

# STATE CHAMPIONSHIP POLICIES

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# STATE CHAMPIONSHIP POLICIES

## 1. Championship Site/Date

A. The Board of Directors determines all state championship sites and dates. Most of the state championships are held in Southcentral Alaska for logistical and financial reasons. Occasionally, the Board entertains bids to host certain state tournaments in rural Alaska as it realizes the educational value which students may gain from experiencing visits to other parts of the state.

B. Regardless of the community size, championship sites must meet certain minimum criteria. Factors which are considered in awarding a tournament site include:

1. Transportation to and from the site that is dependable.
2. An excellent tournament facility that meets or exceeds tournament specifications including NFHS standards.
3. Adequate space for seating and parking for spectators.
4. A supportive group of volunteers willing to fill key roles in the management of the tournament.
5. Adequate communication infrastructure including internet access onsite.
6. Adequate facilities to house and feed expected participants, officials, ASAA staff, and fans.
7. An interested local fan base for that particular event.
8. Plans to encourage and promote the appreciation of other cultures.
9. Availability of medical services onsite and nearby throughout the tournament.
10. Willingness to work with ASAA Associate Directors to meet budget guidelines.

C. The Board of Directors has determined that, when feasible, state championship sites should be awarded on a 2-3 year basis. Basketball championship contracts are longer because of facility needs. The Board may also entertain a one year bid to host certain events in rural Alaska. Rural sites interested in hosting a state tournament are encouraged to contact ASAA to discuss the feasibility prior to submitting a bid for one year.

## 2. Soliciting Bids

ASAA will solicit bids for state championships by seeking proposals during the year that precedes the final year of a state championship site bid. Potential bidders will be given the bidding criteria and deadline for submittal of bids on the [asaa.org](http://asaa.org) website. The board will review all legitimate bids received by the established deadline and make a final determination of the successful bidder.

Following the awarding of a bid to host a state championship, an ASAA Associate Director will prepare a contract that specifies expectations of the host site as well as the commitment of ASAA staff. This contract will need to be signed and processed within 90 days. Failure to meet specifications within the signed document may result in a review and/or cancellation of the contract.

### **3. State Championship Berths**

A. Allocations for team and individual sports: The board of Directors shall allocate state championship berths on a fair and equitable basis using current information on participation numbers (number of teams/ individuals), past state championship results and anticipated future trends. In order to meet this goal, the Board has adopted the following procedure:

1. EVEN YEARS: Each school year that begins in an even year, the Board will review state championship berth allocations for these individual sports: Cross Country Running, Swim & Dive, Wrestling, Nordic Ski, Tennis and Track & Field.
2. ODD YEARS: Each school year which begins in an odd year, the Board will review state championship berth allocations for these team sports: Baseball, Basketball, Football, Hockey, Soccer, Softball, Volleyball.

Based on the above analysis at its February or April meeting, the Board may adjust berth allocations when it has been determined necessary.

B. Filling Open State Championship Berths: The following policy clarifies a member school's obligation to fill state championship berths when qualified. It also specifies how ASAA will fill open berths to preserve the integrity of a championship.

1. Schools whose teams qualify for state championship berths should fulfill their obligation that their students will participate in those events.
2. If ASAA is notified that a team will not fill its berth at the state championship, the Association will make every attempt to fill the berth with another team from that conference.
3. If the conference is unable to provide another team to fill the vacant berth, then ASAA will attempt to fill the berth with another team from another conference. In this case, ASAA will have the final decision as to which team will be selected to fill the berth.

#### **C. Team Sports**

Once a team has qualified for the state championships, athletes on that team may be substituted up until the end of the coaches. The official roster is submitted to the ASAA Associate Director at the coaches meeting. Once the official roster is submitted, there may be no substitutions. Note: Rosters submitted for the souvenir program are not considered official.

#### **D. Individual Sports**

The Regional/Conference Tournament Director shall submit to the ASAA office by the published deadline the region/conference results and the names of all qualifiers. Once the list of qualifiers is submitted, there will be no changes unless there are extenuating circumstances. Extenuating Circumstances are defined as: injury, illness, academic ineligibility, family emergency, coaches decision, etc.

