



2025 ASAA/FIRST NATIONAL BANK ALASKA SWIM & DIVE STATE CHAMPIONSHIPS

November 7-8, 2025 at Bartlett High School Pool

POLICIES AND PROCEDURES

SCHEDULE

Friday, November 7

- 10:30am - Coaches & Captains Meeting Bartlett Library
- 1:00pm - Swim Prelims Begin
- 3:30pm - Girls Dive Prelims Begin followed by Dive Prelims

Saturday, November 8

- 9:30am Girls Dive Semi-Finals followed by Dive Semi-Finals
- 1:00pm Swim & Dive Finals Begin

RULES

- 2025 National Federation of High School (NFHS) Swimming and Diving Rules Book
- 2025-26 ASAA Handbook pages 178-182

ROSTER SUBMISSION

- November 2 - rosters entered into the School Activities Reporting System via Big Teams by 2:00 pm.

DIVING ENTRIES

- Diving coaches must submit dive sheets through www.cleanentries.com by Wednesday, Nov. 5 at 6:00 PM. The diving meet in Cleanentries is titled "2025 ASAA Dive Championship, Alaska"

PRACTICE

- Practice time at Bartlett will be Thursday, Nov. 6, 1:00 PM-7:00 PM. Contact Wendy Kolberg (kolbergw@gmail.com) for a time slot and more information. Available for both swimming and diving.

Seeding

- A seeding committee will combine conference results and post the preliminary heats on asaa.org Monday, Nov. 3.

Alternate/Substitutions

- In the event a qualified contestant is unable to compete due to extenuating circumstances (illness, injury and ineligibility), it is the responsibility of the school of the indisposed contestant(s) to notify Kathleen Navarre (kathleen@asaa.org) by the deadline on Wednesday, Nov. 5 at 11:00 AM. Once notified, ASAA will invite the next athlete with the best qualifying time/score. After the deadline, the spot will not be filled.

- **Relays:** All team members originally named in the conference relays, up to 8, not only those who swam, are eligible to be placed in the relay after the Wednesday deadline following all NFHS rules for relay alternate swimmers.
- **Divers:** Alternates that are invited to state meet must submit dive sheets at the time of accepting the invite. First and second alternates can submit dive sheets early in case they become participants.

SWIM/DIVE STATE DEADLINES

SATURDAY, NOV 1 - 10:00 PM

- Email to championships@asaa.org and akhighschoolstateswim@gmail.com
 - Meet Manager Backup File of Entire Final Conference Meet Results (prelims/finals)
 - PDF of entire meet results (prelims/finals)

SUNDAY, NOV 2 - 2:00 PM

- [Eligibility Roster Finalized](#)
- [State Entry Form](#)
- [Photo Upload Form](#)
- [Code of Conduct Form](#)
- [Good Sport Selection Form](#)

TUESDAY, NOV 4 - 5:00 PM

- [Academic Award Entry Form](#)

WEDNESDAY, NOV 5

- 11:00 AM Notify Kathleen at ASAA (kathleen@asaa.org) of any scratches
- 6:00 PM Dive sheets entered through cleanentries.com

FRIDAY, NOV 7 - 10:30 AM

- Mandatory Coaches & Captains Mtg. Bartlett Library

PASSES

Issued to certified coaches and rostered participants.
Admin passes available on arrival
Fines issued for misuse: \$25 for coaches, \$10 for participant

RESULTS

Will be posted online as soon as possible or following the events each day. Results will be on the Swim & Dive section of the asaa.org website.

APPEALS

A jury of appeals is appointed by ASAA and the Meet Director.
The jury has the final say on any appeal submitted by a head coach (Use form in packet).

MEDICAL

Medical coverage will be provided by Municipal of Anchorage certified life guards.

PHOTOGRAPHY/VIDEOGRAPHY

ASAA credential media only will be allowed on the pool deck.
Schools may request one team photographer for admission to meet, but they will not be allowed on pool deck.

EVENT SUPERVISION

Each school must designate an administrator to oversee team and fan conduct
Check in with ASAA staff required
(ASAA bylaws Article 6, Section 4, State Championship Policies #22)

Conference Meet Results: Submit by 10 pm Saturday, November 1, 2025

- School Abbreviations: When putting school names into the Meet Manager program please use the school abbreviations provided on asaa.org
- USA Swim ID Number: for those kids that have one - Be sure to put these in!
- Meet Manager MeetBackup File (prelims & finals): Email to championships@asaa.org and AKHighSchoolStateSwim@gmail.com Please include a call back telephone number should questions arise.
- PDF File of Entire Meet: Email to championships@asaa.org and AKHighSchoolStateSwim@gmail.com Please include a call back telephone number should questions arise.
- Email to championships@asaa.org divers dive sheet from the conference meet!