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Adopted Minutes of the ASAA Board of Directors' Meetings October 1-2, 2018

Note: This file is available on the ASAA web site at:

<http://asaa.org/wp-content/uploads/board/BOD-October-2018-Meeting.pdf>

More information may be obtained from an ASAA Board member (listed on web site) or from the ASAA office (907) 563-3723.

Call to Order — the meeting was called to order at 8:35 AM.

Procedural — Pledge of Allegiance

Seating of New Board Members — Incoming AASG Representative Abigail Jensen was seated.

Roll Call:

Region 1 - Ed Lester-Present
Region 2 - Steve Klaich-Present
Region 3 - Dale Ewart-Present
Region 4 -Megan Hatswell-Present
Region 5 - Andrew Friske-Present
Region 6 - Steve Zanazzo-Present
AASB – Clarence Daniel -Present
AASA - Dave Herbert -Present
AASG – Abigail Jensen-Present

Procedural —

Quorum established

Election of Officers: “motioned to elect Ed Lester as Board President and Dale Ewart as Board Vice President for the 2018-2019 school year.”

Motioned by AASA, seconded by Region 5
(Carried - Unanimous Consent)



Introduction of Guests –

- Tony Jensen, Student Government Advisor Wasilla High School
- Marty Lang, Anchorage High School

Ordering and Approval of the Agenda–

Motioned to move the tabled item to Old Business
Motioned by Region 5, seconded by Region 3
(Carried - Unanimous Consent)

Motioned to approve the agenda with additions
Motioned by Region 6, seconded by Region 5
(Carried - Unanimous Consent)

Approval of the Consent Items –

Motioned “to approve the consent items with corrections”
Motioned by Region 6, seconded by Region 5
(Carried - Unanimous Consent)

Public Comments on Agenda and Non-Agenda Items –

Monday – October 1 (1:00 a.m.)

None

Reports – The Board of Directors heard the following reports:

- Board Members
- Finance Committee
- Student Government
- Officials and Coaches
- Sponsorships/Marketing/Promotions
- Play for Keeps, Win for Life/Hall of Fame
- SMAC-none
- Executive Director

Awards/Recognitions/Presentations –

None



Consent Items –

- a. Approval of Minutes of February 2018 Board meeting
- b. Wavier Report
- c. Out-of-State Travel
- d. Contest Ejection Report
- e. Financial Report
- f. Cooperative Schools Report
- g. Endowment Report
- h. Eighth Grade Student Eligibility Request Report

Action Items and Board Directives – The Board of Directors took action as follows:

➤ **Basketball “at-large” selection and seeding process:** motioned “to adopt the at-large berth selection and seeding criteria as follows:

Each team will be given a point value of .5 or one against each other team being considered. Points will be assigned using the following ranked criteria (**Endowment games are not considered**). If there is a tie, the same criteria will be used to break the tie, disregarding the other teams. If the tie still exist there will be coin toss by ASAA staff to determine who advances

1. Head to head record.
2. Record against common state qualifiers at all classifications.*
3. Record against common opponents at all classifications.*
4. Record against common state qualifiers at that classifications.*
5. Record against common opponents at that classification.*

* in order to utilize this criteria the winning percentage must have a difference of at least 25%”

Motioned by Region 5, seconded by Region 2
(Carried - Unanimous Consent)

➤ **Basketball “at-large” pools 4A:** motioned “to comprise the 4A at-large pool with the Cook Inlet and Northern Lights third and fourth place teams and the Mid-Alaska and Southeast Conference second place teams.”

Motioned by Region 6, seconded by Region 4
(Carried - Unanimous Consent)



➤ **Basketball “at-large” pools 3A:** motioned “to comprise the 3A at-large pool with the Aurora and Southcentral Conferences second, third and fourth place teams, the Southeast Conference second place teams and the Western Conference second and third place teams.”

Motioned by Region 5, seconded by Region 3
(3-3 motion failed)

(Y-Region 2, Region 3, Region 5)
(N-Region 1, Region 6, AASB)
(Y- AASG (advisory))
(Abstain-Region 4 and AASA)

➤ **Basketball “at-large” pools 3A:** motioned “to comprise the 3A at-large pool with the Aurora and Southcentral Conferences third and fourth place teams, the Southeast Conference second place teams and the Western Conference third place teams.”

