



## **Adopted Minutes of the ASAA Board of Directors' Meetings February 18-19, 2019**

**Note:** This file is available on the ASAA web site at:

<http://asaa.org/wp-content/uploads/board/BOD-February-2019-Meeting.pdf>

More information may be obtained from an ASAA Board member (listed on web site) or from the ASAA office (907) 563-3723.

**Call to Order** — the meeting was called to order at 8:32 AM.

**Procedural** — Pledge of Allegiance

**Seating of New Board Members** — Troy Thain (Region 5) and Dan Klein (Region 6)

### **Roll Call:**

Region 1 - Ed Lester-Present  
Region 2 - Steve Klaich-Present  
Region 3 -Dale Ewart-Present  
Region 4 – Megan Hatswell Absent  
Region 5 – Troy Thain-Present  
Region 6 – Dan Klein-Present  
AASB – Pete Hoepfner (filling in for Clarence Daniel) -Present  
AASA - Dave Herbert -Present  
AASG – Abigail Jensen-Absent

**Procedural** –

**Quorum established**

**Introduction of Guests** – Tony Jenson

**Approval of the Consent Items** –



Motioned “to approve the consent items”  
Motioned by Region 4, seconded by AASB  
(Carried - Unanimous Consent)

## **Ordering and Approval of the Agenda–**

Motioned to approve the agenda with additions  
Motioned by Region 4, seconded by Region 6  
(Carried - Unanimous Consent)

## **Public Comments on Agenda and Non-Agenda Items –**

**Monday – (2:00 a.m.)**

- **Heard a request from Colleen Evanco and Jonathan Singler. They are from Alaska Chess and would like ASAA’s support in helping start Chess clubs in Alaskan schools. They would also like chess to be consider as a possible esport, if the Board were to sanction it.**

**Reports –** The Board of Directors was provided with the following reports:

- Board Members
- Finance Committee
- Student Government
- Officials and Coaches
- Sponsorships/Marketing/Promotions
- Play for Keeps, Win for Life/Hall of Fame
- SMAC
- Executive Director

## **Awards/Recognitions/Presentations –**

None

## **Consent Items –**

- a. Approval of Minutes of December 2018 Board meeting
- b. Wavier Report
- c. Out-of-State Travel
- d. Contest Ejection Report



- e. Financial Report
- f. Cooperative Schools Report
- g. Endowment Report
- h. Eighth Grade Student Eligibility Request Report

**Action Items and Board Directives** – The Board of Directors took action as follows:

➤ **State Tournament Location:** motioned “to adopt the following sites as the locations for the 2020, 2021 and 2022 state tournament for the activities of DI and DII Track & Field, DI and DII Soccer, DI and DII Wrestling, DI Hockey, DII Hockey, and World Language:

Track and Field -- 2020 and 2021 at Dimond, 2022 at Palmer

DI and DII Soccer— 2020-2022 at hosted Eagle River using Eagle River, Service and West Anchorage High Schools.

DI and DII Wrestling – 2020-2022 Alaska Airlines Center

DI Hockey – 2020-2022 at Menard Center

DII Hockey – 2020 and 2021 at Patty Center (Fairbanks), 2022 at the Menard Center

World Language – 2020-2022 at West Anchorage”

Motioned by AASA, seconded by Region 4  
(Carried - Unanimous Consent)

➤ **DII Soccer At-Large Berth pool:** motioned to “include all DII teams not having already earned berths in the at-large pool.”

Motioned by Region 3, seconded by Region 5  
(Carried - Unanimous Consent)



➤ **DII Soccer At-Large Berths Selection and Seeding Criteria:** motioned to “adopt the below system for both choosing the at-large berths and seeding the tournament.

