



2024 ASAA MARCH MADNESS ALASKA

Basketball State Championships Policies & Procedures

Finalized March 1, 2024

Qualifying Process: Each classification has conference tournaments hosted by a school/s in that conference. At the conference tournaments state berths are decided. State berth allocations are on the [ASAA Basketball Regular Season Page](#) and the ASAA Handbook.

State Championship Format, At-Large Berths & Seeding Process: Basketball State Championship format, berths, and seeding processes can be found on the [ASAA Basketball Coaches](#) webpage.

Brackets/Game Schedule & Results: All brackets and schedules can be found on [ASAA Basketball Coaches](#) & [ASAA365.com](#). Updated brackets will be available online at [ASAA365.com](#).

State Basketball Rules: This event will be conducted in compliance with the 2023-2024 National Federation Basketball Rule Book.

Mandatory Coaches Meeting: There is a mandatory coaches meeting where important state and facility policies/procedures will be reviewed and questions answered. During 1A/2A practice time you can get your packet early from an ASAA Associate Director onsite.

1A: Tue, Mar. 12, AAC Aux Gym - 5:45pm

2A: Wed, Mar. 13, AAC Dresser Conference Room 2nd Floor - 5:45pm

3A/4A: Tuesday, Mar. 19 in the AAC Aux Gym - 5:30pm

Official Team Rosters: ASAA is using BigTeams for its School Activities Reporting System (SARS). Schools will need to submit rosters and indicate which students are going to be on the state roster thru this system. This can be done by accessing the basketball varsity roster and indicating the students which will participate at state. Jersey numbers, positions, grade etc. should be entered as well. Coaches must verify official rosters at the Coaches Meeting prior to leaving the coaches meeting. A copy of your roster (max 12 players) will be included in your coaches packet or emailed to you for review. Once reviewed and confirmed or adjusted, no changes to roster personnel may be made. If a jersey number changes, coaches must notify scorekeepers prior to the start of the game.

Basketballs: Anaconda Sports "The Rock" basketball is the Official ASAA March Madness Alaska State Basketball Championships ball. They will be provided for team practices, pre-game warm-ups, and games. No balls may be taken to the locker room by teams.



ASAA MARCH MADNESS ALASKA

Basketball State Championships
Alaska Airlines Center | Anchorage

(1A) SAT. MAR. 2 - 10:00 PM

(2A/3A/4A) SAT. MAR. 9 - 10:00 PM

- As soon as Conference tournaments are completed please get qualifiers and placing in as soon as possible!
- Conference Results & State Qualifiers submitted to email championships@asaa.org

(1A) SUN. MAR. 3 - 2:00 PM

(2A/3A/4A) SUN. MAR. 10 - 2:00 PM

Basketball Team Forms

- [Eligibility Roster Finalized](#)
- [State Entry Form](#)
- [Team Photo/Logo Form](#)
- [Good Sport Selection Form](#)
- [Code of Conduct Form](#)
- [1A/2A Skills Contest Form](#)

Sideline Cheer Squad Forms

- [Eligibility Roster Finalized](#)
- [State Entry Form](#)
- [Team Photo/Logo Form](#)
- [Code of Conduct Form](#)

TUESDAY, MAR. 12 - 5:00 PM

- [Academic Award Entry Form](#)

(1A) TUES. MAR. 12 - 5:45 PM

- Mandatory Coaches Meeting at the Alaska Airlines Center Aux Gym.

(2A) WED. MAR. 13 - 5:45 PM

- Mandatory Coaches Meeting in Dresser Conference Room 2nd Floor.

(3A/4A) TUE. MAR. 19 - 5:30PM

- Mandatory Coaches Meeting at the Alaska Airlines Center Aux Gym.

Bench Area & Personnel Rules: There will be a maximum amount of 14 seats for each team's bench. Only one person may occupy a seat. No additional seats may be added behind them. Bench personnel is not allowed to exceed the amount of passes issued or the 14 seats. Each team's roster may have a maximum of 12 players.

- While 5 are playing, up to 7 players will be seated. The other 7 seats can include a combination of managers and coaches. However, the maximum number allowed on the bench will not increase.
- ONLY student participants/managers, and adult coaching staff are allowed in the bench area.
- Due to safety concerns it has been mandated by ASAA that only individuals of 7th grade school age or above may be on the bench during state championship games, but only with a pass.
- Clean up your bench area after your games and matches. This includes cups, water bottles, trash, etc. ASAA security and staff will be inspecting the sidelines and locker rooms after each game. Fines, damage cost, and/or cleaning costs will be billed to the school.

