

2022 ASAA FIRST NATIONAL BOWL

Football State Championships Policies & Procedures

Division II/III Oct. 15 | DI Oct. 21 @ Service HS

Qualifying Process/Bracketing Match-ups: Each of the following divisions/conferences have berths to the ASAA First National Bowl Football State Championships. Qualifiers based on season and game results:

Schedules: Each classification has a little different playoff structure. Please look at your division carefully and plan accordingly. Complete game schedules are located on ASAA365.com and ASAA.org [Football Page](#).

DIVISION I PLAYOFFS

- Cook Inlet Conference: 8 Berths
[Play In Games @ Higher Seed](#)
- Game 1: Cook Inlet #8 @ Cook Inlet #1
- Game 2: Cook Inlet #5 @ Cook Inlet #4
- Game 3: Cook Inlet #6 @ Cook Inlet #3
- Game 4: Cook Inlet #7 @ Cook Inlet #2
[Semifinals @ Higher Seed](#)
- Winner Game #1 vs. Winner Game #2
- Winner Game #3 vs. Winner Game #4
[Championship @ Service/West HS](#)
- Winners Play

DIVISION II PLAYOFFS

- Northern Lights Conference: 2 Berths
- Railbelt Conference: 2 Berths
[Semifinals @ Higher Seed](#)
- Game 1: Railbelt #2 @ Northern Lights #1
- Game 2: Northern Lights #2 @ Railbelt #1
[Championship @ Service/West HS:](#)
Winners Play

DIVISION III PLAYOFFS

- Mid Alaska Conference: 3 Berths
- Denali Conference: 1 Berth
[Semifinals @ Higher Seed](#)
- Mid Alaska #3 @ Mid Alaska #1
- Mid Alaska #2 @ Denali #1
[Championship @ Service/West HS](#)
- Winners play

Quarter & Semifinal Procedures:

- [Gate Prices & Event Passes](#): During all rounds of the playoffs, schools will utilize the ASAA gate prices. Passes issued by regions/conferences will not be honored.
- ASAA will issue participant passes to teams in the semifinals and assess a participation fee.
- Roster size limits are in effect beginning with the quarter finals.
- ASAA program will include teams in the semi finals.
- Host schools choose whether the game will be held on Friday or Saturday and have the broadcast rights.
- Host schools are responsible for selecting and all expenses related to officials. ASAA official conflict of interest policy is in effect.
- Assistance for travel is the same as the regular season.
- [Revenue Split](#): Starting with the quarter finals, after all allowable expenses are subtracted from the gross ticket sales, the schools will equally split any net profit. Net losses are the responsibility of the host school. Allowable expenses include: officials pay and travel expenses, cost of ticket takers, security, custodians, and travel allowance given to



IMPORTANT DATES

DII/DIII - SATURDAY, OCT. 1 - 11:00PM

DI - SATURDAY, OCT. 8 - 11:00PM

- Email Semifinal Qualifiers and home site game dates & times to championships@asaa.org

DII/DIII - SUNDAY, OCT. 2 - 2:00PM

DI - SUNDAY, OCT. 9 - 2:00PM

Football Team Forms

- [Eligibility Roster Finalized](#)
- [State Entry Form](#)
- [Photo Upload Form](#)
- [Code of Conduct Form](#)
- [Good Sport Nomination Form](#)

Sideline Cheer Forms

- [Eligibility Roster Finalized](#)
- [State Entry Form](#)
- [Photo Upload Form](#)
- [Code of Conduct Form](#)

DII/DIII - TUESDAY, OCT. 4 - 5:00PM

DI - TUESDAY, OCT. 11 - 2:00PM

- [Academic Award Entry Form](#)

THURSDAY, OCT. 13 - 6:00PM

- DII/DIII Coaches Meeting via Zoom:
<https://us02web.zoom.us/j/86838690409?pwd=KzRpMG5LNiQ2U243Njd3a2xJbkIUOT09>

TUESDAY, OCT. 18 - 6:00PM

- DI Coaches Meeting via Zoom
<https://us02web.zoom.us/j/87077943504?pwd=K2dtVFExTVR5bXRKNiNlVdGQ2JDUT09>

visiting teams.