Each team will be given a point value of .5 or one against each other team being considered. Points will be assigned using the following ranked criteria (**Endowment games are not considered**). If there is a tie, the same criteria will be used to break the tie, disregarding the other teams. If the tie still exist there will be coin toss by ASAA staff to determine who advances

1. Head to head record.
2. Record against common state qualifiers at all classifications. \*
3. Record against common opponents at all classifications.\*
4. Record against common state qualifiers at that classifications.\*
5. Record against common opponents at that classification.\*

\* in order to utilize this criterion, the winning percentage must have a difference of at least 25%”

Motioned by Region 4, seconded by Region 2  
(Carried - Unanimous Consent)

➤ **Mandatory reporting of volleyball, hockey and soccer scores:** motioned to “require all games scores for the activities of hockey and soccer to be reported on ASAA365. In addition, all volleyball sets are to be reported on ASAA365.com with the exception of “timed sets” and “single sets to 15 or less”.

Motioned by Region 3, seconded by Region 4  
(Carried - Unanimous Consent)

➤ **Track & Field at-large qualifiers :** motioned “use the attempts in the preliminary rounds, as well as the finals from the conference meets, to determine the at-large qualifiers in the long jump, shot put, triple jump and discus.”

Motioned by Region 3, seconded by Region 6  
(7-1 motion passed)

(Y-Region 1, Region 2, Region 3, Region 4, Region 6, AASB, AASA, AASG (advisory))  
(N- Region 5)



➤ **Amendment to the Article 7 Section 9. A Bylaw:** motioned “to amend the Article 7. Section 9. A Maximum Games Prior to Qualification for State Tournament to as follows:

“The following number of games/matches may be played during the regular season. In addition, two Endowment Games may be played each season in the following team sports; Baseball, Basketball, Hockey, Soccer, Softball and Volleyball.

- Baseball — 22 contests, exclusive of conference tournaments
- Basketball — 22 games exclusive of conference tournaments or 19 games and one individual tournament of three or more games.
- Football — one game per week to a maximum of 8 games per season exclusive of playoffs
- Hockey— 22 contests, exclusive of conference tournaments
- Soccer— 22 contests, exclusive of conference tournaments
- Softball — 22 contests, exclusive of conference tournaments
- Volleyball — 22 contests, exclusive of conference tournaments
- Wrestling — 24 individual weigh-ins exclusive of forfeits by opponents exclusive of conference tournaments

Motioned by Region 2, seconded by Region 6  
Carried - Unanimous Consent)

➤ **SMAC Recommendations:** motioned “to change the Emergency Action Plan (EAP) and SMAC Resource recommendation to read as follows:

“Schools should have an Emergency Action Plan in place for all venues where practices or games occur. It should be practiced and reviewed annually with each activity. It should also be posted or shared with all personnel. Schools should adopt the “Anyone Can Save A Life” or comparable program when developing their EAP. Schools should have an automated external defibrillator (AED) at each practice and competition.

Motioned by Region 3, seconded by Region 2  
Carried - Unanimous Consent)



➤ **Alaska High School Hall of Fame Selection Committee:** motioned “to appoint Stacia Rustad as the Region 3 Representative and Chad Bentz as the Region 5 Representative to the Alaska High School Hall of Fame Selection Committee.”

Motioned by Region 3, seconded by Region 5  
Carried – (Unanimous Consent)

➤ **Alaska High School Hall of Fame Bylaw Change:** motioned “amend the Alaska High School Hall of Fame Article III Section 2 bylaw to read as follows:

Section 2. A coach, activity sponsor, contest official or school administrator becomes eligible for nomination five years after leaving high school interscholastic service **or upon reaching the age of 65 by the nomination deadline.** For exceptions, see Section 5 of this Article. There must be evidence of an outstanding career in the area of nomination and the candidate must have had a direct and significant impact on high school athletics and / or activities.”

Motioned by Region 4, seconded by Region 6  
Carried – (Unanimous Consent)

➤ **FY 2018 Audit Report:** motioned “approve the audit as prepared by BDO.”

Motioned by AASA, seconded by Region 4  
Carried – (Unanimous Consent)



## Discussion Items:

The Board discussed the following items:

➤ **Classification and Conferences Alignments:** The Executive Director presented a rough draft of what a five-classification system could look like for the activity of basketball.

This system would begin with the following placements:

5A— 12 largest schools by enrollment

4A – 13 next largest schools and the three largest private schools

3A – Remaining current 3A school and largest 2A schools

2A and 1A – all remaining schools. These schools would be placed into conferences by their Regions. Sixteen of these would earn berths to the State Tournament. Of those 16 the qualifiers, the 8 with the largest enrollments (or who have requested to “opt-up”) would play for the 2A championship. The remaining 8 would play for the 1A Championship.