The deadline for notifying ASAA is set for each championship in the Policies & Procedures document. Substitutions by ASAA are made from a pool of alternates. Wrestling submits a list of alternates for each weight class. Swim & Dive and Track & Field alternates come from the next best state times / scores.

### **4. State Championship Code of Conduct**

ASAA believes that co-curricular activities are an integral part of the educational program of a school. Each student enrolled in a member school should have an equal opportunity to participate in a broad

number of activities based on his/her own talents and interests. It is the intent of ASAA to encourage participation in co-curricular activities.

Student participants are student ambassadors of their schools and communities. As such, ASAA expects them to portray good citizenship, practice fair and ethical behavior, and be good role models. To ensure the health, safety and rights of all participants in ASAA sponsored events, a Code of Conduct has been adopted by the Board of Directors for all ASAA State Championships.

Violation: Violation of the Code of Conduct will result in the removal of the student's right to participate in the event, as well as to attend the event. Any awards or team points received by that individual during the event shall be forfeited. Schools shall report all violations of the Code of Conduct to the Association in a timely manner. Schools which report violations which were discovered "after the fact" will be shown leniency, including forgiveness of the Forfeiture Rule. Such schools should hold their students to the same behavior standards during the state tournament series as they do at school.

Period of Applicability: The state tournament Code of Conduct for all state championship events (except football), is in affect from the beginning of the coaches meeting or from the beginning of the activity to the conclusion of the awards ceremony.

Football - Because football playoffs extend over multiple weeks and there are no coaches meetings prior to the games, students participating in the state football playoffs are subject to the "Code of Conduct"

1. during each day in which their school's team competes in the playoffs, through the conclusion of the game if the team is eliminated, or
2. during each full day in which their school's team competes and advances in the playoffs, and
3. during each day in which their school's team competes in the championship game, through the completion of the game and awards ceremony."

Schools must submit the signed Code of Conduct form found in the Tournament Forms section of this handbook prior to participation in the state championship event.

## **5. Championship Policies & Procedures**

Championship Policies and Procedures documents for all state championships will be available online at ASAA.org on the specific sport or activity, under Coaches Information.

State Championship Policies and Procedures document will contain information pertinent to each respective championship, including dates, submission deadlines, berths, seeding information, schedule, structure, rules, pass information and much more. These are written collectively to the principal, athletic administrator, and respective coach of each school. If your team qualifies to a state championship your head coach and athletic director are required to review this document. It is the responsibility of the school and their coaching staff to review all information pertaining to each specific state championship.

All state championship events have deadlines to submit team pictures, rosters, team information, good sport nominations, and more. All of these can be submitted online. State championship specific deadlines are detailed in the specific state championship policies and procedures document, as well as in the activities section of this handbook.

## 6. State Championship Participation Fees

The Board of Directors has authorized the assessment of a participation fee for all state championships and festivals.

All non-athletic events will be \$10 or \$20 per student participant with no maximum. See specific activity policies for amounts.

The fee for athletic teams will be \$10 per student participant with a maximum fee of \$150 for those teams of 15 or more participants. This applies to Baseball, Basketball, Football, Hockey,, Soccer, Softball and Volleyball,

The fee for individual athletic events will be \$10 per student participant with no maximum. This applies to Cross Country Running, Nordic Ski, Swim & Dive, Tennis, Track & Field and Wrestling.

## 7. State Championship Scheduling

When possible ASAA will adjust schedules to accommodate later times for host and local schools during first round contests. Adjustments will not be made in the bracket, only time scheduling.

## 8. Late Arrivals To State Championships

In state championships involving team competition, all teams should make every effort to arrive at the championship site before the coaches' meeting. This meeting is usually held on the evening prior to the start of the championship. If a team is unable to meet this time frame because of weather or transportation difficulties, or other unusual circumstances, the school must notify ASAA.

Prior to the Start of a Championship: If it appears that the team may not be able to arrive to compete in its scheduled first round contest because of weather, natural disaster, transportation breakdowns, etc, that contest will be rescheduled as the last of the the opening round.