- The host school will determine if pep bands are allowed. In the event, pep bands are allowed, each school must be allowed to bring an equal number of students. The host school will determine an appropriate rotation for the bands to play.

Championship Games: All travel and lodging costs are the responsibility of the teams involved. All gate revenue will be retained by ASAA and used to pay for the costs of officials, staff, awards, facilities, rentals, and more.

Rules: Each football game will be conducted under the rules of the 2022 NFHS Football Rule Book. ASAA rules regarding the mercy rule and ejections will be in effect throughout the entire playoffs.

Practice Times: Times to practice at Service HS are NOT AVAILABLE. If you require some practice time upon your arrival to Anchorage please contact a local Anchorage School District school. If you need help in contacting an ASD school for a practice time please contact Isaiah Vreeman (isaiah@asaa.org).

Roster / Entry: ASAA is using StudentCentral.BigTeams (Planet HS) for its School Activities Reporting System (SARS). Schools will need to submit rosters and indicate which students have qualified for state through this system. This can be done by accessing the football varsity roster and indicating the students which will participate at state. Jersey numbers, positions, grade etc. should be entered as well. Deadlines for submission are on the front page.

Official Team Rosters: Coaches must verify official rosters at the DI or DII/DIII Coaches Meeting on Zoom prior to leaving the coaches meeting. A copy of your roster will be emailed to you for review. Once reviewed and confirmed or adjusted, no changes to roster personnel may be made. If a jersey number changes, coaches must notify scorekeepers prior to the start of the game. This is a change from previous years. Please make sure to attend the mandatory coaches meeting to learn the new process.

Mandatory Zoom Coaches Meeting: Football will have a Zoom Coaches Meeting. We will review team rosters, schedule, parking, locker rooms, facility layout, timing, passes and more. Below are the dates, times, and Zoom link for the coaches meetings.

- **DII/DIII Coaches Meeting - Thursday, October 13, 6:00pm**
 - Join Zoom Meeting: <https://us02web.zoom.us/j/86838690409?pwd=KzRpMG5LNIQ2U243Njd3a2xjbklIUT09>
- **DI Coaches Meeting - Tuesday, October 18, 6:00pm**
 - Join Zoom Meeting: <https://us02web.zoom.us/j/87077943504?pwd=K2dtVFExTVR5bXRKNINFeVdGQ2JDUT09>

Passes: Each participating school will be issued passes for state championships, based on the following guidelines.

- **Coaches:** To qualify for a Coach's pass the coach must be certified and listed on the State Entry Form. Additionally, the coach must have been part of the program all season. The bench/sideline numbers will not increase regardless of the number of passes issued. At all times, coaches must wear or have on their person, their pass while on the bench or sideline. If not, the school will be fined \$25 by ASAA championship staff. Coaches passes will be sent to the school for teams that have qualified for the semifinals.
- **Participant Passes (Semifinals/Championships):** For semifinal and championship games participants will be issued passes based on the submitted roster/state qualifiers for competition. Participant passes will not exceed the amount of the sport/activity state roster limit. Managers should be included on team roster. Sideline cheer passes are based on the submitted varsity roster and will be considered individual participants. All participants must wear or have on their person, their pass while on the bench or sideline unless in uniform. If not the school

will be fined \$10 by ASAA championship staff. Student/Player passes will be sent to the school for teams that have qualified for the semifinals.

- **Administration:** Passes will be provided for each qualifying school's administrator. There is no charge for this pass. Please let ASAA know if you plan on attending to make sure we have a pass for you. The supervising administrator should check in at the event entrance or with an ASAA staff member upon arrival to receive a pass.
- **Extra Passes:** Schools may acquire extra passes for injured players, statisticians, videographers, or chaperones. Not all passes will allow bench access and the bench/sideline numbers will not increase regardless of extra passes issued. Requesting extra passes doesn't automatically mean you will receive those passes. ASAA Administrators will review the request and decide. When having to purchase extra passes, the teams can pay cash, or ASAA can bill the school ONLY with approval from the administration.
- **Adult Medical Passes:** Schools medical team members must check in with ASAA staff or ASAA Medical Staff (OPA) at the state championship site prior to competition to receive a medical pass.
- **General Pass Policies:** These are general/overall ASAA pass policies.
 - All passes are non-transferable and will be confiscated if used fraudulently.
 - Security and ASAA staff members will be checking each player and coach. You will not be allowed access into the facility without a pass.
 - If you lose a pass you will have to purchase regular tickets or your school may be billed.