Based on history and Regional input, teams may be moved up or down.

A point system would then be developed to move teams to a high classification, if they were too dominate for their current level. For example: 1 point for winning a conference championship, 2 points for a state semi-final appearance, 4 points for a state championship. Over a three-year period if a team earned 9 or more points, they would be move to the next higher classification.

The Board was interested in the concept and directed the Executive Director to continue working on refinements. In order to do so, the Executive Director will work with the individual schools and Regions and report back to the Board in April.

➤ **Arbiter Athlete:** Discussed the implementation of Arbiter Athlete. School and/or Districts needing changes to their forms should contact Sandi Wagner as soon a possible. By District, schools can begin having students/parents register for 2019-2020 activities by May 1, 2019.

➤ **Unified Sports** discussed the need to further develop eligibility rules for Unified Sports. These eligibility rules would apply to coaches, athletes and partners.

➤ **E-sports Update:** discussed a request made by the Yukon-Koyukuk School District to sanction E-Sports as an activity. Both the Electronic Gaming Federation (EGF) and Plays made presentations during the meeting. The Board was not in favor of supporting any games which could be considered “first person shooter” games, but did see e-sports as an activity that could engage otherwise unengaged students as well as offer schools a relatively inexpensive activity. If sanctioned, the Board would have to determine seasons (fall and/or spring), and if it would



allow school to have multiple teams and how non-member schools wishing to compete would be allowed or not allowed to do so.

The Board directed the Executive Director to engage in discussion with both EGF and Playvs in order to make a recommendation as to which group to utilize for coordinating e-sports, if the Board were to sanction the activity. The Board also wanted to get more input from both the Regions and Associations prior to making a decision.

➤ **Future State Tournament Location Bids:** discussed developing a system to rotate some state tournaments to various locations in order to allow more communities/schools the chance to benefit from hosting and to give students a wider education experience. Those submitting bids would need to realize ASAA has the right to award the bid for one or more years. Review which Regions could, based on several factors, could host state championship events. Also discussed the need to consider the financial impact on ASAA when choosing sites.

➤ **ESSS and Affiliate Member Policy:** discussed the need to develop the policy to formalize the current ESSS policy. This system would allow very small member schools to form a permanent co-op program. This would have the benefit of allowing them to co-op for individual sports, not have to make an annual application and save some membership fees. Also discuss developing an Affiliate member category for non-member alternative schools, in order for them to register students for non-championship activities.

➤ **Executive Director Evaluation Document and Process:** reviewed the performance evaluation timeline for the Executive Director's evaluation. The new online evaluation process was demonstrated during meeting. An email will be sent out to the Board members on March 1 with instructions on completing the evaluation form.

➤ **Membership Dues:** discussed using the Adjusted ADM to calculate student sur-charges for membership dues instead of the "first student count" which is the current practice. The Executive Director was informed by DEED that it could not provide the "Adjusted ADM" breakdown by school as it was only done by school district. The Board directed the Executive Director to remove this item from the agenda.

➤ **Football Playoff Policies** discussed a proposal to changes to the current football playoff policies. The Board members will discuss these during upcoming Regional meetings. The proposed changes are as follows:

- Gate Prices and Event Passes: **(add) During all rounds of the playoffs,** schools will utilize the ASAA gate prices for entry. Passes issued by the various Regions will not be honored.
- Participant Passes and Fees: **(delete) Teams (add) Coaches** advancing to the semi-finals will be issued passes allowing entry to the semi-finals and championship games. **(add) Players escorted by their school's coaches or admin will be allowed entry at no cost.**





Teams advancing to the semi-finals will be charged ASAA State Championship Participation fees. **(add) Schools may request souvenir passes after the conclusion of the event.**