If the team fails to arrive at the championship site for the first contest, that team will forfeit the contest. If the team fails to arrive at the championship site for the second round contest, the team will forfeit and will be out of the state championship.

After Start of a Championship Event: After the championship event has started and all teams have checked in, and a team is late to a scheduled contest, the game may be delayed for a maximum of ten (10) minutes for arrival and warmups. Unless sport specific rule book details another procedure. After that time period has exhausted, if a team still has not arrived or is not ready to play, it will forfeit the contest.

Wrestling: In wrestling, a forfeit due to late arrival at the championship site because of weather or transportation problems shall not eliminate a contestant from further competition in the championship. The athlete will be placed in the consolation bracket. If a team is delayed due to weather or transportation problems and arrives after weigh-ins have occurred, these contestants shall be weighed by themselves upon arrival prior to their first match.

## 9. State Championship Officials (Updated 10/13/16)

A. **It is imperative that ASAA State championship events are officiated by experienced certified and highly competent individuals.** It is also the intent of ASAA that each Region/Conference should have the opportunity for representation by an Official from their respective geographical region at state

tournaments. However, when qualified and/or competent officials cannot be obtained from one region or conference, those positions will be filled from other regions of the state.

B. Certified Officials: Officials working any state tournament must be certified by an established cut-off date (one month from the first practice day). Certified is defined as being “registered in Alaska with ASAA and having passed the required NFHS sport specific exam.”

C. Officials Nominations: An Officials Selection Ballot Form is included in the Forms Section of this Handbook. It is intended to help facilitate nominating by coaches, school representatives and Official’s Associations. In situations where no nominations are received from a specific Region/Conference by the deadline, those official’s positions will be filled from other Regions/Conferences. In sports in which more than one Championship occurs (Football, Volleyball, Wrestling, etc.) a nomination at any level qualifies that Official to be eligible for any/all levels.

D. Officials Nomination Deadlines: Absolute deadline for submitting nominations to ASAA shall be four weeks prior to the start of the State Championship. Officials will be selected and contacted no later than three weeks before the Championship.

<b>2016-17 State Event</b>	<b>Nomination Deadline</b>	<b>Selection Deadline</b>
Football	September 9	September 16
Tennis	September 9	September 16
3A/4A Volleyball	October 13	October 20
2A & Mix Six Volleyball	November 10	November 17
1A/2A/3A/4A Wrestling	November 18	November 25
Hockey	January 12	January 19
1A/2A Basketball	February 16	February 23
3A/4A Basketball	February 23	March 2
Soccer	April 27	May 4
Baseball	May 4	May 11
Softball	May 5	May 12

E. ASAA Selection Process: ASAA reserves the right to review all official nominations. A rating system for officials will be put into effect to help in the selection process.

F. Budget Considerations: The ASAA Board of Directors determines State Championship Official fees annually during the April Board meeting for the following year. Specific state tournament budgets for travel expenses will always play a role in determining the number of officials that will be used from geographical areas other than local officials from the site of the tournament. ASAA will provide Air Travel, Hotel (shared) and game checks for all Officials. ASAA will not rent or reserve rental cars for Officials but will reimburse up to a maximum of \$45 daily per car (receipts required). ASAA encourages Officials to use the Hospitality room at the State Championships and no per diem will be provided. Those Officials that are approved for driving their own personal ground transportation will receive a mileage allowance based on round trip mileage from their home address.

G. Allocation of Maximum Number of Officials:

- Baseball - 8 officials
- Basketball - 10 officials for 3 man crew
- Football - 5 officials per game semis & finals
- Hockey - 9 officials for 3 man crew / 12 officials for 4 man crew
- Soccer - 10 officials
- Softball - 10 officials
- Swim & Dive - 10 swimming officials plus 7 diving officials
- Tennis - 1 official

- Volleyball - 6 officials
- Wrestling - 6 officials

H. Sport-Specific Guidelines: The following are guidelines for the selection of Officials for specific Activities. If the Sport is not listed, it has no specific guidelines.

