



2023 ASAA FIRST NATIONAL CUP

DI Hockey State Championships

Policies & Procedures (updated 1/19/23)

Conference Tournament Sites: All conference tournament directors must submit by email their full tournament game results to championships@asaa.org prior to the deadline.

State Qualifiers: DII State Championship qualifiers must let ASAA know before the event begins, that if their team would be willing to enter the DI State Tournament at-large pool for a chance to be in the DI State Tournament. Please let Isaiah Vreeman (isaiah@asaa.org) know as soon as possible.

State Berths: Conferences need to notify ASAA who the state qualifiers are by 10:00 PM Saturday, February 4. Qualifiers are based on the following berths:

- Cook Inlet Conference - 4
- Mid Alaska Conference - 2
- At-Large - 2 (At-Large Pool is CIC 5th and 6th place, MAC 3rd place, and DII Champion)

At-Large Berths: Each team in the "at-large pool" will be given a point value of .5 or one against each other team being considered. Points will be assigned using the following ranked criteria:

1. Head to head record.
2. Record against common opponents at all classifications.
3. Record against common state qualifiers at that classification.
4. Record against common opponents at that classification.

If there is a tie, the same criteria will be used to break the tie, disregarding the other teams. If the tie still exist there will be coin toss by ASAA staff to determine who advances.

Bracketing: Once the at-large teams are selected, then the tournament will be seeded using the same criteria with a "new pool" made up of the eight teams.

State Championship Format: This is a single elimination 8-team tournament with consolation bracket. Teams will be guaranteed two games. Brackets will be posted on ASAA.org hockey page, Sunday night or Monday morning.

Schedule of Events: The schedule can be found on the ASAA.org Hockey Page and ASAA365.com Hockey Page.

Practice Time: Time on Wednesday, Feb 8 is available for practice at the Curtis Menard Sports Complex. To schedule a practice contact Benjamin Ott (907-357-9100, bott@ci.wasilla.ak.us) by the end of the day Tuesday, February 8. The cost is incurred by the team who has practice.

Hockey Rules: This event will be conducted in compliance with the 2022-2023 National Federation Hockey Rule Book. In addition, ASAA supplemental rules will be enforced. For all the supplement rules please refer the the Hockey section in the ASAA Handbook.

February 9-11
Curtis Menard - Wasilla

SATURDAY, FEB. 4 - 10:00 PM

- Conference Results & State Qualifiers submitted to Email: championships@asaa.org
- All Season Results listed on ASAA365.com

SUNDAY, FEB. 5 - 2:00 PM

- [Eligibility Roster Finalized](#)
- [State Entry Form](#)
- [Code of Conduct Form](#)
- [Photo Upload Form](#)
- [Good Sport Selection Form](#)

Sideline Cheer Squad Forms

- [Eligibility Roster Finalized](#)
- [Code of Conduct Form](#)

TUESDAY, FEB. 7 - 5:00 PM

- [Academic Award](#)

THURSDAY, FEB. 9 - 9:00AM

- Mandatory Coaches Meeting at the Curtis Menard Sports Center

Mercy Rule: Upon reaching a 10 or more goal differential at any time during the game, a running clock will be used. Once begun, the running clock will be stopped only for team, official, or injury timeouts.

ASAA Adopted Overtime Policy for State Championships:

- State 3rd/5th and 4th/6th place games shall adhere to NFHS Ice Hockey Rules Book (Rule 9-11).
- All State Tournament games will be played as follows:
 - At the end of regulation, one 8-minute overtime period will be played.
 - If still tied, the ice will be resurfaced and the teams will play two overtime periods of 8 minutes each with a 3-minute break between periods.
 - If still tied, the ice will be resurfaced again and the teams will continue to play in this pattern until a winner is decided.
 - The team scoring the first goal is declared the winner.
 - No shootouts are allowed in any State Tournament game.

Mandatory Coaches Meeting: There will be a mandatory coaches meeting on Thursday at the Curtis Menard Sports Center. The meeting will be at 9:00am and state policies and procedures will be reviewed, rosters, passes, and coaches packets will be given out given out at the meeting.

Roster / Entry: ASAA is using StudentCentral.BigTeams (Planet HS) for its School Activities Reporting System (SARS). Schools will need to submit rosters and indicate which students have qualified for state through this system. This can be done by accessing the hockey varsity roster and indicating the students which will participate at state. Jersey numbers, positions, grade etc. should be entered as well. Deadlines for submission are on the front page.

