



# 2024 ASAA FIRST NATIONAL BOWL

## Football State Championships

### Policies & Procedures

DIII @ Wasilla HS | DII & DI @ Colony HS

**Schedules:** Each classification has a little different playoff structure. Please look at your division carefully and plan accordingly. Complete game schedules are located on [ASAA365.com](http://ASAA365.com) and [ASAA.org](http://ASAA.org) [Football Page](#).

#### Quarter & Semifinal Procedures:

- **Gate Prices & Event Passes:** During all rounds of the playoffs, schools will utilize the ASAA gate prices. Passes issued by regions/conferences will not be honored.
- ASAA will issue participant passes to teams in the semifinals and assess a participation fee.
- Roster size limits are in effect beginning with the quarter finals.
- ASAA program will include teams in the semi finals.
- Host schools choose whether the game will be held on Friday or Saturday.
- Host schools are responsible for selecting and all expenses related to officials. ASAA official conflict of interest policy is in effect.
- Assistance for travel is the same as the regular season.
- **Revenue Split:** Starting with the quarter finals, after all allowable expenses are subtracted from the gross ticket sales, the schools will equally split any net profit. Net losses are the responsibility of the host school. Allowable expenses include: officials pay and travel expenses, cost of ticket takers, security, custodians, and travel allowance given to visiting teams.
- The host school will determine if pep bands are allowed. In the event, pep bands are allowed, each school must be allowed to bring an equal number of students. The host school will determine an appropriate rotation for the bands to play.

**Championship Games:** All travel and lodging costs are the responsibility of the teams involved. All gate revenue will be retained by ASAA and used to pay for the costs of officials, state staff, awards, facilities, rentals, and more.

**Rules:** Each football game will be conducted under the rules of the 2024 NFHS Football Rule Book. ASAA rules regarding the mercy rule and ejections will be in effect throughout the entire playoffs.

**Practice Times:** Times to practice at Wasilla & Colony High Schools are **NOT AVAILABLE**. If you require some practice time upon your arrival to the Southcentral area please contact a local school. If you need help in contacting a school for a practice time please contact Isaiah Vreeman ([isaiah@asaa.org](mailto:isaiah@asaa.org)).

**Footballs:** Each team provides game balls for when their team is on offense. Teams need to designate a manager to ensure balls are available and kept dry throughout the contest.

## FOOTBALL STATE DEADLINES

### SATURDAY, OCT. 5 - 11:00PM

- Email Qualifiers and home site game dates & times to [championships@asaa.org](mailto:championships@asaa.org)

### SUNDAY, OCT. 6 - 2:00PM

#### Initial Team Roster is Due

- [Eligibility Roster](#)

### SUNDAY, OCT. 13 - 2:00PM

#### Football Team Forms

- [Eligibility Roster Finalized](#)
- [State Entry Form](#)
- [Photo Upload Form](#)
- [Code of Conduct Form](#)
- [Good Sport Nomination Form](#)

#### Sideline Cheer Forms

- [Eligibility Roster Finalized](#)
- [State Entry Form](#)
- [Photo Upload Form](#)
- [Code of Conduct Form](#)

### TUESDAY, OCT. 15 - 2:00PM

- [Academic Award Entry Form](#)

### WEDNESDAY, OCT. 16 - 6:00PM

- DIII Coaches Meeting via Zoom:  
<https://us02web.zoom.us/j/83363516048?pwd=gBAa6oxphblx2CXTV0M6CHiFM7LoST1>

### TUESDAY, OCT. 22 - 6:00PM

- DI/DII Coaches Meeting via Zoom  
<https://us02web.zoom.us/j/83533822985?pwd=fNBjovRMe9ZaYDkhanwkpobBnaG56.1>

**Forms:** Beginning this year other forms will also be accessed through Bigteams. When you are logged into your account click on Document Management, click on one of the entry forms and Start a New Submission. Please complete the photo upload, the Code of Conduct and the Good Sport Selection forms. Complete all 4 forms by Sunday deadline.

**Roster:** ASAA is using Bigteams (planeths) for its School Activities Reporting System (SARS). Schools will need to submit rosters and indicate which students have qualified for state through this system. This can be done by accessing the football varsity roster. Enter jersey numbers and indicate the students that will be attending state. DI Teams may have up to 65 players, DII/DIII Teams may have up to 48 on the roster and in uniform. The initial roster is due on the following times below. Here is a link to [Football Online Forms Page](#).

### ALL QUALIFIED FOOTBALL TEAMS

- Initial Roster is due Sunday, October 6 at 2:00PM.
- Final roster is due by Sunday, October 13 at 2:00PM.
- If jersey numbers change, coaches must notify scorekeepers and officials.
- Please note the change of when team rosters are finalized. Rosters will be official BEFORE coaches meeting moving forward for all team sports.

**Mandatory Zoom Coaches Meeting:** Football will have a Zoom Coaches Meeting. We will review team rosters, schedule, parking, locker rooms, facility layout, timing, passes and more. Below are the dates, times, and Zoom link for the coaches meetings.

