



2025 ASAA FIRST NATIONAL CUP

DII & DI Hockey State Championships

Policies & Procedures

Conference Tournament Sites: All conference tournament directors must submit by email their full tournament game results to championships@asaa.org prior to the deadline.

Schedule of Events & Results: The DII and DI state championships schedule is posted on the hockey coaches information page at ASAA.org and ASAA365.com.

DII Practice Time: DII practice is available at the facility. Coaches must contact Soldotna AD Phil Leck (pleck@kpbsd.k12.ak.us) to coordinate the limited time.

DI Practice Time: There is very limited practice time for DI on Wednesday, Feb 12. To schedule a practice contact Benjamin Ott (bott@ci.wasilla.ak.us) as soon as possible. The cost is incurred by the team who has practice.

Hockey Rules: This event will be conducted in compliance with the 2024-2025 National Federation Hockey Rule Book. In addition, ASAA supplemental rules will be enforced. For all the supplement rules please refer the the Hockey section in the ASAA Handbook.

Mercy Rule: Upon reaching a 10 or more goal differential at any time during the game, a running clock will be used. Once begun, the running clock will be stopped only for team, official, or injury timeouts.

DI & DII Mandatory Coaches Meeting: There will be a mandatory coaches meeting on Thursday morning at 9:00am at the ice rink location for each tournament. State policies and procedures will be reviewed, rosters, passes, and coaches packets will be given out at the meeting.

Forms: Beginning this year other forms will also be accessed through Big Teams. When you are logged into your account click on Document Management, click on the General State Championship Entry Form and then "Start a New Submission". Additionally, please complete the Photo Upload, the Code of Conduct and the Good Sport Selection forms. Complete all four forms by the deadline listed on page 1.

Home/Visiting Team: Home Team is the highest seeded team in each game. Visiting team will be the lower seed.

DII: Feb. 6-7-8

Soldotna Regional
Complex

DI: Feb. 13-14-15

Curtis Menard Sports
Center



DII - SUN, JAN 26 - 2:00 PM

DI - SUN, FEB. 2 - 2:00 PM

- Initial Rosters are due in [Big Teams](#)

DII - SAT, FEB 1 - 10:00 PM

DI - SAT, FEB. 8 - 10:00 PM

- Conference Results & State Qualifiers submitted to Email:
championships@asaa.org
- All Season Results inputed into your MaxPreps team page.

DII - SUN, FEB. 2 - 2:00 PM

DI - SUN, FEB. 9 - 2:00 PM

- Finalize your State Roster in [Big Teams](#)
- Complete the 4 following forms. Go to Document Management in [Big Teams](#). Click on the form and click "Start a New Submission".
 - General State Entry Form
 - Photo Upload Form
 - Code of Conduct Form
 - Good Sport Nomination
 - Sideline Cheer Squad Forms

DII - TUE, FEB. 4 - 5:00 PM

DI - TUE, FEB. 11 - 5:00 PM

- [Academic Award Entry](#)

DII - THUR, FEB. 6 - 9:00 AM

DI - THUR, FEB. 13 - 9:00 AM

- Mandatory Coaches Meeting at the Soldotna Regional and Curtis Menard.

Rosters: ASAA is using Big Teams for its School Activities Reporting System (SARS). Schools will need to submit rosters and indicate which students have qualified for state through this system. This can be done by accessing the hockey varsity roster.

- Teams must submit their state tournament roster via the School Activities Reporting System (SARS) no later than two weeks before the start of the tournament.
- This roster must include each athlete's uniform number. Player positions and height are not required, but will be included in the tournament program if provided.
- The Hockey Roster Limit is 20 players.
- Teams are allowed to list up to three (3) additional athletes beyond the maximum roster size for submission. The official roster will be finalized by ASAA at the coaches' meeting, after which no substitutions are allowed.

Team Passes: Participating schools will receive state championship passes in accordance with the guidelines outlined in the State Championship Policies, Passes section of the ASAA Handbook (page 102).