#### 1. FOOTBALL

- The host school is responsible for obtaining Officials for all quarterfinal games.
- The process and criteria for the selection of Official for Semifinal and Final games at State:

- Official per game: 5
- Positions: Referee, Umpire, Linesman, 2 Judges
- ASAA will allocate specific Officials crew positions (informal positions). Associations are expected to effectively communicate with schools for which they provide officiating services during the year in order to evaluate Officials for selections.
- Types of Crew: Mixed
- Certification required: National Federation

Association Allocation:

1. LARGE SCHOOL (3 games):  
Anchorage (11), Fairbanks (4)

2. MEDIUM SCHOOL (3 games):  
Anchorage (8), Kenai (2), Kodiak (1), Southeast (4) – 2 each from Region 5 and 6

3. SMALL SCHOOLS (1 game):  
Anchorage (1), Barrow (1), Fairbanks (1), Kenai (1), Valdez (1)

2. SWIM & DIVE - The Tournament Director or steering committee will submit a maximum of 10 Swimming Officials and 7 Diving Officials.

3. CROSS COUNTRY RUNNING - The Meet Referee must be NFHS certified and will determine which other essential positions must be certified.

4. TENNIS - Court Monitors will be chosen by the steering committee and will be present at each venue.

5. NORDIC SKI - The technical delegate must be fully aware of FIS rules as well as the ASAA Nordic Ski Manual posted online.

6. TRACK & FIELD - The Meet Referee must be NFHS certified and will determine which other essential positions must be certified.

## 10. Pre-Championships Practices

ASAA will schedule practice times for specific sports that will be made available to all teams on the afternoon/evening of the day preceding the championship. Practice location, and length will be the same for all teams. Some sports ASAA will not be able to schedule practice time, if this is the case, teams will have to arrange their own practice site and time.

## 11. State Championship Roster Limits

ASAA has established maximum roster size limits for state tournament competition.

• Baseball	18
• Basketball	12
• Cross Country Running	7
• Football*	48
• Hockey	20
• Nordic Ski	6
• Soccer	22
• Softball	18
• Volleyball	12

\*Football roster applies to quarter, semi, and final playoff games.

## 12. State Championship Passes

Each participating school will be issued up to the following number of passes for state championships.

### A. General Pass Policies

Participants and Coaches **MUST WEAR OR HAVE ON THEIR PERSON, THEIR PASS AT ALL TIMES.** If not, they will be asked to leave by championship staff. All passes are non-transferable and will be confiscated if used fraudulently. Coach passes allow access into the State Championship Hospitality Room when available. The school administrator should check in at the event entrance or with an ASAA staff member upon arrival to receive their pass. Booster Club members, JV team members, additional chaperones, and coaches must purchase tickets for the event.

### B. Participant Passes

Passes for state championships participants are based on the submitted state qualifiers for competition. Participant passes will not exceed the amount of the sport/activity state roster limit. Basketball sideline cheer passes are based on the submitted varsity roster.

### C. Managers are considered a participant and passes will be based on this formula:

- 1-10 athletes - 1 participant pass
- 11-20 athletes - 2 participant passes
- 21+ athletes - 3 participate passes

### D. Coach/Adult Passes

These passes are for the head coach, assistant coaches (both must be certified and listed on school master eligibility list), video, statisticians, chaperones, school administrator, or any other adults needed for your team. Due to safety concerns ASAA has mandated that only individuals of high school age or above may be on the sideline/bench area during state championship competition. One pass will be pulled for your school administrator prior to the event for them to pick up at the event.

#### 1. Individual State Championships Pass Formula

This formula applies to Cross Country Running, Tennis, Swim & Dive, Wrestling, Nordic Ski, and Track & Field.

- 1-4 athletes            1 Certified Coach + 1 Extra Pass
- 5-9 athletes            2 Certified Coach + 1 Extra Pass
- 10-14 athletes        3 Certified Coach + 2 Extra Passes
- 15+ athletes           4 Certified Coach + 2 Extra Passes

#### 2. Team State Championships Pass Formula



This formula applies to Football, Volleyball, Hockey, Basketball, Soccer, Softball, and Baseball.