Bench Area & Personnel Rules: Below outlines the rules for team benches and who are allowed there.

- To gain access to the facility the coaches/players/managers must wear or have on their person, their pass, if not, they will be not allowed into the facility. Players in uniform are not required to show their pass.
- ONLY student participants/managers, and adult coaching staff are allowed in the bench area.
- Your team sideline can include players and a combination of managers and coaches, or all coaches, or just student managers, that is coaches discretion. The maximum number allowed on the sideline will not increase.
- Non-roster players that are not part of the student managers, fulfilling a managerial role, or one of the purchased passes are not allowed on the bench/sideline.
- Due to safety concerns it has been mandated by ASAA that only individuals of 7th grade school age or above may be on the bench/sideline during state championship games, but only with a pass.
- Any coach who is ejected in a previous game may NOT be in the facility for the next game.
- Clean up your bench area after your game. This includes cups, water bottles, trash, etc. ASAA security and staff will be inspecting the sidelines and locker rooms after each game. Fines, damage cost, and/or cleaning costs will be billed to the school.

Officials: ASAA has selected certified officials for this event and are assigned to a classification during the playoffs based on a rotation system. Official nominations have come from officials associations, coaches, and school administrators.

Footballs: Each team provides game balls for when their team is on offense. Teams need to designate a manager to ensure balls are available and kept dry throughout the contest.

Home Team Designation: After teams have qualified for the finals, ASAA will designate which team is the home team based on the teams seeds.

Jersey Colors: The HOME team is to wear the DARK jerseys and the bench is on the grandstand side. The VISITING team is to wear WHITE colored jerseys and sit on the side opposite of the grandstands (far side).

Bus Parking: Team buses need to turn into Service using the turn-off just past the school. Buses then can take that road to in front of the field, drop off, then use the road that goes in front of the gym building, aka under the skybridge", to park in the east lot. The pick up process will be the same, however you can leave out the main exit after the games. If the bus is not staying onsite you still need to exit thru the drive in front of the gym under the skybridge.



Home Locker Rooms: The Home Team locker room has an outside door access. Team buses can drop the team off right by the locker room door. The Home Team Locker Room is on the WEST SIDE OF THE GYM. The door which is closer to the football field.

Visiting Locker Rooms: The Visiting Team locker room has an outside door access. Team buses can drop the team off right by the locker room door. The Visiting Team Locker Room is on the EAST SIDE OF THE GYM. The door which is closer to the football field.

Warm Up Time/Facility Opening: The facility will be open for teams two (2) hours prior to kick off for DII Teams and DI Teams. DIII teams will have an opportunity to warm up as well after the conclusion of the DII game and awards. The general public is allowed into the facility one and a half (1.5) hours before kick off.

Stadium Rules:

- NO PORTABLE HEATERS OF ANY TYPE ARE ALLOWED (gas/electrical/etc)
- NO DOGS/PETS/ANIMALS
- NO OUTSIDE FOOD/DRINK (besides water) allowed on field or sidelines
- NO SUNFLOWER SEEDS
- NO GUM

Timelines: Championship game timelines will be provided to each head coach and school administration.

National Anthem/Color Guard: ASAA will arrange National Anthem singers and ROTC Flag Presentation personnel.

Drones: Drones are not allowed at any ASAA events.

School Team Game Video: Video service of each game will not be provided by ASAA. Teams are encouraged to make other arrangements if they wish a video copy of their game. If teams are making arrangements please contact ASAA Isaiah Vreeman (isaiah@asaa.org) on WEDNESDAY before the contest to confirm if your arrangements are possible. End-zone cameras are allowed to film games with two (2) people for set-up/take-down and during the game. LIVE STREAMING THE GAME FROM YOUR VIDEO IS STRICTLY PROHIBITED. Violators will be shut down and video staff will be escorted from the facility.