Official Team Rosters: Coaches must verify official rosters at the Coaches Meeting prior to leaving the coaches meeting. A copy of your roster (max 20 players) will be included in your coaches packet or emailed to you for review. Once reviewed and confirmed or adjusted, no changes to roster personnel may be made. If a jersey number changes, coaches must notify scorekeepers prior to the start of the game.

Passes: Each participating school will be issued passes for state championships, based on the following guidelines.

- **Coaches:** To qualify for a Coach's pass the coach must be certified and listed on the State Entry Form. Additionally, the coach must have been part of the program all season. The bench/sideline numbers will not increase regardless of the number of passes issued. At all times, coaches must wear or have on their person, their pass while on the bench or sideline. If not, the school will be fined \$25 by ASAA championship staff. Coaches passes will be sent to the school for teams that have qualified for the semifinals.
- **Participant Passes (Semifinals/Championships):** For semifinal and championship games participants will be issued passes based on the submitted roster/state qualifiers for competition. Participant passes will not exceed the amount of the sport/activity state roster limit. Managers should be included on team roster. Sideline cheer passes are based on the submitted varsity roster and will be considered individual participants. All participants must wear or have on their person, their pass while on the bench or sideline unless in uniform. If not the school will be fined \$10 by ASAA championship staff. Student/Player passes will be sent to the school for teams that have qualified for the semifinals.
- **Administration:** Passes will be provided for each qualifying school's administrator. There is no charge for this pass. Please let ASAA know if you plan on attending to make sure we have a pass for you. The supervising administrator should check in at the event entrance or with an ASAA staff member upon arrival to receive a pass.
- **Extra Passes:** Schools may acquire extra passes for injured players, statisticians, videographers, or chaperones. Not all passes will allow bench access and the bench/sideline numbers will not increase regardless of extra passes issued. Requesting extra passes doesn't automatically mean you will receive those passes. ASAA Administrators

will review the request and decide. When having to purchase extra passes, the teams can pay cash, or ASAA can bill the school ONLY with approval from the administration.

- **Adult Medical Passes:** Schools medical team members must check in with ASAA staff or ASAA Medical Staff (OPA) at the state championship site prior to competition to receive a medical pass.
- **General Pass Policies:** These are general/overall ASAA pass policies.
 - All passes are non-transferable and will be confiscated if used fraudulently.
 - Security and ASAA staff members will be checking each player and coach. You will not be allowed access into the facility without a pass.
 - If you lose a pass you will have to purchase regular tickets or your school may be billed.

Bench Area & Personnel Rules: Below outlines the rules for team benches and who are allowed there.

- To gain access to the facility the coaches/players/managers must wear or have on their person, their pass, if not, they will be not allowed into the facility. Players in uniform are not required to show their pass.
- ONLY student participants/managers, and adult coaching staff are allowed in the bench area.
- Your team sideline can include players and a combination of managers and coaches, or all coaches, or just student managers, that is coaches discretion. The maximum number allowed on the sideline will not increase.
- Non-roster players that are not part of the student managers, fulfilling a managerial role, or one of the purchased passes are not allowed on the bench/sideline.
- Due to safety concerns it has been mandated by ASAA that only individuals of 7th grade school age or above may be on the bench/sideline during state championship games, but only with a pass.
- Any coach who is ejected in a previous game may NOT be in the facility for the next game.
- Clean up your bench area after your game. This includes cups, water bottles, trash, etc. ASAA security and staff will be inspecting the sidelines and locker rooms after each game. Fines, damage cost, and/or cleaning costs will be billed to the school.

Daily Pre-Game Schedule: Please consult the 2023 First National Cup Daily Pre-Game Schedule for home/visiting team assignments, warm-up procedures, locker room assignments. This is provided once teams are known, and will be in the coaches packet given during the mandatory coaches meeting.

Home/Visiting Team: Home Team is the highest seeded team in each game. This could be adjusted based on the number of teams in the tournament and the format.

Hockey Pucks: ASAA will provide warm-up and game pucks.

Hospitality Room: The hospitality room will be located on the top level of the Menard overlooking the ice on the track. This area is for the team coaches, tournament staff, and officials. This is not an area for hockey players and their families.

Officials: ASAA has selected certified officials for this event. Official nominations have come from hockey officials associations, coaches, school administrators, and other tournament site administrators. Every attempt is made to bring in qualified officials from around the state.

Championship Results: All results will be posted on ASAA365.com, through MaxPreps, @ASAAORG (Twitter) and Facebook.

