐ APPROVED ☐ DISAPPROVED

WRESTLING FORMS

Wrestling Forms

Release for Wrestler to Participate with Skin Lesions	57
Boys Wrestling Weight Certification	58
Girls Wrestling Weight Certification.....	59

RELEASE FOR WRESTLER TO PARTICIPATE WITH SKIN LESIONS

Note to providers: Non-contagious lesions do not require treatment prior to return to participation (e.g. eczema, psoriasis, etc.). Please familiarize yourself with NFHS Rule-4-2-3 which states: "If a participant is suspected by the referee or coach of having a communicable skin disease or any other condition that makes participation appear inadvisable, his coach shall provide current written documentation from a physician stating that the suspected disease or condition is not communicable and that the athlete's participation would not be harmful to his opponent. This documentation shall be furnished at the weigh-in or prior to competition in the dual meet or tournament. Covering a communicable condition shall not be considered acceptable and does not make the wrestler eligible to participate."

Note: If an on-site tournament physician is present, he/she may overrule the diagnosis of the physician signing this form.

Below are some guidelines that suggest minimum treatment before returning to wrestling.

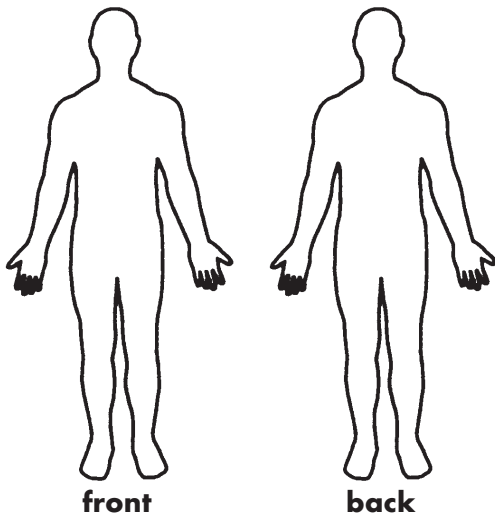
- **Bacterial diseases (impetigo, boils):** Oral antibiotic for 2 days and no drainage, oozing or moist lesions.
- **Herpetic lesions (Simplex fever blisters, Zooster, Gladiatorium):** No new lesion in 48 hours and all lesions scabbed over. No oral treatment is required.
- **Tinea lesions (ringworm scalp, skin):** Oral or topical treatment for 7 days on skin and 14 days on scalp.
- **Scabies, Head Lice:** 24 hours after appropriate topical management.
- **Conjunctivitis:** 24 hours of topical or oral medication and no discharge.
- **Molluscum Contagiosum:** 24 hours after curettage.

Name of Student

Date of Exam

 / /

Mark location(s) of lesion(s):



Diagnosis

☐ Communicable ☐ Non-contagious

Describe location of lesions

Medication(s) used to treat lesion(s)

Date treatment started

 / /

Earliest date may resume participation

 / /

Physician's Name (printed or typed)

Physician's phone

Physician's Address

Physician's Signature

BOYS WRESTLING WEIGHT CERTIFICATION

In accordance with ASAA rules, each wrestler is required to establish a certified minimum weight within sixty (60) calendar days prior to the first team competition and is prohibited from certifying at a lower weight during the season. After the first 30 days of the season, a wrestler may not weigh-in more than one weight class above the certification without recertifying at a higher weight. A student weighing in more than one weight class above his/her minimum weight will be automatically recertified at the higher weight. A student beginning wrestling after the start of the season must have his/her weight determined before his/her first competition.

Student

Today's Weight

Date of birth

Grade

School

Weight class (circle one)

103 112 119 125 130 135 140 145 152 160 171 189 215 285

Guideline for Medical Provider:

When certifying weight classifications, providers must be aware of the NFHS Rules regarding appropriate minimum weight certification.

1. A minimum of 7% body fat for males.
2. Initial weight should be with the athlete being appropriately hydrated (urine specific gravity of not more than 1.025).
3. Controlled weight loss for those athletes with higher than minimum body fat should not exceed 1.5% per week.

Medical Certification

I certify that I have examined the above named student. I have circled the minimum weight class at which this student may wrestle.