Only School Team Video, ASAA Credential Media, ASAA Photographer, and ASAA approved TV/Webcast production crews are allowed to photograph and video inside the fenced football field unless otherwise granted by ASAA Staff.

School/Yearbook/Team Photo Personnel: These individuals must remain in their teams area only with a TEMP MEDIA credential. Special and limited arrangements can be made for a school yearbook staff. Yearbook staff includes the yearbook teacher and students enrolled in yearbook class. These arrangements must be made WEDNESDAY before the state event begins. Please contact Isaiah Vreeman (isaiah@asaa.org) with these requests. Last minute requests will not be approved.

Press Box: The Press Box space at Service High School is limited and being used by crews for webcast, announcing, and team personnel. Here is a breakdown of the Press Box. When looking at the field from the Press Box, two boxes on the right side are being used by NFHS Network for Camera and Streaming/Announcing Equipment. The middle box is for the announcer and score clock operator. The far left are for the teams. The windowed box is for the home team, and the box with no window is for the visiting team.

Medical: Orthopedic Physicians of Anchorage (OPA) is the Official ASAA State Championships Medical provider. They will be onsite during the entire championship tournament to help provide medical help for injuries. Each team must provide all their own materials and supplies - including tape - if athletes are going to be taped. ASAA's official concussion protocol supervision team is OPA.

Concussion Information: During the ASAA First National Bowl only licensed medical team doctors with concussion training or the licensed medical professionals that ASAA provides will have "Return to Play" capabilities. ASAA Concussion Policy will be in effect. Policy is under the Resources tab on ASAA.org. [ASAA Concussion Information](#). OPA will run their tests on athletes with suspected concussions and if they conclude there is a suspected concussion, that player will not be able to return to play without going through the concussion return to play protocol. Team doctors, physicians, etc. will not be able to over rule an OPA suspected concussion case, ASAA will be taking the OPA's conclusion.

Team/Medical Ice: Medical coverage will be provided by OPA. Ice will be available in emergencies. Local teams please bring your own ice, and if it runs out OPA will have some for emergencies.

Water: Water will be available for managers to fill up water bottles from Service HS. ASAA encourages you to fill up everything before you arrive.

Hospitality Area: The hospitality area at the ASAA First National Bowl games are for state staff, officials, dignitaries, and ASAA Sponsors/VIP's ONLY! Football coaching staffs and others not allowed access will be removed.

Concessions: Service High School will have concessions. No other unauthorized food providers will be allowed.

Pep Bands: School pep bands and drum lines are encouraged to accompany their teams to the state championships! Seating area space is limited and will be granted ONLY if ASAA has been notified, walk up requests will be denied. This is a neutral site game so school pep bands may attend state championship events when conditions allow. Specific guidelines must be followed as to when bands may play (only at pre-game, after a score, and the end of quarters). Musical instruments may not be used as noise makers during the contests.

Pep Bands must adhere to the following:

1. *Contact ASAA Associate Director Isaiah Vreeman (isaiah@asaa.org) by 5pm the Monday prior to the event.*
2. School Administrators shall confirm the "Pep Band" typically performs during regular season games of the team they are coming to support.
3. The student's performing in the "pep band" shall:
 1. Meet all ASAA eligibility requirements
 2. Listed on the school's pep band roster in the School Activities Reporting System
4. ASAA doesn't provide power for pep bands outdoors.

On the day of the event, the director must meet with the ASAA Associate Director Isaiah Vreeman, Game Announcer prior to each game for the times they will be allowed to play. Time will be allotted based on what else is planned for entertainment, crowd interaction, ASAA sponsors, and special guests. ASAA will provide all directors a timeline with details on what is planned during the game along with pre and post game.

1. May play before the game begins as times allows.
2. May play at halftime before or after any performances and/or promotions as times allows.
3. May play between quarters and during time-outs as long as it does not interfere with coach's ability to communicate with players or any ASAA sponsorship promotions.
4. May play at the end of the contest as times allows.
5. May not play during live action.
6. Musical instruments may not be used as noise makers during the contests.
7. Participation fees will be charged.