- **DIII Coaches Meeting - Wednesday, October 16, 6:00pm**
  - Join Zoom Meeting: <https://us02web.zoom.us/j/83363516048?pwd=gBAa6oxphblx2CxTV0M6CHI5M7LoST.1>
- **DI/DII Coaches Meeting - Tuesday, October 22, 6:00pm**
  - Join Zoom Meeting: <https://us02web.zoom.us/j/83533822985?pwd=fNBjovRMe9ZaYDkhbanwkpobBnaG56.1>

**Passes:** Each participating school will be issued passes for state championships, based on the following guidelines.

- **Security and ASAA staff members will be checking each player and coach for their pass. You will not be allowed access into the facility without a pass.**
- **Coaches:** Only certified coaches listed on the School Activities Reporting System (SARS) will receive a pass. Coaches must have on their person the pass while on the bench. If not the school will be fined \$25.
- **Participants:** Passes will be based on submitted rosters. Managers should be included on the roster. All participants must be in uniform or have their pass with them while on the bench.
- **Administration:** Each school will be provided one pass for attending administrators. The administrator should check in with an ASAA staff member upon arrival to receive a pass.
- **Adult Medical Passes:** Schools medical team members must check in with ASAA staff or ASAA Medical Staff (OPA) at the state championship site prior to competition to receive a medical pass.

**Bench Area & Personnel Rules:** Below outlines the rules for team benches and who are allowed there.

- Bench Area & Personnel Rules: Below outlines the rules for team benches and who are allowed there.
- ONLY student participants, managers, and adult coaching staff are allowed in the sideline/bench area.
- Due to safety concerns it has been mandated by ASAA that only individuals of 7th grade school age or above may be on the sideline area during state championship games/matches, and must be credentialed.

- Clean up your bench area after your contest.

**Officials:** ASAA has selected certified officials for this event and are assigned to a classification during the playoffs based on a rotation system. Official nominations have come from officials associations, coaches, and school administrators.

**Medical:** Orthopedic Physicians of Anchorage (OPA) is the official ASAA State Championships Medical provider. They will be onsite during the entire championship tournament to help provide medical help for injuries. Each team must provide all their own materials and supplies - including tape - if athletes are going to be taped.

**Event Supervision:** Each participating school will be requested to identify an administrator or other person approved in advance by the principal who is responsible for the conduct of its coaches, participants and fans throughout the contest, as defined in the ASAA bylaws Article 6, Section 4. Please have the designee check in with ASAA staff upon arrival at the event.

**DI/DII Bus Parking:** Please review the [ASAA Football State Championship Colony HS Parking Map](#). If you have questions please contact Isaiah Vreeman ([isaiah@asaa.org](mailto:isaiah@asaa.org)). Buses are not allowed to park near the field, they must park in the designated parking area. Buses can drive thru to drop off players/coaches but must exit. DIII designated bus parking is close to the Wasilla HS building, furthest away from the field.

**Home Team Designation:** After teams have qualified for the finals, ASAA will designate which team is the home team based on the teams seeds.

**Jersey Colors:** The HOME team is to wear the DARK jerseys and the bench is on the grandstand side. The VISITING team is to wear WHITE colored jerseys and sit on the side opposite of the grandstands (far side).

**Locker Rooms:** The team locker rooms are located inside both high schools. Locker Rooms will be marked with the team name/logo.

**Warm Up Time/Facility Opening:** Wasilla HS & Colony HS field/stadium will be open for teams 2 hours before the scheduled game time. Access will not be granted before the two hour window. The general public is allowed into the facility one and a half (1.5) hours before kick off. ASAA needs to have your estimated arrival time to make sure the locker rooms and facility is unlocked.

**Game Timelines:** Championship game timelines will be provided to each head coach and school administration.

**Stadium Rules: All sites have basic rules for their turf fields:**

- **NO FOOD/DRINK (besides water) allowed on field or sidelines**
- **NO SUNFLOWER SEEDS**
- **NO GUM**
- **NO BIKES or SKATEBOARDS**
- **NO FIELD HEATERS OF ANY TYPE ARE ALLOWED (gas/electrical/etc.).**
- **Only service dogs with proper documentation are allowed in the bleachers**

**Press Box:** The Press Box space at both schools is VERY LIMITED and being used by crews for webcast, announcing, and team personnel. Team signage will point out where everyone is located. This will also be reviewed during the coaches meeting via Zoom.

**Team/Medical Ice:** Medical coverage will be provided by OPA. Ice will be available in emergencies. Teams please bring your own ice, and if it runs out OPA will have some for emergencies.

**Water:** Water will be available for managers to fill up water bottles from Service HS. ASAA encourages you to fill up everything before you arrive.

**Hospitality Area:** The hospitality area at the ASAA First National Bowl games are for state staff, officials, dignitaries, and ASAA Sponsors/VIP's ONLY! Football coaching staffs and others not allowed access will be removed.