Passes: Each participating school will be issued passes for state championships, based on the following guidelines.

- **Coaches:** To qualify for a Coach's pass the coach must be certified and listed on the State Entry Form. Additionally, the coach must have been part of the program all season. The bench/sideline numbers will not increase regardless of the number of passes issued. At all times, coaches must wear or have on their person, their pass while on the bench or sideline. If not, the school will be fined \$25 by ASAA championship staff.
- **Participants:** Student participants and managers should be included on the roster.
- **Administration:** Passes will be provided for each qualifying school's administrator. There is no charge for this pass. Please let ASAA know if you plan on attending to make sure we have a pass for you. The supervising administrator should check in at the event entrance upon arrival to receive a pass.
- **Adult Medical Passes:** Schools medical team members must check in with ASAA staff or ASAA Medical Staff (OPA) at the state championship site prior to competition to receive a medical pass.
- **Security and ASAA staff members will be checking each player and coach for their pass. You will not be allowed access into the facility without a pass.**
- **All passes are non-transferable and will be confiscated if used fraudulently.**
- **If you lose a pass you will have to purchase regular tickets or your school may be billed.**

1A/2A Practice Schedule: 1A teams which qualify will have a scheduled 30-minute practice at the Alaska Airlines Center on the split court in the main gym. 2A teams which qualify will have a 30 minute practice at the Alaska Airlines Center in the Aux Gym. Teams may switch times with other schools if agreed on by the head coaches. A practice schedule will be made available no later than Monday, March 11 on the [ASAA Basketball Coaches](#) webpage.

3A/4A Practices: ASAA is not providing any time on Tuesday for practices on the competition floors. However, there are a few schools and groups you can reach out to for gym time. The Anchorage School District, Grace Christian, Mountain City Christian Academy, and AVIS Alaska Sports Center (formerly UAA/Wells Fargo), have offered to help when and where they can. It is incumbent on the school to arrange times with these facilities.

Late/Absent Team Procedure: If a team is late to their scheduled game we will follow the guidelines set forth in the ASAA Handbook.

Alaska Airlines Center Opening Time: Teams will be able to enter the Alaska Airlines Center 1 Hour Prior to the FIRST GAME OF THE DAY. Courts will be open for the teams playing first, additionally, the track on the upper level.

Team/Coach Entrance: Teams and Coaching Staffs have a separate entrance to help elevate congestion and lines in the front entrance and bag checks. This entrance will be the doors on the far right side of the Main Doors. Please use this entrance.

Player & Coach Bags: Player and Coaches bags are subject to search when entering the Alaska Airlines Center. These searches will be conducted by the UAA University Police Department staff (UPD).

1A/2A HOME & VISITING TEAM UNIFORMS

- The **HOME TEAM** is the **TOP OF THE BRACKET** and wears **WHITE**. When facing the court at the scorers table the HOME TEAM sits on the RIGHT SIDE.
- The **VISITING TEAM** is **BOTTOM OF THE BRACKET** and wears **DARK COLOR**. When facing the court at the scorers table the VISITING TEAM sits on the LEFT SIDE.

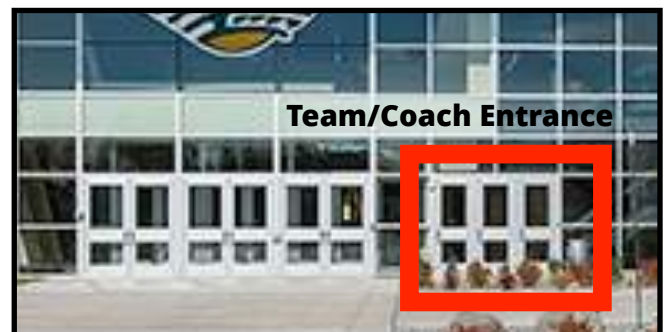
Please make sure to bring **BOTH SETS** of uniforms to all your games! Just in case there is an issue.

Please make sure to bring **BOTH SETS** of uniforms to all your games! Just in case there is an issue.