Late/Absent Team Procedure: If a team is late to their scheduled game time due to weather or travel difficulties, arrangements will be made by tournament staff for the appropriate rescheduling of that game if at all possible.

After the first day, if a team did not arrive by the end of the scheduled contests, that team will forfeit their game and be placed in the consolation round. If a team is late due to other reasons not related to weather or travel, the game may be delayed for a maximum of 15 minutes. After that period of time, if the team has not appeared and has not contacted ASAA, the game shall be recorded as a forfeit. A team arriving 0-15 minutes after their scheduled time of play will have a maximum of 5 minutes of warm up time.

Medical: Orthopedic Physicians of Anchorage (OPA) is the Official ASAA State Championships Medical provider. They will be onsite during the entire championship tournament to help provide medical help for injuries. Each team must provide all their own materials and supplies - including tape - if athletes are going to be taped. ASAA's official concussion protocol supervision team is OPA.

Concussion Information: During the ASAA First National Bowl only licensed medical team doctors with concussion training or the licensed medical professionals that ASAA provides will have "Return to Play" capabilities. ASAA Concussion Policy will be in effect. Policy is under the Resources tab on ASAA.org. [ASAA Concussion Information](#). OPA will run their tests on athletes with suspected concussions and if they conclude there is a suspected concussion, that player will not be able to return to play without going through the concussion return to play protocol. Team doctors, physicians, etc. will not be able to over rule an OPA suspected concussion case, ASAA will be taking the OPA's conclusion.

Event Supervision: Each participating school will be requested to identify an administrator or other person approved in advance by the principal who is responsible for the conduct of its coaches, participants and fans throughout the contest, as defined in the ASAA bylaws Article 6, Section 4. Please have the designee check in with ASAA staff upon arrival at the event.

School Administration Pass: Each team will receive ONE (1) pass for your Principal, or Athletic Director, or Admin Designee. The person can check in at the hockey gate entrance for their pass. Please let an ASAA staff member know that you are onsite in case there are any issues.

ASAA Statewide Passes: During this event ASAA Statewide Passes are still good to get the pass holder only into the basketball state championships. This pass DOES NOT ALLOW RINK ACCESS, only free access into the building.

Music: All music played for warm-ups and during the game is provided by ASAA. Teams may not submit music.

Live Streaming: LIVE STREAMING DURING ASAA EVENTS IS STRICTLY PROHIBITED.

School Team Game Video: Video service of each game will not be provided by ASAA. Teams are encouraged to make other arrangements if they wish a video copy of their game. If teams are making arrangements please contact ASAA Isaiah Vreeman (isaiah@asaa.org) on WEDNESDAY before the contest to confirm if your arrangements are possible. LIVE STREAMING THE GAME FROM YOUR VIDEO IS STRICTLY PROHIBITED. Violators will be shut down and video staff will be escorted from the facility. Team video location can't interfere with any ASAA marketing materials or the NFHS Network set up.

School/Yearbook/Team Photo Personnel: These individuals must remain in their teams area only with a TEMP MEDIA credential. Special and limited arrangements can be made for a school yearbook staff. Yearbook staff includes the yearbook teacher and students enrolled in yearbook class. These arrangements must be made WEDNESDAY before the state event begins. Please contact Isaiah Vreeman (isaiah@asaa.org) with these requests. Last minute requests will not be approved.

Public Picture/Video: Individuals are encouraged to take pictures and video clips of the games and entertainment that will be happening throughout the event. People who are not ASAA Credentialed Media/Temp Media must stay in spectator areas. Spectators are not allowed onto the floor to picture/video of the games. Event security and ASAA staff will remove individuals who are in areas spectators are not allowed. LIVE STREAMING DURING ASAA MARCH MADNESS ALASKA IS STRICTLY PROHIBITED!! ASAA has the granted broadcast rights to this whole event. Any rebroadcast or republication of this event and event programming LIKE FACEBOOK LIVE or other live streaming platforms is strictly prohibited. Alaska Airlines Center security or other tournament staff see live streaming of games you will be asked to shut it down or if uncooperative, escorted out of the building. ASAA will be monitoring social media platforms for violations.

Pep Bands: School pep bands and drum lines are encouraged to accompany their teams to the state championships! Seating area space is limited and will be granted ONLY if ASAA has been notified, walk up requests will be denied. This is a neutral site game so school pep bands may attend state championship events when conditions allow. Specific guidelines must be followed as to when bands may play (only at pre-game, after a score, and the end of quarters). Musical instruments may not be used as noise makers during the contests.