Bench Area & Personnel Rules: Below outlines the rules for team benches and who are allowed there.

- The allotted team bench/sideline can include a combination of managers and coaches, that is coaches discretion.
- ONLY student participants/managers, and adult coaching staff are allowed in the bench area.
- Non-roster players that are not part of the student managers, fulfilling a managerial role, or one of the purchased passes are not allowed on the bench.
- Due to safety concerns it has been mandated by ASAA that only individuals of 7th grade school age or above may be on the sideline area during state championship games/matches, but only with a pass.
- Clean up your bench area after your games.

Officials: ASAA has selected certified officials for this event. Official nominations have come from hockey officials associations, coaches, school administrators, and other tournament site administrators. Every attempt is made to bring in qualified officials from around the state.

Daily Pre-Game Schedule: Please consult the 2025 First National Cup Daily Pre-Game Schedule for home/visiting team assignments, warm-up procedures, locker room assignments. This is provided once teams are known, and will be in the coaches packet given during the mandatory coaches meeting.

Home/Visiting Team: Home Team is the highest seeded team in each game. Visiting team will be the lower seed.

Hockey Pucks: ASAA will provide warm-up and game pucks.

Hospitality Room: The D2 hospitality room will be located at the top level behind the bleachers in a curtained off area of the Soldotna Regional Sports Complex. The D1 hospitality room is located on the top level of the Menard Center, overlooking the ice and track. These spaces are designated exclusively for team coaches, tournament staff, officials, and ASAA VIP's. Please note that this area is not intended for hockey players and their families.

Bus Parking Instructions:

DII Buses: Drop off students at the front entrance, then proceed to park in the SOUTHEAST corner of the facility.

DI Buses: Park in the newly opened parking area on the NORTH SIDE of the Curtis Menard Sports Center.

Late/Absent Team Procedure: In the event of delays caused by weather or travel disruptions, teams unable to arrive on time for their scheduled game will adhere to the Late Arrivals to State Championships policy, as detailed in the ASAA Handbook under State Championship Policies (page 99).

Medical Services: Orthopedic Physicians of Anchorage (OPA) is the official medical provider for the DI State Championships. OPA will be onsite throughout the entire DI championship tournament to assist with injury management. For D2 State Championships, Kenai Spine will serve as the official medical provider in Soldotna. Please note that each team is responsible for supplying its own materials and supplies, including tape, for athlete taping. ASAA State Championships will adhere to the Medical Policy, including concussion protocols as outlined in the ASAA Handbook under State Championship Policies (page 104).

ASAA Statewide Passes: During this event ASAA Statewide Passes are still good to get the pass holder only into the hockey state championships. This pass DOES NOT ALLOW RINK ACCESS, only free access into the building.

Event Supervision: Each participating school will be requested to identify an administrator or other person approved in advance by the principal who is responsible for the conduct of its coaches, participants and fans throughout the contest, as defined in the ASAA bylaws Article 6, Section 4. Please have the designee check in with ASAA staff upon arrival at the event.

NFHS Network Streaming: The NFHS Network will be webcasting ALL hockey games live on [NFHSnetwork.com](https://www.nfhsnetwork.com).

Live Streaming is Strictly Prohibited: ASAA holds exclusive broadcast rights for this event. Live streaming of games or any event programming, including through platforms such as Facebook Live or Instagram Live, is not allowed. Any rebroadcast or republication of event content is also prohibited. If tournament staff or security observes unauthorized live streaming, you will be asked to cease immediately. Failure to comply may result in removal from the venue. ASAA will actively monitor social media platforms for violations of this policy.

Public Picture/Video: Attendees are welcome to capture photos and short video clips of games and entertainment throughout the event. However, only ASAA Credentialed Media or Temporary Media are permitted to access non-spectator areas for photography or videography. All other individuals must remain in designated spectator areas. Spectators are strictly prohibited from entering the competition floor for the purpose of taking photos or videos. Event security and ASAA staff will enforce this policy and will remove individuals found in unauthorized areas.