- Roster and Roster Limits: Roster limits as determined by ASAA policy will be in effect for the quarter-final, semi-final and championship games. Teams advancing to the semi-finals must submit team rosters to ASAA.
- Program: ASAA will produce a program to include teams advancing into the semi-finals.
- Revenue Split: **(add) Starting with the quarter-finals**, after all allowable expenses are subtracted from the gross ticket sales, the schools will equally split any net profit. Net losses are the responsibility of the host school. Allowable expenses include: Official's pay and travel expenses, cost for ticket takers, security and custodians, and travel allowance given to visiting teams
- Webcasting: Host school have the webcasting rights to the quarter-final and semi-final games. In event the host school does not decide to webcast, ASAA will be given the option to webcast the event prior to any other entity.
- Awards: ASAA will award "Good Sport" awards and "Player of the Game" to the students from those teams reaching the finals. The ASAA Academic Award will be awarded to schools reaching the quarter-finals in Division I, and for school reaching the semi-finals in Divisions II and III. **(delete) In Addition, ASAA will consider for the All-Tournament team students from all schools playing in the quarter-finals and semi-finals. (add) ASAA will select five outstanding performers from the game to be given an award (i.e. Outstanding Offensive Performance, Outstanding Offensive Lineman, etc.)**
- Officials: For the quarter-finals and semi-finals, the ASAA Official Conflict of Interest Policy is in effect. The home team will be responsible for selecting and all expenses related to officials (pay, travel, housing, per diem, etc.). ASAA will assist those schools needing assistance in finding officials.

➤ **NCAA DI Men's Basketball June Evaluation Events:** discussed changes to the NCAA DI Men's Basketball recruiting rules which will limit the amount of events NCAA DI Men's Basketball Coaches may attend. One of the events they will be able to attend must be run by either a state association or a high school basketball coaches association. Alaskan students will be eligible to attend the event sponsored by the Washington Activities Association.



➤ **Requirements for Volunteer Coaches and Activity Sponsors:** discussed how schools often use “volunteers” to help coach students. These individuals are not paid and not in direct supervision of students. (For example: a former student who attends practice to spare with a heavyweight wrestler). Upon qualifying for the state tournament, these individuals do not meet the criteria to receive a Coach’s Pass leading to frustration to the school and ASAA. ASAA proposes changing the Article 10 Qualification of Athlete Coaches bylaw to include a “volunteer” category. Additionally, Sports Medicine Advisory Committee has recommended Activity Sponsors also be required to have training in concussions and sudden cardiac arrest.

The amended policy would read as follows:

Proposed change:

**ARTICLE 10 - QUALIFICATION OF ATHLETIC COACHES/ADVISORS/VOLUNTEERS Section 1 - Qualification of Coaches**

*A. ~~(Delete) The Board of Directors has adopted~~ The Alaska Coaches Education Program **(add) is required** for all high school level **(add) athletic** coaches who have direct supervision of students. This may include head coaches and assistant coaches at all levels, as well as ~~(delete) volunteer~~ **(add) non-paid** coaches and coaches of out-sourced programs. The Coach of any team representing a member school in interscholastic athletic competition must have successfully completed the Alaska Coaches Education Program.*

*B. The Program consists of Five Components*

- 1. Fundamentals of Coaching: NFHS course.*
- 2. Alaska State Component: (ASAA Policy and Procedures) Is included in the NFHS Fundamentals of Coaching Course or can be taken independently.*
- 3. First Aid Requirement: Maintain a current certification in First Aid. The NFHSLearn First Aid course is valid for three years from the completion of the course.*
- 4. Concussion Awareness Training: The requirement to maintain current knowledge in concussion management is mandated by Alaska State Law. It is achieved only by successful completion of the current NFHSLearn Concussion Course. The course is valid for three years from the completion of the course.*
- 5. Sudden Cardiac Arrest Training: It is achieved only by successful completion of the current NFHSLearn Sudden Cardiac Arrest Course The course is valid for three years from the completion of the course.*



*NOTE: For information on specific requirements go to <http://asaa.org/coaches/coaches-education/>*

*C. School Request for Extension of Alaska Coaches Education Program: If requested by a school principal or superintendent, the Executive Director may grant to a coach, on a one-time only basis, an extension of the certification requirement for the remainder of that sport season on a case-by-case basis. The extension is good only until the completion of the current sport season and will not be granted without the successful completion of the NFHSLearn Concussion Course and Sudden Cardiac Arrest Course.*