Motioned by Region 6, seconded by AASB
(5-3 motion passed)

(Y-Region 1, Region 4, Region 6, AASA, AASB)
(N-Region 2, Region 3, Region 5)
(N-AASG (advisory))



➤ **Hockey “at-large” selection and seeding process:** motioned “to adopt the at-large berth selection and seeding criteria as follows:

Division II Hockey

The “at-large” pool will be comprised of the fourth and fifth place team from each conference. This will be determined by the conference bylaws and could be based on the conference tournament or regular season results.

Each team in the “pool” will be given a point value of .5 or one against each other team being considered. Points will be assigned using the following ranked criteria **(Endowment games are not considered)**. If there is a tie, the same criteria will be used to break the tie, disregarding the other teams. If the tie still exist there will be coin toss by ASAA staff to determine who advances

1. Head to head record.
2. Record against common opponents at all classifications.
3. Record against common state qualifiers at that classification.
4. Record against common opponents at that classification.
5. Coin Toss

Once the two at-large teams are selected, then the tournament will be seeded using the same criteria with a “new pool” made up of the eight teams.

Division I Hockey

Each team in the “pool” will be given a point value of .5 or one against each other team being considered. Points will be assigned using the following ranked criteria **(Endowment games are not considered)**. If there is a tie, the same criteria will be used to break the tie, disregarding the other teams. If the tie still exist there will be coin toss by ASAA staff to determine who advances

1. Head to head record.
2. Record against common state qualifiers at all classifications.
3. Record against common opponents at that classification.
4. Record against common state qualifiers at that classification.
5. Record against common opponents at that classification.
6. Coin Toss

Motioned by Region 3, seconded by Region 2
(7-1 motion passed)

(Y-Region 1, Region 2, Region 3, Region 4, Region 5, AASA, AASB)
(N-Region 6)
(Advisory-Yes AASG)



> **Division 1 Hockey Berths:** motioned to “adopt the following system for awarding berths to the Division 1 Hockey Tournaments: Automatic berths to the top five (5) teams from the Cook Inlet Conference and top two (2) teams from the Mid-Alaska Conference and the Division II Hockey Champion. In the event the Division II Hockey Champion were to choose not to accept the berth, then the final berth would be chosen from a pool including the 6th place CIC team, 3rd place Mid-Alaska team and the Division II runner-up, using the DI “at-large” selection criteria.”

Motioned by Region 3, seconded by Region 2
(7-1 motion passed)

(Y-Region 1, Region 2, Region 3, Region 4, Region 5, AASA, AASB)
(N- Region 6)
(Advisory-Yes AASG)

Motioned by Region 3, seconded by Region 5
(Carried - Unanimous Consent)

➤ **Football Scheduling Policy:** motioned to “adopt the football scheduling policy to read

Schools assigned to a conference must adhere to the following scheduling process. Schools will be considered to have broken a contract for each game not played. The following is the process:

1. The four schools “off the road system” must provide the following amount of round trip airline tickets from Anchorage to teams scheduled to play them:

Barrow: 22 tickets Ketchikan: 22 tickets Kodiak: 22 tickets

Juneau Co-op Team: 36 tickets (JV and Varsity) or 22 tickets (Varsity only)

In order to not cause undue cost, the teams scheduled to play the “off the road system” schools, must:

- a. Agree to game date/times and general travel arrangements by May 5th, or agree to a set travel stipend. Travel stipend based on average round trip ticket price for Anchorage to game location.
- b. Provide traveler information, full legal name and date of birth, to the schools 10 business days prior to departure date.
- c. Only utilize the ticket for active players and up to three certified coaches.



- d. Be willing to travel as reasonably expected as determined by the host school. This could vary based on flight availability, numbers traveling and playing date.
 - e. When hosting an “off the road system school,” the host agrees to provide ground transportation to and from the nearest airport (must be within an hour drive) to the school and field or to the hotel and field when housing is not provided. If the traveling school chooses to utilize an airport further than an hour away, the host school is not obligated to provide transportation.
 - f. Cover any additional cost caused by failing to meet these obligations.
2. Schools scheduled to play non-road system teams, must play those games if financial assistance is met.
3. Region 3, Region 4, Region 5 and Region 6 may select a commissioner with the authority to schedule games for the members their Region and a non-voting deputy commissioner. The commissioners will meet to complete the entire schedule for all classifications. This meeting will be held in early December at a site selected by ASAA. The purposes of this meeting will be to ensure all teams have completed schedules. The cost to attend the meeting will be the responsibility of the commissioner’s and deputy commissioner’s school district or Region.
4. Teams requesting byes or out of state travel must do so by November 30.
5. Once the schedule is completed, the commissioners will vote that it is finalized. In the event of a tie vote, the ASAA Executive Director will vote to break the tie.