3A/4A HOME & VISITING TEAM UNIFORMS

- The **HOME TEAM** is the **HIGHER SEEDED TEAM** and wears **WHITE**. When facing the court at the scorers table the HOME TEAM sits on the RIGHT SIDE.
- The **VISITING TEAM** is the **LOWER SEEDED TEAM** and wears **DARK COLOR**. When facing the court at the scorers table the VISITING TEAM sits on the LEFT SIDE.

Main Arena Floor Access: The stairs to the main floor will be on your right once you enter the Team/Coach Entrance. AAC Security WILL be checking passes for everyone. Please make sure **COACHES** and **PLAYERS** have their pass. If you have trouble with accessing the stairs please ask an Alaska Airlines Center staff member.



1A/2A Teams Locker Rooms: Locker Rooms will be available for teams prior to your game. Team Signs will be on the doors. You will have access to your locker room **AFTER** halftime of the **PREVIOUS GAME**. Once you leave your locker room for your game please take out your belongings. At the conclusion of your game you can go back to the locker room for a post game talk. You will have that locker room available to you until **HALFTIME** of the game played **AFTER YOURS**.

3A/4A Aux Gym Locker Rooms 160B & 160C: Locker Rooms will be available for teams prior to your game. Team Signs will be on the doors. You will have access to your locker room **AFTER** halftime of the **PREVIOUS GAME**. Once you leave your locker room for your game please take out your belongings. At the conclusion of your game you can go back to the locker room for a post game talk. You will have that locker room available to you until **HALFTIME** of the game played **AFTER YOURS**.

3A/4A Main Gym Rooms (B13, B14, B51, B52): For teams playing on the main floor you will have access to a Locker Room for the duration of your game. MMA Tournament Staff will give you access to your locker room once HALFTIME STARTS of the game prior to you. You will be able to stay in your locker room through your entire game. You need to clear your locker room prior to halftime of the game after you. Locker Room codes WILL NOT BE GIVEN TO TEAMS. To access your locker room MMA Tournament Staff will need to let you in.

Staff will be going through each locker room after each game. If there is damage, that school will be responsible for paying to fix the damages. In the Main Arena B13, B14 locker rooms are near the elevators and the other two, B51, B52 are in the back hallway on the Northside of the building. In the Aux Gym Locker Room 160B and 160C will be used.

Hospitality: ASAA events in the Alaska Airlines Center do not provide hospitality for coaches and team school administration.

Lost and Found: Alaska Airlines Center has a "Lost & Found". Items that are turned in will be held for 2 weeks after the event. After that 2 weeks items that can will be donated, others will be thrown away.

Team Parking: ASAA is providing FREE parking at the Alaska Airlines Center. Please visit [ASAA Basketball Coaches](#) webpage or [ASAA365.com](#) for the Alaska Airlines Center Parking Map.

1A/2A Skills Contest: 1A Skills Contest will be March 12 at 5:30pm; 2A is March 13 at 5:30pm in the Alaska Airlines Center. The skills contest will feature a 3-point shooting contest and a bump contest between guards, forwards, and centers! Coaches please fill out the online form to submit your players names. They are not allowed to be substituted after your form is submitted. All participants will be required to wear identifying team apparel.

Medical: Orthopedic Physicians of Anchorage (OPA) is the official ASAA State Championships Medical provider. They will be onsite during the entire championship tournament to help provide medical help for injuries. Each team must provide all their own materials and supplies - including tape - if athletes are going to be taped.

Concussion Information: Please refer to the [ASAA Concussion Information](#) page on [ASAA.org](#).

Officials: ASAA has selected certified officials for this event and are assigned a classification during the tournament. Official nominations have come from basketball officials associations, coaches, school administrators, and other tournament site administrators. Every attempt is made to bring in qualified officials from around the state. Officials are evaluated during the tournament by a committee and the best of each group are selected to call one of the championship games.

Towels/Water: Each team is responsible to provide bench towels. Additional towels for wiping floors, etc. will be provided. Water will be provided at each bench. BRING YOUR TEAM WATER BOTTLES, or a case of water for the team.

Event Supervision: Each participating school will be requested to identify an administrator or other person approved in advance by the principal who is responsible for the conduct of its coaches, participants and fans throughout the contest, as defined in the ASAA bylaws Article 6, Section 4. Please have the designee check in with ASAA staff upon arrival at the event.