*D. Equivalency for the Alaska Coaches Education Program: Coaches who believe they have completed an equivalent certification program for Fundamentals of Coaching or First Aid may submit that program directly to ASAA for review in order to determine whether that alternate program may be substituted. When an alternate program is approved, the coach will still be required to successfully complete the Alaska State Component. Coaches previously certified under the American Sports Education Program do not need to recertify for Fundamentals of Coaching.*

*E. Administrative Responsibility: The principal or designee at each member school or district shall ensure that the requirements in Section 1, paragraph A, B and C are met for each coach.*

***(add) Section 2 - Qualification of Advisors and Volunteers***

***A. A volunteer is an individual that works with a school's athletic team in the same manner as a coach but is never in direct supervision of students and is not compensated.***

***B. An Advisor is an individual that works in a school's activity program and has direct supervision of students***

***C. Complete the following courses***

- 1. Concussion Awareness Training: It is achieved only by successful completion of the current NFHSLearn Concussion Course. The course is valid for three years from the completion of the course.***
- 2. Sudden Cardiac Arrest Training: It is achieved only by successful completion of the current NFHSLearn Sudden Cardiac Arrest Course. The course is valid for three years from the completion of the course.***

***Section (delete) 2 (add) 3- Reporting of***

***A. The principal or designee of each member school or district shall annually report the names of all head coaches and assistant coaches at all levels, (delete) as well as volunteer (add) non-paid coaches, and coaches of out-sourced programs, (add) advisors***



*and volunteers. The ~~(delete) coaches~~ **(add) individual** and their position must be reported within two weeks of the beginning of their respective season using the School Activities Reporting System (SARS). The principal or designee must ensure that the ~~(delete) coaches have~~ **(add) individual has** the certifications required under this article or have a current approved extension of the Coaches Certification rule.*

*B. Only coaches/advisor/volunteers meeting these requirements and listed on the SARS will be eligible for a Coaches Pass at any ASAA State Championship event.*

### **Section ~~(delete) 3~~ **(add) 4** - Penalty**

*The following penalties assume that a school is in good standing and has not been warned or is not under other penalty at the given time. A school under warning or other penalty status may be assessed additional penalties than those listed below, up to and including suspension from the Association.*

- 1. Non-Compliance with Section 1: School receives a warning and a fine of \$105 per coach*
- 2. Failure to report coaches as specified in Section ~~(delete) 2~~ **(add) 3**: School receives a warning and a fine of \$105 per activity.*

➤ **Activity Committees Reports:** heard a proposal from the Volleyball Coaches Committee to seed the volleyball tournaments. The Board members were also given a list of the current committee members and asked to verify those are still the ones to represent their Regions.

➤ **Hockey Rules:** several rules pertaining to hockey were discussed. The Executive Director was told to send out to the Board members a summary of below proposal so that the Board members could discuss them at their Regional meetings, with the goal to adopt them during the Spring Meeting.

- **Duel Participation Rule Changes** discussed the need to change the hockey duel participation rules to encourage more students to play high school hockey. Region 4 made the following proposal:

#### **INDIVIDUAL NON-SCHOOL PARTICIPATION**

*ASAA prohibits students, who are members of a high school team, from competing as a member of a non-school comp or junior hockey or out of state traveling house team beginning with the first ~~(delete) day of high school practice~~ **(add) game of that school** until a school team has completed its season. The prohibition on competing on a non-school team will be lifted during Thanksgiving and Christmas vacations dates as they are determined by schools and districts, **(add) as well as on Sundays and Mondays through the 3<sup>rd</sup> Monday each January to coincide with Martin Luther King Jr. Holiday.** Although this rule does not restrict*



*practice on a non-school team during the high school season, no student may participate in a high school game on a day in which they have participated in a “comp” practice (see item 12 of supplemental rules regarding penalty).*

Region 6 requested the change be to the end of a school’s Christmas break instead of the school’s first game. Region 3 requested the rule not be in effect for students in the 9<sup>th</sup> grade.