Name of Medical Doctor, Physician's Assistant, Advanced Nurse Practitioner or Doctor of Chiropractic (circle which)

Signature

Date

Address

Phone

Parent/Guardian name (please print)

Parent/Guardian signature

Date

NOTE: DO NOT SEND THIS WEIGHT CERTIFICATION FORM TO THE ASAA OFFICE, BUT KEEP ON FILE AT THE SCHOOL. YOU MUST INDICATE THE WEIGHT CERTIFICATION IN THE STUDENT ACTIVITIES REPORTING SYSTEM (SARS) BEFORE THE STUDENT WILL BE ELIGIBLE TO WRESTLE.

GIRLS WRESTLING WEIGHT CERTIFICATION

In accordance with ASAA rules, each wrestler is required to establish a certified minimum weight within sixty (60) calendar days prior to the first team competition and is prohibited from certifying at a lower weight during the season. After the first 30 days of the season, a wrestler may not weigh-in more than one weight class above the certification without recertifying at a higher weight. A student weighing in more than one weight class above his/her minimum weight will be automatically recertified at the higher weight. A student beginning wrestling after the start of the season must have his/her weight determined before his/her first competition.

Student

Today's Weight

Date of birth

Grade

School

Weight class (circle one)

100 107 114 120 126 132 138 145 152 165 185 235

Guideline for Medical Provider:

When certifying weight classifications, providers must be aware of the NFHS Rules regarding appropriate minimum weight certification.

1. A minimum of 12% body fat for females.
2. Initial weight should be with the athlete being appropriately hydrated (urine specific gravity of not more than 1.025).
3. Controlled weight loss for those athletes with higher than minimum body fat should not exceed 1.5% per week.

Medical Certification

I certify that I have examined the above named student. I have circled the minimum weight class at which this student may wrestle.

Name of Medical Doctor, Physician's Assistant, Advanced Nurse Practitioner or Doctor of Chiropractic (circle which)

Signature

Date

Address

Phone

Parent/Guardian name (please print)

Parent/Guardian signature

Date

NOTE: DO NOT SEND THIS WEIGHT CERTIFICATION FORM TO THE ASAA OFFICE, BUT KEEP ON FILE AT THE SCHOOL. YOU MUST INDICATE THE WEIGHT CERTIFICATION IN THE STUDENT ACTIVITIES REPORTING SYSTEM (SARS) BEFORE THE STUDENT WILL BE ELIGIBLE TO WRESTLE.

WRESTLING WEIGHT CERTIFICATION

The following site may be helpful for providers to learn more about weight management and easy methods of body fat analysis:

<http://www.muscleandstrength.com/tools/how-to-measure-bodyfat-using-calipers.html>

Excessive and repetitive weight loss can cause decreased strength and decreased athletic and academic performance as well as place the athlete at significant health risk.

Dehydration and starvation do not promote peak performance and should not be tolerated by coaches, wrestlers, and their parents.

A variety of inexpensive calipers such as Accumeasure or Slim Guide, for example are easily available on Amazon or other sites. ASAA does not endorse any specific brand or mechanism of determining body fat.

ASAA ENDOWMENT FORMS

ASAA Endowment Forms

ASAA Endowment Game Application 63

ASAA ENDOWMENT GAME APPLICATION

Schools wishing to host Endowment Games must apply in writing to ASAA by submitting this form no later than one week prior to the game. Under no circumstances may an Endowment Game be played until this form has been signed by ASAA and returned to the participating schools. ASAA will invoice the responsible school \$100 for each game.

Name of Home School

Responsible for endowment fee

☐ Yes ☐ No

Name of Visiting School

Responsible for endowment fee

☐ Yes ☐ No

Sport

Gender (check one)

☐ Girls ☐ Boys ☐ Co-Ed

Level of play (check one)

☐ Varsity ☐ JV ☐ C

Date of Endowment game

Location of Endowment Game (Facility and Town)

Home School Administrator's Name (please print)

Administrator's Job Title

Home School Administrator's Email

Date

Visiting School Administrator's Name (please print)