Broadcast Media: The NFHS Network will be webcasting ALL basketball games live on [NFHSnetwork.com](https://www.nfhsnetwork.com).

Live Streaming: LIVE STREAMING DURING ASAA EVENTS IS STRICTLY PROHIBITED. ASAA has the granted broadcast rights to this whole event. Any rebroadcast or republication of this event and event programming such as FACEBOOK, INSTAGRAM, YOUTUBE LIVE or other live streaming platforms is strictly prohibited. Security or other tournament staff see live streaming of games you will be asked to shut it down. Uncooperative or combative individuals will be escorted out of the building. ASAA will be monitoring social media platforms for violations.

Public Picture/Video: Individuals are encouraged to take pictures and video clips of the games and entertainment that will be happening throughout the event. People who are not ASAA Credentialed Media/Temp Media must stay in spectator areas. Spectators are not allowed onto the floor to picture/video of the games. Event security and ASAA staff will remove individuals who are in areas spectators are not allowed.

School/Team Event Video or Photography: Video & Photography service of this event will not be provided by ASAA. Teams are encouraged to make other arrangements if they wish a video copy or photography of their performance.

- **TEAM VIDEO RECORDING:** A School/Team can video their performance as long as it is not live streamed. Student team managers or assistant coaches can record their performance.
- **PHOTOGRAPHY:** Special and limited arrangements can be made for the school yearbook staff or an adult that is approved by the school administration. A team may request one (1) pass to gain access to this event for team photography. The request must be emailed to media@asaa.org by TUESDAY 2:00 PM the week of the state event. Once we receive the request ASAA will communicate with the school to provide more information including areas to take photos. ASAA Credential Media, ASAA Photographer, and ASAA approved TV/Webcast production crews are the only people allowed to photograph and video outside the spectator area unless approved by ASAA.

Spectator Support Items | Artificial Noise Makers: ASAA prohibits laser pointers, whistles, and any explosive devices or explosive sounds at ALL state championship events. Thunder sticks are NOT ALLOWED. Once play starts on EITHER COURT any artificial noise makers are not allowed.

Sideline Cheerleaders: If you have a sideline cheerleading squad they will be permitted at the end of the basketball floor within the marked-off section. Please consult the ASAA March Madness Alaska Sideline Cheerleading Policies and Procedures document found on the [ASAA Basketball Coaches](#) webpage

Halftime Entertainment: Sideline Cheer squads have time set aside to preform at halftime of their games. Other time is schedule by ASAA staff and sponsors.

School Signs: Schools are allowed to hang signs that are positive and directed only towards the schools team. Signs are NOT ALLOWED TO BE HUNG WITH TAPE OR GLUE. BLUE PAINTERS TAPE IS WHAT YOU ARE ALLOWED TO USE. Please remove your signage after each game!

Spectator Etiquette / Bench Bad Behavior Program: All spectators are restricted to the spectators areas. ASAA staff and officials are empowered to remove anyone displaying unacceptable conduct from the area and may temporarily suspend the championships, if necessary.

Pep Bands: Games in the Main Arena are allowed to have a Pep Band when there is not a split court. Games in the Aux Gym are NOT ALLOWED to have a Pep Band because of space issues. School Pep Bands wanting to attend must email Isaiah Vreeman (isaiah@asaa.org) by 5pm Monday the week of the tournament. Arrangements for entering the facility will be discussed at that time. This is a neutral site game so school pep bands may attend state championship events when conditions allow.

Pep Bands must adhere to the following:

1. Contact ASAA Associate Director Isaiah Vreeman (isaiah@asaa.org) by 5pm the Monday prior to the event.
2. School Administrators shall confirm the "Pep Band" typically performs during regular season games of the team they are coming to support
3. The student's performing in the "pep band" shall:
 1. Meet all ASAA eligibility requirements
 2. Listed on the school's pep band roster in the School Activities Reporting System
4. While we encourage Pep Bands we can't guarantee power hook ups for pep bands. Drums and electric guitars are allowed if they are not large set ups and don't require lots of power. Pep Bands will be put on the bleachers on the floor on the same side as your team. Because of egress and space this doesn't allow for large drum set ups. Large drum/guitar set up will not be allowed to set up.