School/Team Event Video & Photography: ASAA will not provide video or photography services for this event. Teams are encouraged to make their own arrangements if they wish to obtain video or photographs of their performances.

- **Team Video Recording:** Schools and teams are permitted to record their performances, provided the recording is not live-streamed. Student team managers or assistant coaches may handle video recording responsibilities.
- **Photography:** Special accommodations can be made for school yearbook staff or an adult approved by the school administration. Schools may request one (1) photography pass to gain access for team photography purposes. To request a pass, an email must be sent to media@asaa.org by Tuesday at 2:00PM during the week of the state event. Once the request is received, ASAA will communicate with the school to provide further details, including designated areas for photography.

Only ASAA Credentialed Media, the ASAA Photographer, and ASAA-approved TV/Webcast production crews are authorized to take photos or videos outside spectator areas.

Spectator Support Items | Artificial Noise Makers: ASAA prohibits laser pointers, whistles, and any explosive devices or explosive sounds at ALL state championship events. Thunder-sticks and other artificial noise makers are NOT allowed at indoor championships. However, if deemed by ASAA staff during a championship these are not a hinderance to the spectator experience, or against host school district policies, they will be allowed only when the game/contest is not in play. NFHS rules may restrict other items.

School Signs: Schools may hang signs to support their team, provided the messages are positive and focused solely on their school. Signs must be hung using blue painter's tape only! The use of glue, duct tape, or other adhesives is strictly prohibited. Signs placed over sponsor signage, exits, or other ASAA signs will be removed.

Sideline Cheerleaders: Cheerleaders will be permitted to come in free when they arrive as a team already dressed out. No locker rooms are available at the facility. Cheerleaders can be in front of the first row area only while in uniform. They must sit while the teams are playing and can only stand 12 members at timeouts, dead time (after goals, penalties, etc), and between periods. If your cheerleaders are planning on attending they MUST follow the team roster procedures, and fill out all the state hockey forms. All these forms must be completed prior to cheering.

Pep Bands Guidelines: School pep bands and drum lines are encouraged to bring energy and excitement to the state championships! However, space is limited, and advance notice is required, walk-up requests will not be accommodated. As this is a neutral-site event, participation must comply with the following guidelines:

Requirements

- Contact ASAA Associate Director, Isaiah Vreeman (isaiah@asaa.org), by 5:00PM the Monday before the event.
- Administrators must verify the pep band typically performs at regular-season games for the team.
- Students must meet all ASAA eligibility requirements.
- Students must be listed on the school's pep band roster in the School Activities Reporting System.
- ASAA does not provide power for pep bands.

Playing Guidelines

- Directors must meet with the ASAA Associate Director or Game Announcer before their game to confirm playing times. A timeline will be provided if available.

Permitted Playing Times

- Before the game (as time allows).
- During halftime/between periods (before or after performances/promotions).
- Between quarters/periods or timeouts, ensuring it doesn't interfere with coaches or ASAA promotions.
- After the game (as time allows).

Prohibited Playing Times

- During live game action.
- Musical instruments cannot be used as noise-makers during contests.

Additional Notes

- Neutral Site: Even if only one pep band is present, it cannot play for the entire warm-up period or halftime.
- Non-Compliance: Failure to follow ASAA staff directions will result in a warning. Repeated violations will disqualify the band from performing for the remainder of the tournament.
- Participation Fees: Pep bands may be subject to applicable participation fees.

State Merchandise: Northwest Designs is the Official State Merchandise Vendor. NWD will have a large variety of apparel and feature on-site printing as well as a store at the [ASAA.org](https://www.asaa.org) homepage [Northwest Designs Link](#).

Awards: Please review the ASAA Handbook Hockey Policies and Procedures State Championship section for a list of the awards.