- **Mercy Rule Change:** Region 4 proposed changing the hockey mercy rule to read as follows:

*Mercy Rule: Upon reaching a 10 or more goal differential at ~~(delete) the end of the second period or thereafter~~ **(add) anytime during the game** a running clock will be used. Once begun, the running clock will be stopped only for team, official, or injury timeouts.*

**Individual Participation Limitation:** to add clarity to the rule, Region 4 proposed changing the rule to read as follows:

*When playing at the same level, students may participate in 6 periods of play per day or two games and there must be a two (2) hour time lapse between the time the athlete played in the first game and the time they play in the second game. When playing at two different levels (i.e. varsity and jv) players are limited to 6 periods of play per day but are not required to have a time lapse between games. **(add) Each game will count toward a player’s 22 game limit for regular season.***

- **Time of Hockey Periods:** Per the 2018-19 NFHS Ice Hockey Rules page 53 Section 12 Art. 2 by state association adoption, games could consist of three periods of play, each consisting of 17 minutes. Therefore, Region 4 proposed the following language:

***(add) Allow Regions/Conferences to play three periods, each consisting of 17 minutes.***

The Region 4 Hockey coaches believe this could done without additional cost or ice time needs.

➤ **Wrestling Rule:** discussed needing to add clarifying language on several area of the wrestling policy. These would include but not be limited to: medical forfeits, how to set up tournaments in Trackwrestling, and development of criteria for being considered for an at-large berth. This language will be developed by members from each Region and sent out to the Board members prior to the Spring Board meeting.



- **NFHS Network and Pixellott Automated Webcasting Systems** heard a presentation from the NFHS Network on its relationship with ASAA. As the NFHS Network is entering into profitability, the profits will be shared among all the member state associations. This will be based on the amount of income contributed by each state. The NFHS Network would like to see more Alaskan schools becoming “School Broadcast Members” but also realizes that often that is difficult for schools. To solve this issue, the NFHS Network’s solution is to have more schools utilized the automated webcasting system known a Pixellott. These units work both indoor and outdoor facilities. School interested in these systems should contact ASAA for more details.
  
- **Spring 2020 ASAA Board Meeting Location and Date:** discussed the location and date of the Spring 2020 Board of Directors meeting. It was decided to have the meeting at a location to be determined later in Region 5. The meeting dates will be April 28-29, 2020.
  
- **2020 3A/4A Conference Basketball Tournament dates:** due to a conflict with the spring breaks of the Mat-Su and Anchorage School Districts, it was discussed allowing the 3A/4A Schools wishing to do so to have their conference basketball tournaments a week later. This would mean those tournaments would take place during the 1A/2A State Tournament weekend. The Board will make this decision during the Spring Meeting.
  
- **Spring Sports Start Dates:** due to the conflict with facilities in late February/early March, is was discussed not allowing practices for spring sports to start until the Monday after the ending of the regular season for basketball. The Board will make a decision on this item at the April Board meeting.
  
- **Baseball Classifications:** discuss what a two classification system for the sport of baseball would look like. Directed the ASAA staff to present options during the Spring Board meeting.

**Executive Sessions – Monday 12:30 PM**

“Motioned to go into Executive Session”  
Motioned by Region 2, seconded by Region 4  
(Carried - Unanimous Consent)

**Workshops – none**

**Hearings – Monday at 5:00 PM**

**Tabled Items – None**

**Awards/Recognitions/Presentations – None**



## **Motion to Adjourn**

Motioned by Region 3, seconded by Region 4  
(Carried - Unanimous Consent)

## **Topics for April, 2019 Board Meeting:**

- Classification
- Arbiter Athlete
- Unified Sports
- State Tournament Bid Process
- State Tournament Bids
  - DDF 2020-2022
- ESSS and Affiliate School policies
- Executive Director's Evaluation
- Requirements for Volunteer Coaches and Activity Sponsors
- E-Sports
- Football Playoff Policies
- Hockey Policies
- Wrestling Policies
- 3A/4A Basketball Conference Dates
- Baseball Classifications
- Spring Sports Start Dates
- Spring 2020 Board of Directors meeting location
- Mix-6 Volleyball Double Elim Bracket