- 5-9 athletes           2 Certified Coach + 1 Extra Pass
- 10-14 athletes       3 Certified Coach + 2 Extra Passes
- 15-22 athletes       4 Certified Coach + 2 Extra Passes
- 23-35 athletes       7 Certified Coach + 3 Extra Passes
- 36+ athletes         10 Certified Coach + 4 Extra Passes

#### E. Extra Passes Available for Purchase

Extra passes may be purchased for state championships. Under the following guidelines school teams can purchase passes for High School Students (extra managers/injured players/stats) or Adults (volunteer coaches, stats, video) that have BEEN PART OF THE PROGRAM ALL SEASON. The Bench/Sideline numbers will not increase regardless of extra passes purchased. Review the sport specific policies and procedures for the bench size. School teams can purchase 4 extra student passes and 3 extra adult passes maximum. Teams can pay cash or ASAA can bill the school in addition to the participation fee ONLY with approval from the athletic director/principal.

#### F. Adult Medical Passes

Schools medical team members must check in with ASAA staff or ASAA Medical Staff at the state championship site prior to competition to receive a medical pass.

### 13. Tickets

Ticket prices for each championship and championship session vary according to the type of event. Some events have all day prices while others will have admission by session. Ticket pricing is determined by the expenses incurred for that tournament which include officials fees, transportation, housing, awards, facility rental, hospitality expenses, supplies, and tournament staff that may include tournament/meet director, timers, scorekeepers, floor or field staff, security, gate workers.

State championships are formatted in a variety of ways based on the sport and the facility. When action is non-stop all day, full day prices may be charged, when there is a definite break in the day's activities, separate sessions prices may occur.

### 14. Souvenir Programs

State Championship souvenir programs are the responsibility of the ASAA office. Limited amount of state championship souvenir programs may be available for on-site sale. All state championship souvenir programs are available to download online for free at <http://asaa.org> or <http://asaa365.com>.

### 15. State Merchandise Sales

ASAA has contracted with Northwest Designs to be the ASAA Official Merchandise Vendor for all state championships events and online. They have exclusive authority to sell merchandise at championship events and online. Schools and other vendors may not sell items at state championships.

### 16. All-Tournament Team Selection Process

An anonymous selection committee will be appointed by ASAA staff and tournament/meet director. Committee members are expected to attend all games and may include members of the media, officials, championship staff, and other knowledgeable attendees. Team selection will be based only on play during the state championship. It is NOT a requirement that every school in the championship have an athlete on the All-Tournament team. Some teams will have more members than others. The All-Tournament team will be announced during the awards ceremony.

## 17. Official Championship Balls

BSN Sports (formerly known as Anaconda Sports/Team Lids) is the official sporting goods supplier of ASAA. BSN Sports provide the “ASAA Official Ball” for the following state championships. The Rock Basketball comes with the ASAA logo if purchased directly from BSN Sports Alaska salesperson.

- Official State Basketball is the THE ROCK
- Official Soccer Ball is the AVANTI BALL
- Official Baseball is the MG-PRO
- Official Softball is the MP-60-FP YELLOW BALL

For volleyball the Molten is the ASAA Official State Volleyball provider. These balls can be ordered thru the Molten Alaska sales rep.

- Official state volleyball is MOLTEN IV58L Super Touch Series Indoor volleyball

Please check ASAA Headlines Issues, and special emails at the start of the school year for promotional pricing.

## 18. Performance Of Bands

Schools pep bands are encouraged to accompany their team(s) and spirit squad(s) to the state championships to add excitement. Band directors are reminded that as a courtesy to the teams and cheerleaders of both schools, the performances by the band should be limited to a certain schedule. The guidelines listed below indicate an appropriate playing schedule for the band:

A. Band Directors need to work with the ASAA Associate Director, the contest announcer, and the cheer coach, in order to come up with times to play and not. ASAA has announcement responsibilities for sponsors and must have time to do so. All parties are encouraged to establish a performance schedule prior to the game for time outs and quarter breaks.