Motioned by Region 5, seconded by Region 3
(Carried - Unanimous Consent)

> **SMAC Committee** : motioned to “appoint Claire Stoltz as the Interior Representative to the Sports Medicine Advisory Committee.”

Motioned by Region 6, seconded by AASA
(Carried - Unanimous Consent)



➤ **State Cheer Championships:** motioned “ adopt the following as the divisions and components of the State Cheer Championships:

CLASSIFICATIONS

Division I includes school size of 501 and above. Division II includes school size 500 and less. Any school in Division II may choose to opt up to Division I. There will be no separate division for coed teams.

STATE CHEER “GAME DAY COMPETITION” COMPONENTS

- A. **SIDELINE CHEER:** (12 members max)
School cheer team is introduced and stands at the sideline facing the crowd. Team leads a crowd chant, of their choice, 5 times through.
- B. **TIME-OUT CHEER:** (D I unlimited roster size, D II 12 members max)
Team rallies to the floor while demonstrating genuine crowd spirit and enthusiasm and begins their time-out cheer. Team rallies and returns to the sideline.
1. 1 minute maximum
 2. Emphasis should be on crowd involvement and spirit raising
 3. No music allowed
 4. Use of signs and/or poms is encouraged. Props may not be set up in advance.
 5. Division I may perform any tumbling skill allowed by NFHS rules on the basketball court
 6. Division II may only perform a standing back tuck or less. No running tumbling. (See NFHS Spirit Rule Book)
 7. Division I may perform any stunt allowed by NFHS rules on the basketball court
 8. Division II stunts are limited to liberties and liberty hitches (See NFHS Spirit Rule Book)
- C. **SITUATIONAL SIDELINE CHEER:** (12 members max)
Announcer gives team a game scenario indicating an offensive or defensive situation. Team begins a situation appropriate cheer on the sideline.
1. One minute maximum
 2. Emphasis on game knowledge and appropriateness of cheer
 3. No music allowed
 4. Use of signs and/or poms is encouraged.
- D. **HALF TIME ROUTINE:** (D I unlimited roster size, D II 12 members max)
1. 2:30 minute maximum
 2. Emphasis on highlighting teams overall cheerleading skills
 3. Minimum of 1 minute of music is required



4. Use of signs and/or poms is encouraged. Props may not be set up in advance
5. Division I may perform any tumbling skill allowed by NFHS rules on the basketball court
6. Division II may only perform a standing back tuck or less. No running tumbling (See NFHS Spirit Rule Book)
7. Division I may perform any stunt allowed by NFHS rules on the basketball court
8. Division II stunts are limited to liberties and liberty hitches (See NFHS Spirit Rule Book) “

Motioned by Region 6, seconded by Region 5
(Carried - Unanimous Consent)

> **Track & Field Events:** motioned to change the Track & Field Sanctioned Events policy to read,

“The State Championships will be comprised of the following events;

100 meters, 200 meters, 400 meters, 800 meters, 1600 meters, 3200 meters,

100/110 Hurdles, 300 Hurdles, 4x100 Relay, 4x200 relay, 4x400 relay, 4x800 relay,

Discus, High Jump, Long Jump, Shot Put, and Triple Jump”

Motioned by Region 6, seconded by Region 4
(Carried - Unanimous Consent)

> **Football DII Playoff:** motioned “to have the higher seeds host the semi-final games for Division II Football beginning with the 2019 season.”

Motioned by Region 3, seconded by Region 5
(Carried - Unanimous Consent)

> **DI Soccer Conferences:** motioned “to move Chugiak and Eagle River High Schools and one berth from the Cook Inlet Conference to the Railbelt Conference .”