**Pep Bands:** School pep bands and drum lines are encouraged to accompany their teams to the state championships! Seating area space is limited and will be granted ONLY if ASAA has been notified, walk up requests will be denied. This is a neutral site game so school pep bands may attend state championship events when conditions allow. Specific guidelines must be followed as to when bands may play (only at pre-game, after a score, and the end of quarters). Musical instruments may not be used as noise makers during the contests.

Pep Bands must adhere to the following:

1. Contact ASAA Associate Director Isaiah Vreeman ([isaiah@asaa.org](mailto:isaiah@asaa.org)) by 5pm the Monday prior to the event.
2. School Administrators shall confirm the "Pep Band" typically performs during regular season games of the team they are coming to support.
3. The student's performing in the "pep band" shall:
  1. Meet all ASAA eligibility requirements
  2. Listed on the school's pep band roster in the School Activities Reporting System
4. ASAA doesn't provide power for pep bands outdoors.

On the day of the event, the director must meet with the ASAA Associate Director Isaiah Vreeman, Game Announcer prior to each game for the times they will be allowed to play. Time will be allotted based on what else is planned for entertainment, crowd interaction, ASAA sponsors, and special guests. ASAA will provide all directors a timeline with details on what is planned during the game along with pre and post game.

1. May play before the game begins as times allows.
2. May play at halftime before or after any performances and/or promotions as times allows.
3. May play between quarters and during time-outs as long as it does not interfere with coach's ability to communicate with players or any ASAA sponsorship promotions.
4. May play at the end of the contest as times allows.
5. May not play during live action.
6. Musical instruments may not be used as noise makers during the contests.
7. Participation fees will be charged.

Reminder that this is a NEUTRAL SITE game, so even with only one pep band at a game, they will not be allowed to play a whole warm up period or halftime. If a pep band doesn't follow the direction of ASAA state staff instructions and times for playing, they will be warned first. If it happens again they will not be allowed to play for the rest of the tournament.

**Music:** All music played for warm-ups and during the game is provided by ASAA. Teams may not submit music.

**Sideline Cheer Halftime Performances:** School cheer squads are allowed to perform at halftime of their teams game. Half time routines will be no more than 2:30 minutes long. After participating sideline cheer teams are finished, other pre-arranged halftime entertainment will preform. The FIRST team to perform will be the VISITING TEAM. The SECOND team to go will be the HOME TEAM.

**Cheerleading Rules and Guidelines:** All cheer coaches/teams are required to follow the 2024-2025 NFHS Spirit Rules. If any rules are violated, the team will be removed from the track. They may choose to cheer the rest of the game while seated in the bleachers.

**Stunts and Tumbling:** Stunts and tumbling of any kind are permitted only if the weather conditions are conducive to safety, i.e. if it's raining, snowing, extremely windy, or if participants are wearing slick or baggy warm-ups it is NOT safe to stunt. If you question whether it's completely safe or not, assume it is not.

**Spectator Support Items | Artificial Noise Makers:** Thunder-sticks and other artificial noise makers are allowed only when the game/contest is not in play, or deemed not to be a hinderance to the spectator experience by ASAA staff on site. However, if the host school district policies are in conflict to this, ASAA will enforce their policies at those school venues. NFHS rules may restrict other items.

**Spectator Etiquette:** All spectators are restricted to the spectators areas. The tournament/meet director and ASAA officials are empowered to remove anyone displaying unacceptable conduct from the area and may temporarily suspend the meet, if necessary.

**Fundraising:** ASAA approves certain groups or others to sell items at ASAA State Championships. All these groups must have the permission of ASAA. Non-approved groups will not be allowed access and asked to leave the facility. Contact Isaiah Vreeman ([isaiah@asaa.org](mailto:isaiah@asaa.org)) for request and approval.

**Broadcast Media:** The NFHS Network will be webcasting the DI Quarterfinals, DI Semifinals, all the Flag Football championship games, and the DIII/DII/DI State Championship Football games live on [NFHSnetwork.com](http://NFHSnetwork.com).

**Live Streaming:** LIVE STREAMING DURING ASAA EVENTS IS STRICTLY PROHIBITED! Violators will be shut down and video staff will be escorted from the facility.

**School/Team Event Video or Photography:** Video & Photography service of this event will not be provided by ASAA. Teams are encouraged to make other arrangements if they wish a video copy or photography of their performance.

- **TEAM VIDEO RECORDING:** A School/Team can video their performance as long as it is not live streamed. Student team managers or assistant coaches can record their performance.
- **PHOTOGRAPHY:** Special and limited arrangements can be made for the school yearbook staff or an adult that is approved by the school administration. A team may request one (1) pass to gain access to this event for team photography. The request must be emailed to [media@asaa.org](mailto:media@asaa.org) by TUESDAY 2:00 PM the week of the state event. Once we receive the request ASAA will communicate with the school to provide more information including areas to take photos. ASAA Credential Media, ASAA Photographer, and ASAA approved TV/Webcast production crews are the only people allowed to photograph and video outside the spectator area unless approved by ASAA.

**Awards:** For details on the awards given out please review the [ASAA Handbook Football Policies & Procedures](#).