On the day of the event, the band director must meet with the ASAA Associate Director Isaiah Vreeman and Game Announcer prior to each game for the times they will be allowed to play. Time will be allotted based on what else is planned for entertainment, crowd interaction, ASAA sponsors, special guests, etc.

1. May play before the game begins as times allows (possibly 5 minutes)
2. May play halftime before/after any performances and/or promotions as times allows (possibly 5 minutes)
3. May play between periods and during time-outs as long as it does not interfere with coach's ability to communicate with players or any sponsorship promotions
4. May play at the end of the contest as times allows (possibly 1-2 minutes)
5. May not play during live action
6. Musical instruments may not be used as noise makers during the contests

Reminder that this is a NEUTRAL SITE game, so pep bands will not be allowed to play a whole warm up period or halftime. If a pep band doesn't follow the direction of ASAA state staff instructions and times for playing, they will be warned first. If the issues still persist, they will not be allowed to play for the rest of the tournament.

ASAA March Madness Alaska Program: The ASAA March Madness Alaska Basketball State Championship Souvenir Program (1A/2A and 3A/4A) can be download for FREE at ASAA.org and ASAA365.com.

Awards: Please review the [ASAA Handbook Basketball Policies and Procedures](#) State Championship section for a list of the awards.

Championship Team Net Cutting: Championship teams will be allowed to cut down the nets after the awards ceremony. However, because of the game schedule the net cutting celebration will be a limited time.

ASAA MARCH MADNESS ALASKA GAME PROTOCOL

Warm-Ups & Music: Each team is guaranteed 15 minutes of warm-up time prior to the game start. If the tournament is ahead of schedule, that time will be extended to the proper beginning game time. No game will begin before its scheduled time. All music played for warm-ups and during the game is provided by ASAA.

Team Introductions:

- First Game: The ENTIRE TEAM will be introduced before their game. All non-starters from each team will be announced first. Then starters from both teams alternating with visitor first, and home second.
- Rest of Games: Only the STARTERS will be introduced.
- State Championship Games: The ENTIRE TEAM will be introduced before their game.

Player & Coach Procedure During Introductions:

- Each starter is to meet at center court and shake hands with other starter, then return in front of team's bench.
- If a player wishes to shake the coach's hand, they should do so before reporting to center court.
- Head coaches should shake visiting player's hand. Head coaches will also shake hands when introduced.

National Anthem/Color Guard: The National Anthem will be performed at the times below. Teams on the courts will stand at attention for the presentation of colors and during the National Anthem performance.

1A/2A Tournament

Wed, Thur, & Fri: 8:00am and 3:15pm

Saturday: 8:00am, 2:00pm (1A Girls Champ), & 6:30pm (2A Girls Champ)

3A/4A Tournament

Wednesday: 8:00am and 3:15pm Thursday: 10:30am and 3:15pm

Friday: 9:30am and 3:15pm Saturday: 8:00am, 3:00pm (3A Boys Champ), & 7:30pm (4A Boys Champ)

Media Timeouts: There will be one (1) 70 second media timeout at the first dead ball after the 4:00 minute mark of both the 1st and 3rd quarters of every game.

Halftimes: All halftimes will be 10 Minutes. Only the State Championship Game halftimes will be 15 minutes. When the clock shows 3 minutes remaining, teams may return to the court for warm-ups. It is the responsibility of team personnel to notify teams when it's time to take the floor. If your team is not on the court, you will forfeit part of that warm-up time. All teams must return to their benches with one minute remaining.

Post Game Procedure and Awards:

- All players and coaches will shake hands of the other team demonstrating good sportsmanship.
- The Players/Cheerleaders of the Game will be awarded at the end of each game.
- Teams need to wait to exit the court until after ALL three awards are given out. Teams playing next shall wait until the teams have exited before approaching their bench.
- Teams must clean up the bench area of all personnel items including jerseys, warm-ups, water bottles, towels, etc.
- No liquid, including water, is permitted to be dumped onto the floor and in the locker rooms. Spray string is NOT allowed on the court. Any other celebratory material must be cleaned up by the winning team.

Post Game Interviews: Interviews after any game can happen, but they need to take place off the court. Coaches could be requested by the NFHS Network after the Semifinals and Championship games. Teams which qualify for the state championship games please speak with ASAA Associate Director Isaiah Vreeman after your semifinal win regarding the Championship Day extras.