Motioned by Region 3, seconded by Region 4
(Carried - Unanimous Consent)



➤ **Soccer State Tournament Overtime Procedures:** motioned “to change the State Soccer Tournament Consolation side overtime procedures so that games tied at the end of regulation will play a five minute “golden goal” and then a shootout if still tied to break the tie.”

Motioned by Region 6, seconded by Region 5
(Carried - Unanimous Consent)

➤ **Haines/Klukwan Wrestling Co-op:** motioned “to allow Haines and Klukwan High Schools to co-op for the sport of wrestling for the 2018 season.”

Motioned by AASA, seconded by Region 2
(Carried - Unanimous Consent)

➤ **Nenana, Lathrop and North Pole Nordic Ski Co-op:** motioned “to allow Nenana, Lathrop and North Pole High Schools to co-op for the sport of Nordic for the 2018-19 season.”

Motioned by AASA, seconded by Region 6
(Carried - Unanimous Consent)

➤ **North Pole/Eielson Hockey Co-op:** motioned “to allow North Pole and Eielson High Schools to co-op for the sport of hockey for the 2018-19 season without having to combine enrollments for classification purposes.”

Motioned by Region 6, seconded by Region 3
(Carried - Unanimous Consent)

➤ **Homer/Ninilchik Wrestling Co-op:** motioned “to allow Homer and Ninilchik High Schools to co-op for the sport of wrestling for the 2018 season.”

Motioned by Region 3, seconded by AASA
(Carried - Unanimous Consent)

➤ **ASAA Office Loan Payoff:** motioned “to utilize a portion of the unencumbered balance to pay off the mortgage of the 201 condo with the account ending 8509.”

Motioned by AASA, seconded by Region 5
(Carried by Unanimous Roll Call Vote)



➤ **ASAA Office Loan Payoff:** motioned “authorize the Executive Directors to negotiate a refinance of the remaining loan at 5% on a new 15 year loan.”

Motioned by AASA, seconded by AASB
(Carried by Unanimous Roll Call Vote)

➤ **Mandatory reporting of Soccer Schedules and Score:** motioned “that all schools must submit their varsity level soccer team schedules on ASAA365.com. This must be done by the first day of practice. All scores must be entered on ASAA365.com from the previous week by Tuesday 7:00 PM during the regular season and by Sunday 8:00 am from the conference tournament.”

Motioned by Region 3, seconded by Region 6
(Carried by Unanimous Roll Call Vote)

Discussion Items:

The Board discussed the following items:

➤ **Volleyball Classification:** Discussed whether there was interest in still looking at changing the classification numbers for volleyball. Region 5 is very interested in developing a system to combine their current 3A and 4A teams into one conference, without having the current 3A’s opting up into the current 4A division. Region 5 suggests the 3A classification could move from 500 to 800 students. Region 1 and Region 2 are still interested in seeing the Mix-6 Tournament go to a 8 team, double elimination format but currently have no agreed upon plan to reduce the current 9 conferences into 8 conferences. Region 1, Region 2 and Region 5 all feel the current tournament could be improved by seeding the pools, as opposed to using the pre-determined rotation.

Directed the ASAA to seek input from the affected schools to see how changing the 3A volleyball classification from 150-500 students to 150-800 students would be received.

➤ **Arbiter Athlete:** Discussed the implementation of Arbiter Athlete. For the most part, the system is being well received. Some schools are having issues with registering coaches and getting students and parents to create account. Several schools/districts have expressed interest in utilizing the system to track junior high students as well. Arbiter has agreed to allow this based on a per student fee. ASAA is willing to coordinate the collections, but would need the schools/district to bear the additional cost. Currently that is believed to be approximately \$5 per student.

➤ **Unified Sports** discussed the need to further develop eligibility rules for Unified Sports. These eligibility rules would apply to coaches, athletes and partners.



- > **E-sports Update:** discussed how several school district are working with the Electronic Gaming Federation to begin the process of starting “gaming” as an activity. Currently there appears to be 17 schools involved from Regions 2, 3, 4, 5 and 6 expressing interest. The Executive Director believes the Board will receive a request to sanction the activity by the end of the school year.
- > **Endowment games** discuss whether endowment games should count for at-large selection and seeding purposes. Determine not to make any changes for this year due to schools having already scheduled games, but will review after seeking more input from the Regions.
- > **Employee Handbook:** discussed changes recommended by ASAA’s legal counsel to the employee handbook to insert a more robust discrimination and harassment policy. Board members were ask to review the draft proposal for possible action during the December Board meeting.
- > **Future State Tournament Location Bids:** discussed developing a system to rotate some state tournaments to various locations in order to allow more communities/schools the chance to benefit from hosting and to give students a wider education experience. Those submitting bids would need to realize ASAA has the right to award the bid for one or more years. Review which Regions could, based on several factors, could host state championship events. Also discussed the need to consider the financial impact on ASAA when choosing sites.

