

# SPORTS OFFICIALS APPLICATION 2019-20 SEASON

For liability insurance purposes, it is important for officials to renew certification as soon as possible. *The certification fee is \$70 for the first sport and \$30 for each additional sport. Diving officials are required to pay \$30 for their certification.* Applications will not be processed without payment. Please indicate whether your association or school is responsible for paying the certification fee. The Alaska Officials Code of Ethics must also be signed. *Note: The Official's Certification Card does not provide free admission into state tournaments in which you are not an assigned official.*

Check here if this application is for an **ADDITIONAL** sport.

**Date of application**  
 \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Last name** \_\_\_\_\_ **First name** \_\_\_\_\_ **M.I.** \_\_\_\_\_

**Address** \_\_\_\_\_ **City** \_\_\_\_\_ **Zipcode** \_\_\_\_\_

**Daytime phone** \_\_\_\_\_ **Evening phone** \_\_\_\_\_ **Email** \_\_\_\_\_

**Date of birth**  
 \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**# years officiating** \_\_\_\_\_ **Region (circle one)**  
 I    II    III    IV    V    VI    unknown

**Check the sport in which you are applying for certification**

- Baseball       Football       Soccer       Track & Field
- Basketball       Gymnastics       Softball       Volleyball
- Diving only       Ice Hockey       Swimming       Wrestling

I have read, agree to, and signed the **Alaska Officials Code of Ethics on the back of this form.**

**OFFICE ONLY**

Rule Book  
 Provided  
 to Official

**Complete if your assn/school is responsible for payment:**

School/Association: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Purchase Order #: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zipcode: \_\_\_\_\_

**Complete if you are responsible for payment:**

Check or Money Order Enclosed (payable to ASAA)  
 Credit Card: \_\_ Visa    \_\_ M/C    \_\_ Amex  
 Cardholder: \_\_\_\_\_  
 Card # \_\_\_\_\_  
 Card CVV# \* \_\_\_\_\_ Exp. Date \_\_\_\_ / \_\_\_\_  
 Signature: \_\_\_\_\_  
 \* Last 3-4 digits after CC # on the back of the credit card

**FOR OFFICE USE ONLY**

**Date received** \_\_\_\_\_ **Date paid** \_\_\_\_\_ **Amount paid** \$ \_\_\_\_\_ **Receipt number** \_\_\_\_\_

**ALASKA SCHOOL ACTIVITIES ASSOCIATION, INC.**  
 4048 Laurel Street, Suite 203 • Anchorage, AK 99508 • (907) 563-3723 • Fax 561-0720 • www.asaa.org

# SPORTS OFFICIALS APPLICATION - CODE OF ETHICS

Officials at interscholastic athletic events are participants in the educational development of high school students. As such, they must exercise a high level of self-discipline, independence and responsibility. The purpose of this Code is to establish guidelines for ethical standards of conduct for all interscholastic officials.

**Officials** shall be aware of and implement the NFHS Suggested Guidelines for Management Of Concussion In Sports

**Officials** shall master both the rules of the game and the mechanics necessary to enforce the rules, and shall exercise authority in an impartial, firm, and controlled manner.

**Officials** shall work with each other and their state associations in a constructive and cooperative manner to improve their skills.

**Officials** shall uphold the honor and dignity of the profession in all interaction with student-athletes, coaches, athletic directors, school administrators, colleagues, and the public.

**Officials** shall prepare themselves both physically and mentally, shall dress neatly and appropriately, and shall comport themselves in a manner consistent with the high standards of the profession.

**Officials** shall be punctual and professional in the fulfillment of all contractual obligations.

**Officials** shall, while enforcing the rules of play, remain aware of the inherent risk of injury that competition poses to student-athletes. Where appropriate, they shall inform event management of conditions or situations that appear unreasonably hazardous.

Every member of the officiating profession carries a responsibility to act in a manner becoming a professional person. The conduct of any official influences the attitude of the public toward the profession in general as well as toward the official in particular.

### Toward that objective, officials should follow these guidelines:

1. Accept your role in an unassuming manner. Showboating and over-officiating are unacceptable.
2. Maintain confidence and poise in controlling the contest from start to finish.
3. Publicly shake hands and emphasize sportsmanship with coaches of both teams before the contest.
4. Never exhibit emotions or argue with participants, coaches, or spectators when enforcing rules.
5. Follow specific protocol procedures for events where outlined by ASAA and the host school.
6. Make every attempt to be consistent in the enforcement of rules and treatment of both teams.
7. Use good judgement while administering rules regarding fair play.
8. Never prejudice players or coaches based on prior experiences.
9. Report any ejection of players or coaches to ASAA within 24 hours of the contest.
10. Accept evaluation of your skills/conduct and be open to making improvements.
11. Immediately remove any athlete from play and notify the Coach/Meet Management of any athlete that exhibits possible signs and symptoms of concussion.

The Alaska School Activities Association expects all officials to be competent and know the rules, recognize the importance of his/her duties, enforce the rules confidently to enhance a respect for the game, and promote good sportsmanship among all those involved.

**I have read and agree to abide to the above Officials Code of Conduct and Guidelines.**

**Official's printed name**

**Official's signature**

**Date of signature**

\_\_\_\_/\_\_\_\_/\_\_\_\_