CHECKLIST FOR STATE CHAMPIONSHIP QUALIFIERS

STATE CHAMPIONSHIP BOUND ACTIVITY & ATHLETIC PROGRAMS

The following information is for coaches/advisors and administrators. We count on administrators to make sure their state bound programs have everything done before they arrive at the state championships.

- ☐ Read and follow state championship policies and procedures (Found on the state information page for each activity)
- ☐ Submit Roster through SARS (Sunday prior to event)
- ☐ Indicate state attendees in SARS (Sunday prior to event)
- ☐ Sign the State Championship Code of Conduct through Document Management in SARS (Sunday prior to event)
- ☐ Submit State Entry through Document Management in SARS (Sunday prior to event)
- ☐ Submit photo through Document Management in SARS (Sunday prior to event)
- ☐ For athletic events submit Good Sport Selection Form through Document Management in SARS (Sunday prior to event)
- ☐ Submit Academic Award Entry Form online (Tuesday prior to event)
- ☐ Have an administrator attend state events

NOTE: Student Activities Reporting System (SARS) is big teams