B. The band should play before the game begins, and at half time. T

C. The band should play at halftime of the contest.

D. The band may play at the end of the contest if desired.

E. Bands should be sensitive to the event environment and the needs of players and coaches who need to be able to communicate with each other during time-outs.

F. Musical instruments may not be used as noise makers during the contests.

## 19. Halftime Entertainment

Many ASAA State Championships have halftimes or large breaks between contests. During those times ASAA likes to arrange for “halftime entertainment” which is above and beyond the school team sideline cheer squads. ASAA uses the following hierarchy to determine what groups/individuals should be scheduled for a halftime.

1. High School groups whose school is involved in the game being played or championship
2. High School groups
3. Jr. High and Elementary School groups
4. Student Groups not affiliated with a specific school

5. Outside groups that are not contrary to ASAA sanctioned activities or groups

For large events halftimes are planned out months in advance of the event. Therefore, high school groups, that are not sideline cheer teams, are not able to necessarily preform at a halftime of their schools game. ASAA reserves the right to schedule any ASAA promotional/sponsor halftime entertainment during any halftime at an event.

## 20. Medical Policy

A. Chain of Command: ASAA has established a medical “chain of command” for state tournaments. Medical decisions, including the evaluation of student participants for suspected concussions, will be made by the following medically trained individuals in the order listed below, in consultation with on-site ASAA staff. ASAA encourages the State Tournament Medical Provider to consult with other on-site providers when in his or her opinion, it would be beneficial to the injured student.

1. State Championship Medical Provider
2. Team Medical Provider
3. Team Athletic Trainer
4. Tournament Athletic Trainer
5. Tournament EMT

B. Suspected Concussion Protocol: Per Alaska state law, AS 14.30.142, as amended, a student who has been removed from participation in a practice or game for suspicion of concussion may not return to play until the student has been evaluated and cleared for participation by an Athletic Trainer OR by a qualified person who verifies that he or she is currently trained in the evaluation and management of concussions. “Qualified person” means either:

1. A health care provider licensed in Alaska, or exempt from licensure under Alaska law (AS 08.64.370(1), (2), or (4)), or
2. a person acting at the direction and under the supervision of a physician licensed in Alaska, or exempt from licensure.

As interpreted by ASAA, Athletic Trainer means a Certified Athletic Trainer.

As interpreted by ASAA, “Trained” means that the provider

1. Has completed the online CDC Concussion Course for Clinicians (<http://www.preventingconcussions.org>) in the last two years, AND
2. has a) completed 2 hours of CME in Sports Concussion Management in the last 2 years, or b) has completed a 1 year Sports Medicine Fellowship, a Certificate of Added Qualifications in Sports Medicine, or a Residency in Neurology or Neurosurgery.

The coach of a student who has been removed from play for suspicion of concussion will be notified by an on-site ASAA staff member that the student will be ineligible for the remainder of that game.

The State Tournament Medical Provider or an on-site ASAA staff member will provide a copy of the ASAA Healthcare Provider Release for Student Athlete with Suspected or Actual Concussion form to the student’s parent/guardian and/or coach. This form includes the Return to Play (RTP) protocol that must be followed by a concussed athlete if he or she is to return to competition.

## 21. Spectator Support Items / Artificial Noise Makers

ASAA prohibits laser pointers, whistles, and any explosive devices or explosive sounds at ALL of its state championship events.

A. OUTDOOR CHAMPIONSHIPS: Thunder-sticks and other artificial noise makers are allowed only when the game/contest is not in play, or deemed not to be a hinderance to the spectator experience by ASAA staff on site. However, if the host school district policies are in conflict to this, ASAA will enforce their policies at those school venues. NFHS rules may restrict other items.

B. INDOOR CHAMPIONSHIPS: Thunder-sticks and other artificial noise makers are NOT allowed at indoor championships. However, if deemed by ASAA staff during a championship these are not a hinderance to the spectator experience, or against host school district policies, they will be allowed only when the game/contest is not in play. NFHS rules may restrict other items.