Reminder that this is a NEUTRAL SITE game, so even with only one pep band at a game, they will not be allowed to play a whole warm up period or halftime. If a pep band doesn't follow the direction of ASAA state staff instructions and times for playing, they will be warned first. If it happens again they will not be allowed to play for the rest of the tournament.

Music: All music played for warm-ups and during the game is provided by ASAA. Teams may not submit music.

Sideline Cheer Halftime Performances: School cheer squads are allowed to perform at halftime of their teams game. Half time routines will be no more than 3:00 minutes long. After participating sideline cheer teams are finished, other pre-arranged halftime entertainment will preform.

Halftime Entertainment: Many ASAA State Championships have halftimes or large breaks between contests. During those times ASAA likes to arrange for "halftime entertainment" which is above and beyond the school team sideline cheer squads. ASAA uses the following hierarchy to determine what groups/individuals should be scheduled for a halftime.

1. High School groups whose school is involved in the game being played or championship
2. High School groups
3. Jr. High and Elementary School groups
4. Student Groups not affiliated with a specific school
5. Outside groups that are not contrary to ASAA sanctioned activities or groups

For large events halftimes are planned out months in advance of the event. Therefore, high school groups, that are not sideline cheer teams, are not able to necessarily preform at a halftime of their schools game. ASAA reserves the right to schedule any ASAA promotional/sponsor halftime entertainment during any halftime at an event.

Cheerleading Rules and Guidelines: All cheer coaches/teams are required to follow all NFHS safety rules and guidelines. If any rules are violated, the team will be removed from the track. They may choose to cheer the rest of the game while seated in the bleachers.

Hair/Jewelry/Piercings: Cheerleaders must have their hair pulled back and off the shoulders, they may not chew gum or candy while cheering, and ALL jewelry/piercings must be removed. Please see the NFHS rule book for details.

Basket Tosses: Basket tosses and similar multi-base tosses are permitted on rubberized track and artificial grass, twisting dismount skills are also permitted but limited to no more than 1 1/4 rotation.

Stunts and Tumbling: Stunts and tumbling of any kind are permitted only if the weather conditions are conducive to safety, i.e. if it's raining, snowing, extremely windy, or if participants are wearing slick or baggy warm-ups it is NOT safe to stunt. If you question whether it's completely safe or not, assume it is not.

Spectator Support Items | Artificial Noise Makers: ASAA prohibits laser pointers, whistles, and any explosive devices or explosive sounds at ALL its state championship events. Once play starts there will not be any noise makers are allowed. This includes pep bands!

Spectator Etiquette: All spectators are restricted to the spectators areas. The tournament/meet director and ASAA officials are empowered to remove anyone displaying unacceptable conduct from the area and may temporarily suspend the meet, if necessary.

Event Supervision: Each participating school will be requested to identify an administrator or other person approved in advance by the principal who is responsible for the conduct of its coaches, participants and fans throughout the contest, as defined in the ASAA bylaws Article 6, Section 4. Please have the designee check in with ASAA staff upon arrival at the event.

State Merchandise: Northwest Designs is the Official State Merchandise Vendor. NWD will have a large variety of apparel and feature on-site printing with customized made to order commemorative items. A web store is also

available online at ASAA.org homepage [Northwest Designs Link](#).

Fundraising: ASAA approves certain groups or others to sell items at ASAA State Championships. All these groups must have the permission of ASAA. Non-approved groups will not be allowed access and asked to leave the facility. Contact Isaiah Vreeman (isaiah@asaa.org) for request and approval.

Awards: Following each championship game, the following awards will be presented on the football field:

- ASAA First National Bowl Traveling Trophy
- First and Second Place Trophies
- Individual Medallions - Players, coaches, managers, of the first and second place teams
- Academic Award - All teams participating in playoffs beginning with the DI Quarterfinals & DII/DIII Semifinals
- 6 Outstanding Performance Medallions - Awarded for outstanding championship game play, regardless of player position on the field.
- 2 Good Sport Team Members Per Team (Finals Only) - Members are selected by their head coach to be honored for outstanding citizenship and sportsmanship throughout the entire season.

Participation Fee: The Board of Directors has authorized the assessment of a participation fee for all state championships and festivals. The fee for athletic teams will be \$10 per student participant with a maximum fee of \$150 for those teams of 15 or more participants.

