

CHECKLIST FOR STATE CHAMPIONSHIP QUALIFIERS

ASAA CHECKLIST FOR SCHOOL ADMINISTRATORS STATE CHAMPIONSHIP BOUND ACTIVITY & ATHLETIC PROGRAMS

The following information is for coaches/advisors and administrators. We count on administrators to make sure their state bound programs have everything done before they arrive at the state championships.

- Read and follow state championship policies and procedures (Found on the state information page for each activity)
- Coaches/Advisors sign the State Championship Code of Conduct (Sunday prior to event)
- Indicate state attendees in SARS (Sunday prior to event)
- Submit Roster through SARS (Sunday prior to event)
- Submit State Entry Form online (Sunday prior to event)
- Submit photo online (Sunday prior to event)
- For athletic events submit Good Sport Selection Form online (Sunday prior to event)
- Submit Academic Award Entry Form online (Tuesday prior to event)
- Have an administrator attend state events