Pep Bands must adhere to the following:

1. *Contact ASAA Associate Director Isaiah Vreeman (isaiah@asaa.org) by 5pm the Monday prior to the event.*
2. School Administrators shall confirm the "Pep Band" typically performs during regular season games of the team they are coming to support.
3. The student's performing in the "pep band" shall:
 1. Meet all ASAA eligibility requirements
 2. Listed on the school's pep band roster in the School Activities Reporting System
4. ASAA doesn't provide power for pep bands outdoors.

On the day of the event, the director must meet with the ASAA Associate Director Isaiah Vreeman, Game Announcer prior to each game for the times they will be allowed to play. Time will be allotted based on what else is planned for entertainment, crowd interaction, ASAA sponsors, and special guests. ASAA will provide all directors a timeline with details on what is planned during the game along with pre and post game.

1. May play before the game begins as times allows.
2. May play at halftime before or after any performances and/or promotions as times allows.
3. May play between quarters and during time-outs as long as it does not interfere with coach's ability to communicate with players or any ASAA sponsorship promotions.
4. May play at the end of the contest as times allows.
5. May not play during live action.
6. Musical instruments may not be used as noise makers during the contests.
7. Participation fees will be charged.

Reminder that this is a NEUTRAL SITE game, so even with only one pep band at a game, they will not be allowed to play a whole warm up period or halftime. If a pep band doesn't follow the direction of ASAA state staff instructions and times for playing, they will be warned first. If it happens again they will not be allowed to play for the rest of the tournament.

Spectator Support Items | Artificial Noise Makers: ASAA prohibits laser pointers, whistles, and any explosive devices or explosive sounds at ALL state championship events. Once play starts on EITHER COURT noise makers are not allowed.

School Signs: Schools are allowed to hang signs that are positive and directed only towards the schools team. Signs are ALLOWED TO BE HUNG WITH BLUE PAINTERS TAPE ONLY! No Glue or Duck Tape! School signs will be removed if hung over sponsor, exit, or other ASAA signs.

Sideline Cheerleaders: Cheerleaders will be permitted to come in free when they arrive as a team already dressed out. No locker rooms are available at the facility. Cheerleaders can be in front of the bleacher area only while in uniform. They must sit while the teams are playing and can stand only at timeouts, dead time (after goals, penalties, etc), and between periods. If your cheerleaders are planning on attending they MUST follow the team roster procedures, and fill out all the state hockey forms. All these forms must be completed prior to cheering.

Parents/Fans/Spectators: Parents, fans, and spectators are ENCOURAGED to review ASAA365.com and ASAA Social Media accounts for ticket and building information, parking maps, brackets, schedule, promotions, and more!

Spectator Etiquette: All spectators are restricted to the spectators areas. ASAA staff and officials are empowered to remove anyone displaying unacceptable conduct from the area and may temporarily suspend the championships, if necessary.

Broadcast Media: The NFHS Network will be LIVE streaming all the games on the nfhsnetwork.com. The NFHS Network can be viewed on your Smart Phone, Tablet, Computer, TV, Roku, Apple TV, and Amazon Fire TV!

Fundraising: ASAA approves certain groups or others to sell items at ASAA State Championships. All these groups must have the permission of ASAA. Non-approved groups will not be allowed access and asked to leave the facility. Contact Isaiah Vreeman (isaiah@asaa.org) for request and approval.

Participation Fee: The Board of Directors has authorized the assessment of a participation fee for all state championships and festivals. The fee for athletic teams will be \$10 per student participant with a maximum fee of \$150 for those teams of 15 or more participants.

State Merchandise: Northwest Designs is the Official State Merchandise Vendor. NWD will have a large variety of apparel and feature on-site printing with customized made to order commemorative items. A web store is also available online at ASAA.org [homepage Northwest Designs Link](#).

Awards: Awards are presented at the end of the tournament.

- ASAA First National Cup Traveling Trophy
- 1st and 2nd place trophies
- 22 individual medallions for players, coaches, managers for the 1st and 2nd place teams
- Team Sportsmanship Award
- Academic Award
- 12 All Tournament medallions for each division, awarded for outstanding tournament play, regardless of player position on the ice.
- Player of the Game - Awarded every game to one player from each team.
- 2 Good Sport Team Members Per Team: Members are selected by their head coach to be honored for outstanding citizenship and sportsmanship throughout the entire season.