



2024 ASAA/FIRST NATIONAL BANK ALASKA FLAG FOOTBALL STATE CHAMPIONSHIPS OCTOBER 17-19, 2024 at WASILLA HIGH SCHOOL POLICIES AND PROCEDURES

Schedule:

Monday, October 14
9:00 AM Brackets Posted at asaa.org
Thursday, October 17
1:00 PM Coaches Meeting (Wasilla High Library)
Thursday, October 17 & Friday October 18
3:00 PM Games Begins
Saturday, October 19
4:30 PM Championship Game

Format: The tournament is an 8 team modified double elimination tournament. Every team will play 2 games. Only 2 teams in the championship game will play 3 games.

Rules: 2024-25 NIRSA Flag & Touch Football rules apply with local modifications. Mouth guards are required.

Seeding: Determined by the adopted 2 year rotating schedule.

Roster: ASAA is using Bigteams (planeths) for its School Activities Reporting System (SARS). Schools will need to submit rosters and indicate which students have qualified for state through this system. This can be done by accessing the flag football varsity roster. Enter jersey numbers and indicate the students that will be attending state. Teams may have up to 30 players on the roster and in uniform. The initial roster is due on Sunday, October 6 at 2:00PM. The final roster is due by Sunday, October 13 at 2:00PM. If jersey numbers change, coaches must notify scorekeepers and officials.

Forms: Beginning this year other forms will also be accessed through Bigteams. When you are logged into your account click on Document Management, click on one of the entry forms and Start a New Submission. Please complete the photo upload, the Code of Conduct and the Good Sport Selection forms. Complete all 4 forms by 2pm on Sunday, October 13.

Practice Times: Practice times are not scheduled at Wasilla High School. If you require some practice time upon arrival to Anchorage or the Valley, please contact a local school in that area for practice availability.

Home/Visitor:

Home teams will be the top of the bracket throughout the tournament, and will sit on the main grand stands side. Visiting teams will sit on the visitor side opposite the main grand stands.

Warm Up Area: Teams are allowed to warm up before their game behind the end zones far enough away not to interfere with the play on the field.

Officials: ASAA has selected certified officials for this event. Official nominations have come from officials associations, coaches, and school administrators.

IMPORTANT DATES

SUNDAY, OCT. 6 2:00PM
● Initial Roster Completed in Bigteams

SATURDAY, OCT. 12 10:00PM
● Email State Qualifiers to championships@asaa.org

SUNDAY, OCT. 13 2:00PM
Flag Football forms due

- Roster Finalized
- State Entry Form
- Photo Upload Form
- Code of Conduct Form
- Good Sport Selection Form

TUESDAY, OCT. 15 5:00PM
● Academic Award Entry

THURSDAY, OCT. 17 1:00PM
● Coaches Meeting - Mandatory at Wasilla High Library

Footballs: Please bring your own balls for warm-up and games.

Bench Area & Personnel Rules: Below outlines the rules for team benches and who are allowed there.

- ONLY student participants, managers, and adult coaching staff are allowed in the sideline/bench area.
- Due to safety concerns it has been mandated by ASAA that only individuals of 7th grade school age or above may be on the sideline area during state championship games/matches, and must be credentialed.
- Clean up your bench area after your matches.

Stadium Rules: All sites have basic rules for their turf fields:

- NO FOOD/DRINK (besides water) allowed on field or sidelines
- NO SUNFLOWER SEEDS
- NO GUM
- NO BIKES or SKATEBOARDS
- NO FIELD HEATERS OF ANY TYPE ARE ALLOWED (gas/electrical/etc.).
- Only service dogs with proper documentation are allowed in the bleachers

Water: Participants should bring their own water bottles.

Passes: Each participating school will be issued passes for state championships, based on the following guidelines.

- **Security and ASAA staff members will be checking each player and coach for their pass. You will not be allowed access into the facility without a pass.**
- **Coaches: Only certified coaches listed on the School Activities Reporting System (SARS) will receive a pass. Coaches must have on their person the pass while on the bench. If not the school will be fined \$25.**
- **Participants: Passes will be based on submitted rosters. Managers should be included on the roster. All participants must be in uniform or have their pass with them while on the bench.**
- **Administration: Each school will be provided one pass for attending administrators. The administrator should check in with an ASAA staff member upon arrival to receive a pass.**

Event Supervision: Each participating school will be requested to identify an administrator or other person approved in advance by the principal who is responsible for the conduct of its coaches, participants and fans throughout the contest, as defined in the ASAA bylaws Article 6, Section 4. Please have the designee check in with ASAA staff upon arrival at the event.

Medical: Medical support will be provided by OPA and will be present for all games.

Photography/Videotaping: Fans, parents, coaches, school employees, etc. are not allowed to photograph outside the spectator area. Designated areas outside the spectator area are reserved for working members of the media. Teams need to make their own arrangements if they wish a video copy of a game.

Pep Bands: School pep bands and drum lines are encouraged to accompany their teams to the state championships! Seating area space is limited and will be granted ONLY if ASAA has been notified, walk up requests may be denied. This is a neutral site game so school pep bands may attend state championship events when conditions allow. Specific guidelines must be followed as to when bands may play (only at pre-game, after a score, and the end of quarters). Musical instruments may not be used as noise makers during the contests.

Pep Bands must adhere to the following:

1. *Contact ASAA Associate Director Kathleen Navarre (kathleen@asaa.org) by 5pm the Monday prior to the event.*
2. School Administrators shall confirm the "Pep Band" typically performs during regular season games of the team they are coming to support.

3. The student's performing in the "pep band" shall:
 1. Meet all ASAA eligibility requirements
 2. Listed on the school's pep band roster in the School Activities Reporting System
4. ASAA doesn't provide power for pep bands outdoors.

On the day of the event, the director must meet with the ASAA Associate Director Kathleen Navarre, Game Announcer prior to each game for the times they will be allowed to play. Time will be allotted based on what else is planned for entertainment, crowd interaction, ASAA sponsors, and special guests. ASAA will provide all directors a timeline with details on what is planned during the game along with pre and post game.

1. May play before the game begins as times allows.
2. May play at halftime before or after any performances and/or promotions as times allows.
3. May play between quarters and during time-outs as long as it does not interfere with coach's ability to communicate with players or any ASAA sponsorship promotions.
4. May play at the end of the contest as times allows.
5. May not play during live action.
6. Musical instruments may not be used as noise makers during the contests.
7. Participation fees will be charged.

Reminder that this is a NEUTRAL SITE game, so even with only one pep band at a game, they will not be allowed to play a whole warm up period or halftime. If a pep band doesn't follow the direction of ASAA state staff instructions and times for playing, they will be warned first. If it happens again they will not be allowed to play for the rest of the tournament.

Music: All music played for warm-ups and during the game is provided by ASAA. Teams may not submit music.

Concessions: Wasilla high school will be running concessions throughout the tournament.

Spectator Etiquette: All spectators are restricted to the spectators areas. The tournament/meet director and ASAA officials are empowered to remove anyone displaying unacceptable conduct from the area and may temporarily suspend the tournament, if necessary.

State Merchandise: Northwest Designs is the Official State Merchandise Vendor. NWD will have a large variety of apparel and feature on-site printing with customized made to order commemorative items. A web store is also available online at ASAA.org/store.