## 22. Event Supervision

Each participating school will be requested to identify an administrator or other person approved in advance by the principal who is responsible for the conduct of its coaches, participants and fans throughout the contest, as defined in the ASAA bylaws Article 6, Section 4.

- If you are new to state events, upon arrival at the event, let ASAA staff know you are there
- Possibly help hand out awards
- Help supervise your participants, coaches and fans
- Assist ASAA staff with ejections and other situations that may arise
- Assist medical staff with injuries to your participants if needed
- Model and promote good sportsmanship throughout the event

## 23. ASAA Media Credential Policy

ASAA appreciates the coverage statewide media provides for Alaska high schools and their students; it is a great benefit to schools and the student athletes. ASAA has established a media credential application process. Please visit [ASAA.org](http://ASAA.org) Media section to download the 2016-17 ASAA Media Handbook. This includes all credential and broadcast applications, and ASAA Media Policies.

Media members who do not have an ASAA Media Credential and have not submitted their Agreement to ASAA Media Policies will not be permitted to enter into "Media Access areas" at state tournament venues due to liability issues.

2016-17 ASAA Media Credentials will not be granted to:

- Any advertising personnel, including directors, managers and account executives.
- School yearbook and newspaper staff, and/or team/school photographers/video staff
- Individuals/Organizations whose main purpose is to market photos on the internet, to schools, or individuals.
- Walk up requests
- Recruiting or Scouting services
- Administration, principals, booster club members, presidents, vice presidents, general managers, managers, marketing managers, marketing representatives, public relations, promotions, accounting, graphic designers, or engineers.
- Editors of "in-house" or personal newsletters or personal web logs (blogs).
- Anyone whose principal purpose for attending ASAA State Championships is, in our judgment, for reasons other than generating news coverage of the event or its participants.

## **24. Photography/Videography/Web Streaming Policy**

A. ASAA has a property interest in its state championship events. As such, ASAA has the exclusive authority to regulate photographic, video recording, and video/web distribution of ASAA state championship events and the distribution of photos, tapes, CDs, DVDs, web streaming and any other method of recording such events as will be presented in the future.

B. ASAA at its discretion, may award the exclusive right to photograph, record, and distribute to an independent contractor. ASAA may also limit access to the floor, field, deck, track or court to only those contractors who have been granted authority to perform the duties as prescribed in this policy.

C. Flash photography at ASAA State Championships is strictly prohibited. Photography is allowed at state championship events in the spectator areas. Outside the spectator areas, an ASAA Media Credential is required.

D. Televising or web streaming an ASAA State Championship event is strictly prohibited without the express written consent of an ASAA Associate Director in charge of media. ASAA Web streaming rights have been granted to the NFHS Network. Television broadcast rights have been granted to GCI.

## **25. Unmanned Aerial Systems**

The use of unmanned aerial systems, often referred to as drones, is prohibited for any purpose by any persons at all ASAA State Championships. This policy includes not only the restricted playing area of the venue(s), but also the physical confines of the entire stadium/field/arena structure. For the purposes of this policy, an unmanned aerial system is any aircraft without a human pilot on board.

## **26. Vendors**

Vendors are not allowed at state championships without express written permission from the ASAA Associate Director in charge. Vendors will need to fill out and complete an ASAA Vendor Contract agreement. This must be completed at least four (4) weeks prior to the start of the state championship they want to attend.

## **27. Drawings / Fundraising**

No fundraising, drawings, split-the-pot, raffles, and other contests are to be conducted at the state championship event other than those conducted for the benefit of ASAA or approved by ASAA. ASAA reserves the exclusive authority to regulate split-the-pot and raffle activities.

Schools and outside groups are not allowed to run split-the-pot or raffle activities without express written permission from an ASAA Associate Director. If approved the group will need to fill out an ASAA Vendor Contract agreement.

## **28. Corporate Sponsors & Partners**

Meeting obligations to corporate sponsors and partners is essential. Administration of the championship event will be in compliance with ASAA contractual agreements with corporate/sponsor partners. Consideration should be given to representatives of corporate/sponsors partners in regard to amenities and recognition of support.