Administrator's Job Title

Visiting School Administrator's Email

Date

FOR OFFICE USE ONLY

Comments

☐ APPLICATION & CHECK RECEIVED

☐ APPLICATION IS **APPROVED**

Director's Signature: _____ **Date:** _____

ALASKA SCHOOL ACTIVITIES ASSOCIATION

Scan and email this form to office@asaa.org

ALTERNATIVE EDUCATION FORMS

Alternative Education Forms

Guidelines for Alternative Education Students 65

GUIDELINES FOR ALTERNATIVE EDUCATION STUDENTS

Alaska Statute, AS 14.30.365, is called the "Home School Law". This law permits students who are enrolled in alternative education programs and accredited home schools as defined under AS 14.30.365, and who are otherwise eligible to participate in high school interscholastic activities, to request a "school of eligibility" within a public school district **or at a religious or private school**. The following suggestions and guidelines have been developed to aid school administrators in fully implementing the "letter and the spirit" of the law. For further clarification contact ASAA or your district level administration.

It is important to fully understand the definitions of alternative education program and accredited under the statute so that there is no confusion.

Alternative Education Program: The Association adopts the statutory definition, in AS 14.30.365 (c)(1), of "alternative education program" as a public secondary school that provides a nontraditional education program, including the Alaska Military Youth Academy; a public vocational, remedial or theme-based program; a home school program that is accredited, as defined In this section, a charter school authorized under AS 14.03.250-14.03.290; and a statewide correspondence school that enrolls students that reside outside of the district in which the student resides and provides less than 3 hours a week of scheduled face-to-face student interactions in the same location with a teacher who is certified under AS 14.20.020.

Accredited: For purposes of determining whether a home school program is "accredited" such as to qualify as an alternative education program herein, the State Department of Education and Early Development (DEED) has identified Cognia as the sole recognized body to accredit home school programs that have standards similar to Alaska's standards; the Association shall regard as "accredited" those home school programs that have been accredited by Cognia.

School of Eligibility: shall be the public school that, (1) based on the residence of the parent or legal guardian, the student would be eligible to attend were the student not enrolled in an alternative education program; or (2) at which the student requests to participate, if (A) the student shows good cause, as determined by the governing body of the Public School the student would be eligible to attend were the student not enrolled in an alternative education program and (B) the governing body of the school in which the student seeks to participate in interscholastic activities approves. Or, a religious or other private school regulated under this chapter that, (1) the student would be eligible to attend were the student not enrolled in an alternative education program; and (2) at which the student requests to participate, if the administrator of the school approves.

GUIDELINES FOR ALTERNATIVE EDUCATION STUDENTS

ASAA Eligibility Requirements for Alternative Education Students

Alternative education program students must meet all ASAA and member school district eligibility requirements with the exception of regular attendance at the “school of eligibility.” Schools which permit ineligible students to participate will be subject to penalty under ASAA Bylaws.

Students must physically reside within the attendance area of the school, or if not, have received approval of the school’s governing body to establish the school as the “school of eligibility.”

Students must be enrolled in grades 9-12 in an “alternative education program” as defined in AS 14.30.365.

Students must be enrolled in at least the minimum number of classes according to ASAA and school district enrollment requirements.

Students must meet or exceed ASAA’s Semester Credit Rule for the immediate preceding semester, including the GPA requirement.

Students must not have transferred directly from a member school to start the school year (transfers may require a calendar year period of ineligibility for varsity level competition).

Students must not have been enrolled in high school for more than eight consecutive semesters since first enrolling in ninth grade; and students may not compete in a specific high school sport or activity for more than 4 seasons.

Students will not turn 19 years of age on or before August 1.

In accordance with ASAA Bylaws, students must be amateurs in each sport and activity in which they want to participate.

Students must not have been recruited by a person who coaches at the “school of eligibility” or by another school representative.

In accordance with ASAA Bylaws, students must have submitted to a sports physical exam within the prior eighteen months and agree to provide a copy to the school.

If they are hockey players, students must be aware of the limitations on non-school participation during the high school under ASAA’s Dual Participation Supplemental Rule for hockey.

Students are aware of and agree to comply with ASAA’s “Play for Keeps” tobacco, alcohol and drug (TAD) education program.

Students are aware of and agree to comply with ASAA’s or the school district’s Concussion Awareness/Education/Management Program.

Students are aware of the risk of Sudden Cardiac Arrest.