The following tournaments opened up for bid on April 22, 2018. Bids are due to ASAA by November 1, 2018 and will be awarded during the December 2018 Board Meeting

<u>Activity</u>	<u>Years</u>
(1) DI and DII Wrestling	2019-2021
(2) DI and DII Hockey	2020-2022
(3) DDF	2020-2022
(4) World Language	2020-2022
(5) DI and DII Track & Field	2020-2022
(6) DI and DII Soccer	2020-2022

- > **Track & Field Qualifiers:** discussed using the attempts in the preliminary rounds, as well as the finals from the conference meet to determine the at-large berths in the long jump, shot put, triple jump and discus.
- > **School Membership Request:** reviewed the school membership request from Frontier Hills Academy. Requested additional information from the school into to make a determination in December.
- > **Football Individual Participation Limits:** currently the request to participate in more that



four quarters a week is required to come from the school's Region. However, now that five out of the six conference are multi-regional, the language needs to be changed.

- > **NFHS First Aid, Concussion and SCA Expiration Dates:** discussed changing the Coaches Education bylaw to set the expiration dates for the NFHS Learn First Aid, Concussion and Sudden Cardiac Arrest course at three years from the date of completion.
- > **ESSS and Affiliate Member Policy:** discussed the need to develop the policy to formalize the current ESSS policy. This system would allow very small member schools to form a permanent co-op program. This would have the benefit of allowing them to co-op for individual sports, not have to make an annual application and save some membership fees. Also discuss developing an Affiliate member category for non-member alternative schools, in order for them to register students for non-championship activities.
- > **Soccer State Tournament Format:** discussed increasing the number of teams at each Soccer Division from six to eight. This would require additional days of play and/or additional playing sites.
- > **Executive Director Evaluation Document and Process:** discussed developing a performance evaluation timeline for the Executive Director's evaluation and reviewed evaluation documents from other state activities associations. Directed the Executive Director to present a proposed timeline at the December meeting.
- > **Football Conference Bylaws:** discussed the need for the newly formed football conferences to submit a copy of their conference bylaws to ASAA.
- > **Mandatory reporting of Volleyball Schedules and Score:** discussed having volleyball being required to report all games into ASAA365.com. This would help with the at-large selection process, but would require a great deal of entries as teams play a lot of "pool play" games during the year.
- > **Houston and Redington Basketball and Volleyball Conference Placement:** discussed a request from the Mat-Su Borough School District to move Houston and Redington from the Southcentral to the Western Conference for the activities of
- > **Softball Regular Season Tournament Limits** discussed how the current policy for softball only allows for teams to play in one "invitational tournament (pool play) per season". The Board should consider increasing this number as the format is becoming more popular with member schools.

Executive Sessions – None



Workshops – Sunday

Hearings – None

Tabled Items – None

Motion to Adjourn

Motioned by Region 4, seconded by AASA
(Carried - Unanimous Consent)

Topics for December 2-3, 2018 Board Meeting:

- Volleyball Classification
- Arbiter Athlete
- Unified Sports
- Future State Tournament Rotations
- State Tournament Bids
 - DI and DII Wrestling 2019-2021
 - DI and DII Hockey 2020-2022
 - DDF 2020-2022
 - World Language 2020-2022
 - DI and DII Track & Field 2020-2022
 - DI and DII Soccer 2020-2022
- Employee Handbook
- School Membership Request
- Football Individual Participation Limits
- First Aid, Concussion and SCA expiration dates
- ESSS and Affiliate School policies
- Houston and Redington High School Conference Placement
- State Soccer Tournament Format
- Executive Director’s Evaluation Document and Timeline
- Volleyball mandatory reporting of schedule and scores
- Track & Field At-large qualifiers
- Softball Tournament limits
- Endowment Games
- 2019-2020 Activities Calendar