It is recommended that the administrator explain to students that the statute does not guarantee that they will be chosen by coaches to fill spots on competitive teams.

If the member school decides to charge a participation fee for alternative education students, ASAA encourages the adoption of a “fair share” policy.

GUIDELINES FOR ALTERNATIVE EDUCATION STUDENTS

Checklist For Alternative Education Students

This document has been developed by ASAA to aid a member school in determining the eligibility status of alternative education students as defined in AS 14.30.365 (c)(1) who have identified this school as their requested "school of eligibility."

REGISTER: Before being eligible to participate in high school interscholastic activities, an alternative education student must register with the ASAA member school at which he/she is requesting to participate. This will be called the school of eligibility. School districts are encouraged to adopt a policy which provides public notice and a period of pre-registration.

DEMONSTRATE ELIGIBILITY: An alternative education student must demonstrate eligibility by providing verifiable written evidence of meeting ASAA and school district student eligibility requirements.

NOTE: Please review the following checklist with the student and parents. Unchecked boxes will likely mean that the student has NOT demonstrated eligibility.

- ☐ The student is officially enrolled in grades 9-12 in an "alternative education program" as defined in AS 14.30.365 (c)(1).
- ☐ If student is officially enrolled in an "accredited" home school, the "accreditation agency" has been recognized by the Alaska DEED.

Name of accreditation agency. _____
- ☐ The student's residence is physically located within the attendance area of the member school, or if not, the student has requested to participate at the member school and has received approval of the school's governing body to do so.
- ☐ The student is currently enrolled in a minimum of courses needed to receive 2.5 units of semester credit, or the equivalent, each of which counts toward graduation through the student's alternative education program. (Exception for Seniors) (ASAA Bylaw Article 12, Section 2, A 4 & 5)
- ☐ The student passed at least 2.5 units of credit, or the equivalent, which count toward graduation, with at least an overall 2.0 GPA for the previous semester (exception for incoming Freshman and Seniors). (ASAA Bylaw Article 12, Section 7, A & B)
- ☐ The student is not seeking to transfer eligibility from another ASAA member. Any request to transfer the student's eligibility from another member high school will be subject to ASAA's transfer rule, (ASAA Bylaw Article 12, Section 9)
- ☐ The student has not been enrolled in high school for more than eight consecutive semesters since first enrolling in 9th grade and has not previously participated for four seasons in a sport or activity for which he/she is seeking eligibility. (ASAA Bylaw Article 12, Section 3)
- ☐ The student will not turn 19 on or before August 1.
- ☐ The student is an amateur in each sport and activity in which he/she wants to participate in accordance with ASAA Bylaw Article 8.

GUIDELINES FOR ALTERNATIVE EDUCATION STUDENTS

- ☐ The parent and student affirm that he/she has not been recruited by a coach, nor by any other school representative, to play on a team at the school of eligibility. If the student is a hockey player, he/she understands that ASAA's Supplemental Rules limit playing on a non-school hockey team during the high school season.
- ☐ The student has had a sports physical exam within the prior 18 months, and agrees to provide a copy of such to the school of eligibility.
- ☐ The student and parent are aware that participation in ASAA's "Play for Keeps," tobacco, alcohol and drug (TAD) education program is a requirement of eligibility.
- ☐ The student and parent are aware that participation in ASAA's Concussion Education/Awareness/Management Program for student-athletes is a requirement of eligibility.
- ☐ The student and parent are aware of Sudden Cardiac Arrest and have signed the ASAA SCA form.
- ☐ The student and parent understand that AS 14.30.365 does not guarantee the student a position on a school team.
- ☐ The student and parent understand that the school of eligibility may charge a fee, on a "fair share" basis, for participation in an interscholastic sport or activity as defined in AS 14.30.365.
- ☐ The student and parent understand that the student must remain eligible, according to ASAA rules and those of the governing body of the school of eligibility, in order to participate in high school interscholastic activities. Schools which permit ineligible students to participate will be subject to penalties in accordance with ASAA Bylaws.

Student Information Sheet

Student Name Signature

Parent/Guardian Name Signature

Home Address Phone Number

Student Email Parent Email

Alternative education program (ie. IDEA) If a home school, it is accredited by

